

Board of Education Special Meeting  
July 09, 2019 6:00 PM  
Professional Development Center  
631 North Green Street  
Henderson, KY 42420

**Attendance Taken at 5:57 PM:**

Present Board Members:

Mr. Kirk Haynes  
Mr. Wesley Smith  
Mr. Michael Waller

Absent Board Members:

Mrs. Lisa Baird  
Mrs. Tracey Williams

**I. Call to Order**

Discussion:

Mr. Michael Waller called the meeting to order.

**II. Approve Minutes from Prior Meeting**

**Order #241 - Motion Passed:** A motion to approve the minutes from the June 10, 2019 Special Board of Education Meetings and the June 10, 2019 Henderson County Schools District Finance Corporation Special Meeting passed with a motion by Mr. Kirk Haynes and a second by Mr. Wesley Smith.

**3 Yeas - 0 Nays.**

Mrs. Lisa Baird	Absent
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Absent

**III. BG 19-067 - Site Improvements Project at South Middle School**

Discussion:

Mr. Jeff Justice updated the Board on the Site Improvements at South Middle School Project and presented documents for Board approval.

**III.A. Review Bids for Site Improvements Project**

Discussion:

The Board reviewed the bids on the Site Improvements at South Middle School Project.

### **III.B. Approve Cooperative Purchasing Agreement for Asphalt (Labor and Materials) with Henderson Fiscal Court**

Discussion:

Mrs. Marganna Stanley requested approval of a Cooperative Purchasing Agreement for Asphalt (labor and materials) with the Henderson Fiscal Court so that we may piggyback on to the amount with Fiscal Court and get much better prices. Board approval is required by the Kentucky Department of Education in order to enter into this agreement.

**Order #242 - Motion Passed:** A motion to enter into a Cooperative Purchasing Agreement with Henderson Fiscal Court for Asphalt passed with a motion by Mr. Kirk Haynes and a second by Mr. Wesley Smith.

#### **3 Yeas - 0 Nays.**

Mrs. Lisa Baird	Absent
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Absent

### **III.C. Approve Entering Contract with Low Bidder**

Discussion:

Mrs. Marganna Stanley recommended to accept the base bid of \$544,400 for the Site Improvements at South Middle School Project.

**Order #243 - Motion Passed:** A motion to approve the base bid and enter into a contract with the low bidder, A.V.P., Inc. in the amount of \$544,400 for the Site Improvements at South Middle School Project as presented passed with a motion by Mr. Wesley Smith and a second by Mr. Kirk Haynes.

#### **3 Yeas - 0 Nays.**

Mrs. Lisa Baird	Absent
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Absent

### **III.D. Approve the Owner-Contractor Agreement with the Low Bidder**

Discussion:

Mrs. Marganna Stanley recommended for Board approval of the Owner-Contractor Agreement for the Site Improvements at South Middle School Project.

**Order #244 - Motion Passed:** A motion to approve the Owner-Contractor Agreement with A.V.P., Inc. for the Site Improvements at South Middle School Project as presented passed with a motion by Mr. Wesley Smith and a second by Mr. Kirk Haynes.

**3 Yeas - 0 Nays.**

Mrs. Lisa Baird	Absent
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Absent

**III.E. Approve Revised BG-1 to Match Bid Amount**

Discussion:

Mrs. Marganna Stanley recommended for Board approval the Revised BG1 for the Site Improvements at South Middle School Project.

**Order #245 - Motion Passed:** A motion to approve BG1 Project Application Form (Revised) (Ref#17004) for BG 19-067 - Site Improvements at South Middle School Project as presented passed with a motion by Mr. Kirk Haynes and a second by Mr. Wesley Smith.

**3 Yeas - 0 Nays.**

Mrs. Lisa Baird	Absent
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Absent

**III.F. Approve Capital Funds Request to Match Need of Low Bid**

Discussion:

Mrs. Marganna Stanley recommended Board approval of the Capital Funds Request in the amount of \$120,000 for the Site Improvements at South Middle School Project.

**Order #246 - Motion Passed:** A motion to approve the Capital Funds Request in the amount of \$120,000 for BG 19-067 - Site Improvements at South Middle School Project as presented passed with a motion by Mr. Michael Waller and a second by Mr. Kirk Haynes.

**3 Yeas - 0 Nays.**

Mrs. Lisa Baird	Absent
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Absent

#### **IV. Adopt Resolution Authorizing Execution of Deed for Portion of SMS Property**

Rationale:

RESOLUTION AUTHORIZING QUITCLAIM DEED BETWEEN THE HENDERSON COUNTY SCHOOL DISTRICT FINANCE CORPORATION CITY OF HENDERSON

Discussion:

Mrs. Elizabeth Bird explained to the Board the need for the Quitclaim Deed between the Henderson County School District Finance Corporation and the City of Henderson which would transfer a 12 foot strip of property back to the City of Henderson. Mrs. Bird stated that this approval is subject to the Kentucky Department of Education approval.

**Order #247 - Motion Passed:** A motion to adopt a Resolution authorizing a Quitclaim Deed between the Henderson County School District Finance Corporation and the City of Henderson for a portion of the South Middle School Property passed with a motion by Mr. Wesley Smith and a second by Mr. Kirk Haynes.

#### **3 Yeas - 0 Nays.**

Mrs. Lisa Baird	Absent
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Absent

#### **V. Recess for Henderson County School District Finance Corporation Meeting**

**Order #248 - Motion Passed:** A motion to recess the Henderson County Board of Education Special Meeting to convene a Henderson County School District Finance Corporation Meeting at 6:10 p.m. passed with a motion by Mr. Wesley Smith and a second by Mr. Kirk Haynes.

#### **3 Yeas - 0 Nays.**

Mrs. Lisa Baird	Absent
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Absent

#### **VI. Resume Board of Education Special Meeting**

Discussion:

The Board resumed the Board of Education Special Meeting at 6:15 p.m.

## **VII. BG 19-068 - New Jefferson Elementary School Project Update**

### **Discussion:**

Mr. Jeff Justice presented a review of the design development for the new Jefferson Elementary School Project along with documents for Board approval. Mr. Michael Waller asked if there would be room on the north side of the building to add an expansion if the need arose in the future in order to add more classrooms. Mr. Justice stated that we could, but would have to look at areas such as the kitchen space. Mr. Waller stated not to delay the project for this inquiry, but would like an answer in the next 3-4 months.

### **VII.A. Review Design Development Documents**

### **VII.B. Approve the Design Development Documents**

**Order #249 - Motion Passed:** A motion to approve the Design Development documents for the New Jefferson Elementary School Project as presented passed with a motion by Mr. Wesley Smith and a second by Mr. Kirk Haynes.

#### **3 Yeas - 0 Nays.**

Mrs. Lisa Baird	Absent
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Absent

### **VII.C. Approve Revised BG-1 to Match Updated Cost Estimate**

**Order #250 - Motion Passed:** A motion to approve BG1 Project Application Form (Revised) (Ref# 17225) for BG 19-068 - New Jefferson Elementary School Project as presented passed with a motion by Mr. Wesley Smith and a second by Mr. Kirk Haynes.

#### **3 Yeas - 0 Nays.**

Mrs. Lisa Baird	Absent
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Absent

### **VII.D. Approve BG-2 and BG-3**

**Order #251 - Motion Passed:** A motion to approve BG-2 Outline Specifications Energy Design Criteria Form and BG-3 Statement of Probable Cost Form for BG 19-068 - New Jefferson Elementary School Project passed with a motion by Mr. Wesley Smith and a second by Mr. Kirk Haynes.

#### **3 Yeas - 0 Nays.**

Mrs. Lisa Baird	Absent
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Absent

#### **VII.E. Approve Waiver Submission - Square Footage**

Discussion:

Mrs. Marganna Stanley requested Board approval of a Waiver Request to Total Allowable Square Footage for the New Jefferson Elementary School Project. Mrs. Stanley stated that the overage will have to be paid out of the District General Fund and that she has confirmed with the Director of Finance that the funds are available to pay for the overage.

**Order #252 - Motion Passed:** A motion to approve a Waiver Request to Total Allowable Square Footage for BG 19-068 - New Jefferson Elementary School Project as presented passed with a motion by Mr. Wesley Smith and a second by Mr. Kirk Haynes.

#### **3 Yeas - 0 Nays.**

Mrs. Lisa Baird	Absent
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Absent

#### **VII.F. Approve Waiver Submission - Resource Rooms**

Discussion:

Mrs. Marganna Stanley requested Board approval of the Waiver Request to modify resource room requirements. Mr. Kirk Haynes asked why not keep the 5 resource rooms in case there is a need for an expansion in the future. Mrs. Stanley stated that there are two classrooms in the plan already that could be used for a resource room, one being a state required art room. Mr. Haynes also asked how many exterior doors there are. Mr. Jeff Justice said that there are nine. Mr. Wes Smith asked about the need for a waiver since there are partitions in the rooms. Mrs. Stanley stated that these room are counted as regular special needs rooms.

**Order #253 - Motion Passed:** A motion to approve the Waiver Request to modify resource room requirements for BG 19-068 - New Jefferson Elementary School Project as presented passed with a motion by Mr. Wesley Smith and a second by Mr. Kirk Haynes.

#### **3 Yeas - 0 Nays.**

Mrs. Lisa Baird	Absent
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Absent

## **VIII. Adjourn**

**Order #254 - Motion Passed:** A motion to adjourn the meeting at 6:43 p.m. passed with a motion by Mr. Michael Waller and a second by Mr. Kirk Haynes.

### **3 Yeas - 0 Nays.**

Mrs. Lisa Baird	Absent
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Absent

---

Lisa Baird, Chairperson

---

Marganna Stanley, Superintendent