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June 21, 2019

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NEVILLE MOORE (1899-1982)
CARROLL MORROW (1907-1990)

Honorable Roy Massey
Sent via email to: rmassey@fmlaw.biz

Dear Roy:

Please find enclosed the proposed Contract with Webster County Schools which would acknowledge the Board will be getting the initial one year plus is extending it for one year at the front end. I have also included language they can extend it for an additional one year thereafter, if they would like. I appreciate you sending me a signed copy once this has been approved by the Board and if there are any changes, please let me know.

Respectfully,

FRYMIRE, EVANS, PEYTON,
TEAGUE & CARTWRIGHT, PLLC



J. Keith Cartwright
kcartwright@feptc.com

Enclosure

BEVERAGE AND SOFT DRINK SERVICE AGREEMENT

THIS AGREEMENT made and entered into by and between **Webster County Board of Education**, Dixon, Webster County, Kentucky, 42409 (hereinafter "Board"), and **LBH, Inc.**, 308 West Center Street, Madisonville, Kentucky, 42431 (hereinafter "LBH").

WITNESSETH: That for and in consideration of the mutual covenants and obligations herein and for the benefit to both parties to memorialize an agreement for the parties, the parties hereby agree as follows:

1. **Purpose of Agreement.** The Board has previously bid out the providing of beverages and soft drinks in accordance with bid documents attached hereto as Exhibit 1 and LBH is the successful bidder with the successful bid being attached hereto as Exhibit 2. The documents attached as Exhibit 1 and Exhibit 2 are incorporated herein by reference and made a part of this Agreement. The purpose of this Agreement is to supplement and modify certain conditions in the bid.

2. **Exclusive Supplier.** By entering into this Agreement the Board acknowledges that LBH will be the exclusive provider of all drinks which are the subject of this bid and that neither the Board nor any of its schools, agents, boosters, volunteers in any schools, or employees, shall be allowed to purchase any products that are covered by this Agreement except through LBH. For example, no boosters or concession stands shall be allowed to purchase any products or sell any products that are covered by this Agreement except through LBH.

3. **Visual Coolers.** One of the expenses LBH shall have incurring by entering into this Agreement is providing visual coolers and LBH agrees to provide a minimum of 12 visual coolers for the Board. The parties acknowledge these are provided only during

the term of this Agreement and upon the end of this Agreement, that LBH may remove them as they remain property of LBH.

4. **Vending Machines.** LBH agrees to provide vending machines and drinks as outlined in Exhibit 2 and the commission received by the Board for the vending pricing is as it outlined in the attached documents.

5. **Term of Agreement.** This Agreement shall be for a period of two (2) years commencing July 1, 2019 and continuing until June 30, 2021. However, the Board shall have the option in June, 2021 of extending this Agreement for one (1) additional year subject to the terms and conditions contained herein. If the Board elects to exercise this option, it must give written notice of the intent to extend this Agreement for one (1) additional year no later than May 1, 2021.

6. **Construction of Agreement.** This Agreement shall be construed in accordance with the laws of the Commonwealth of Kentucky and shall be construed equally as to all parties regardless of who has prepared it.

DATED this _____ day of June, 2019.

Webster County Board of Education

By: _____
Brandi Burnett, Chief Financial Officer

LBH, Inc.

By: _____
Les Hoover IV, Vice President

Exhibit 1

INVITATION TO BID

**WEBSTER COUNTY BOARD OF EDUCATION
EQUAL OPPORTUNITY EMPLOYER
28 State Route 1340
Dixon, KY 42409**

Beverages and Soft Drinks Bid

The Webster County Board of Education of Webster County, Kentucky (hereinafter called the Board) will receive sealed bids for the sale and marketing of beverages on its premises. You are invited to submit a sealed bid, subject to the terms and conditions of this invitation to bid. Please read the instructions and specifications carefully. Failure to comply with these instructions may disqualify your bid.

The Board and its affiliated schools and groups are currently distributing a wide variety of nonalcoholic beverages in its cafeterias, at sporting events, for various meetings, and through school and office vending machines. We are soliciting bids from companies who want to secure an exclusive marketing agreement for providing its brand of beverage products.

Bids must be mailed or delivered to Webster County Board of Education in an envelope sealed and labeled **"BEVERAGES & SOFT DRINKS"** in the lower left-hand corner. The bidder's return address shall appear in the upper left-hand corner.

Copies of the invitation to bid may be obtained in the Central Office at the above address between 8:00 a.m. and 3:30 p.m. Monday through Friday, prior to the date specified for bid opening. Approved forms must be used.

Period of Contract: The period of the contract shall be for the period July 1, 2019, through June 30, 2020, with option to renew one year, not to exceed three extensions of the original contract.

Time of bid opening: Bids must be received by 2:00 p.m. CST, on Wednesday, April 10, 2019, at which time (or as soon as the business of the Board permits) they shall be publicly opened and read aloud. All bids must be received by the designated time stated in the invitation and none will be considered thereafter. **Failure to have the bid in the office prior to the bid opening will automatically prevent the reading of your bid. No bid will be accepted via fax or e-mail.**

The Board of Education cannot assume the responsibility for any delay as a result of failure of the mail to deliver bids on time.

Location of bid opening: Bids will be opened and read at the Webster County Board of Education.

The Webster County Board of Education reserves the right to reject any or all bids. Any interested parties may attend the opening. No immediate decision will be rendered on this date.

BID FORM

CONFLICT OF INTEREST

It shall be a breach of ethical standards for any employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract or subcontract; and any solicitation or proposal therefore, in which to his/her knowledge:

- (A) He/she, or any member of his/her immediate family, has a financial interest herein; or
- (B) A business or organization in which he/she or any member of his/her immediate family has a financial interest as an officer, director, trustee, partner, or employee is a party; or
- (C) Any other person, business, or organization with whom he/she or any member of his/her immediate family is negotiating or has an arrangement concerning prospective employment is a party. Direct or indirect participation shall include, but is not limited to, involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing or in any other advisory capacity.

It is a violation of Kentucky law for any Board member or employee with procurement authority, or a member of his/her immediate family, to have a pecuniary interest either directly or indirectly in an amount exceeding \$25.00 per year in any purchase of goods or services by the Board of Education or any school thereof. Violation of this provision subjects the Board member or employee to forfeiture of his/her position and/or employment with the school system.

I hereby certify that no member of my immediate family is an employee with procurement authority or Board member of the Webster County Board of Education.

LBH Inc.
Name of Company

[Signature]
Authorized Signature

4/1/19
Date

References: KRS 156.480, OAG 80-32, Model Procurement Code 45A.455

Note: This certificate must be signed and attached to the bid form in order for your bid to be qualified.

PROHIBITION AGAINST GRATUITIES AND KICKBACKS

ANY EMPLOYEE OR ANY OFFICIAL OF THE BOARD OF EDUCATION OF WEBSTER COUNTY, KENTUCKY ELECTIVE OR APPOINTIVE, WHO SHALL TAKE, RECEIVE, OR OFFER TO TAKE OR RECEIVE, EITHER DIRECTLY OR INDIRECTLY, ANY REBATE, PERCENTAGE OF CONTRACT, MONEY, OR OTHER THINGS OF VALUE, AS IN INDUCEMENT OR INTENDED INDUCEMENT, IN THE PROCUREMENT OF BUSINESS, OR THE GIVING OF BUSINESS, FOR OR TO, OR FROM, ANY PERSON, PARTNERSHIP, FIRM OR CORPORATION, OFFERING BIDDING FOR, OR IN OPEN MARKET SEEKING TO MAKE SALES TO THE BOARD OF EDUCATION OF WEBSTER COUNTY, KENTUCKY SHALL BE DEEMED GUILTY OF A FELONY AND UPON CONVICTION SUCH PERSON OR PERSONS SHALL BE PUNISHED BY A FINE NOT TO EXCEED FIVE THOUSAND DOLLARS (\$5000) OR BY IMPRISONMENT IN THE PENITENTIARY FOR NOT LESS THAN ONE (1) YEAR NOR MORE THAN TEN (10) YEARS, OR BOTH SO FINED AND IMPRISONED IN THE DISCRETION OF THE JURY.

EVERY PERSON, FIRM, OR CORPORATION OFFERING TO MAKE OR PAY, OR GIVE, ANY REBATE, PERCENTAGE OF CONTRACT, MONEY OR ANY OTHER THING OF VALUE, AS IN INDUCEMENT, OR INTENDED INDUCEMENT, IN THE PROCUREMENT OF BUSINESS, OR THE GIVING OF BUSINESS, TO ANY EMPLOYEE OR TO ANY OFFICIAL OF THE BOARD OF EDUCATION OF WEBSTER COUNTY KENTUCKY, ELECTIVE OR APPOINTIVE, IN HIS EFFORTS TO BID FOR, OR OFFER FOR SALE, OR TO SEEK IN THE OPEN MARKET, SHALL BE DEEMED GUILTY OF A FELONY AND SHALL BE PUNISHED BY A FINE NOT TO EXCEED FIVE THOUSAND DOLLARS (\$5000) OR BY IMPRISONMENT IN THE PENITENTIARY FOR NOT LESS THAN ONE (1) YEAR NOR MORE THAN TEN (10) YEARS, OR BOTH SO FINED AND IMPRISONED IN THE DISCRETION OF THE JURY.

NOTE: IT IS A MISDEMEANOR NOT TO HAVE THIS PROHIBITION ON EVERY SOLICITATION OR CONTRACT DOCUMENT. THE PENALTY IS A FIVE THOUSAND DOLLAR (\$5000) FINE OR ONE (1) YEAR IMPRISONMENT OR BOTH ON CONVICTION.

CONDITIONS OF BIDDING

A. AWARDING THE CONTRACT

No bid shall be withdrawn for a period of sixty days after the closing time. Bid shall be effective July 1, 2019 through June 30, 2020. After bids, have been tabulated and studied, company representatives may be contacted by the superintendent or designated person concerning the bid.

The board will review these bids formally at the regular board meeting on Monday May 22, 2017, and make final bid award determination.

The board reserves the right to reject any and/or all bids and to waive any deviations from the specifications that it considers of little consequence.

B. GENERAL CONDITIONS

1. The successful bidder will be required to furnish at bid price such quantities as from time to time may be ordered by the Board of Education or by the schools of the Webster County School District.
2. Bidders shall submit their bids by mail or hand delivered, on the bid forms provided, to 28 State Route 1340, Dixon, KY 42409.
3. The Board reserves the right to make an award, if any, to individual vendors for groups of items or for all items.
4. Bidders may list all other information they consider pertinent. Reference to brand names is for identification purposes only and in no way, is to be construed as an attempt for comparative purposes.
5. All bids are subject to the terms and conditions of the bid invitation.
6. If any emergency arises and the successful bidder is unable to furnish any items required from his stock, the Webster County Board of Education reserves the right to purchase the necessary items from another source of supply.
7. Monthly statements listing amounts payable by the Board or respective schools are due immediately after close of each month.
8. Both parties may extend this contract under the same terms, conditions, and prices if agreeable for an additional one year term, not to exceed three (3) one year extensions of the original contract, with approval of the Webster County Board of Education.
9. If a bid is not made, the bid form must be returned and marked "No Bid" with reasons stated why a bid is not submitted, otherwise firm name will be removed from the bidder's mail list.

10. Multiple contracts may be awarded by the Board if, following evaluation of all bids received, a decision is reached that awarding contracts or accepting bids on a multiple basis is in the best interest of the Webster County School District.
11. All material or services furnished must be in conformity with the specifications and will be subject to inspection and approval of the school making the order after delivery. The right is reserved to reject and return, at the risk and expense of the supplier, such portion of a shipment that may be defective or fail to comply with specifications, without invalidating the remainder of the order. If rejected, it will be held for disposition at the expense and risk of the supplier.
12. The Webster County Board of Education and its schools are exempt from Federal Excise Taxes and Kentucky Sales and Use Taxes.
13. The Webster County School District, all authorized agencies of the Commonwealth of Kentucky, the United States Department of Agriculture, the Comptroller of the United States, and/or any of their respective authorized representatives shall have access to all books, documents, papers and records of any successful bidder awarded a procurement contract pursuant to this Invitation to Bid which are directly relevant or pertinent to such contract for the purpose of making audits, examinations, excerpts and transcriptions; and, any such successful vendor shall maintain all of its records relevant to such procurement contract for a period of three years after the Webster County School District makes final payment to the vendor and all pending matters are closed.
14. All procurement contracts exceeding twenty thousand dollars (\$20,000) in amount awarded to a successful vendor pursuant to this Invitation to Bid and any of their contractors or subcontractors are subject to Executive Order 11246, entitled "Equal Employment Opportunity", as amended by Executive Order 11375, and as supplemented in Department of Labor regulations (41 CFP Part 60).
15. Erasures or the use of a typewriter correction fluid on bid forms are not acceptable and may result in the rejection of the bid. Prior to submission or opening, errors may be crossed and corrections entered, and initialed by the person signing the bid. No bids shall be altered or amended after the specified time of opening.
16. Webster County Schools reserves the right to add related items to the contract established from this Invitation to Bid.
17. **Termination.** All procurement contracts awarded by Webster County Board of Education pursuant to this Invitation to Bid may be by Webster County Board of Education terminated at any time upon a thirty-day notice; upon mutual agreement of both parties; or at the discretion of the Webster County Board of Education without notice, if the terms of a contract are violated in any way.
18. **Bidder Reliability.** A successful bidder must have a proven (or believable) record of service, particularly with respect to delivering all items on a regularly scheduled basis, at favorable prices. A vendor may be designated as unacceptable if the requirements listed herein have

been previously violated and/or poor communications exist between the vendor and the Webster County Board of Education.

19. This Invitation to Bid, and all procurement contracts issued pursuant to this Invitation to Bid shall be governed in all respects, validity, construction, capacity, performance, breach and remedy, by the laws of the Commonwealth of Kentucky.
20. On the occasion of special events, camps, clinics, and other similar events sponsored by the Board or its affiliates and held on the premises, all distributed and sold beverages shall be the brands of the successful bidder and the organizers and/or promoters shall use said brands as their beverage supplier.
21. By the submission of a bid to the Webster County Board of Education pursuant to this Invitation to Bid, the vendor certifies that his bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same materials, supplies or equipment and is in all respects fair and without collusion or fraud. The bidder certifies that he understands collusive bidding is a violation of federal law and can result in fines, prison sentences and civil damage awards. He further agrees to abide by all conditions of this bid and certifies that he is authorized to sign this bid for the bidder.
22. The Webster County Board of Education is responsible for participating in and abiding by the rules of all applicable government programs, including, but not limited to, those applicable to school lunch and breakfast programs. Such rules may subsequently override the terms of the agreements necessary to keep the winning bidder and the Board, in which case the two parties agree to make the adjustments necessary to keep the Board in compliance with said rules.
23. The company awarded the bid shall give the Board at least an annual report showing the volume of beverages purchased by the Board and the volume of beverages delivered to the various locations as part of the full-service vending program.
24. The Webster County Board of Education shall retain the right to purchase the successful bidder's brands from retail or wholesale sources other than the successful bidder.
25. The Webster County Board of Education will require service as follows:
 - a) Cups will be furnished upon request and at no cost to the schools serving from bottled drinks.
 - b) Machines (cans and/or bottles) will be furnished to the customer at no cost.
 - c) Concession stand coolers will be furnished to the customer at no cost and will be replaced when deemed necessary by the Webster County Schools Athletic Directors.
 - d) Company awarded bid will provide service for machines within 24 hours of service call.
 - e) Product will be delivered to each school outside of arrival and departure time of students.
 - f) Machines located with student access must have working timers that are to be set by vendor and adjusted as requested by authorized Webster County School personnel.

C. SPECIFICATIONS

1. Soft Drinks - Products must be manufactured by a nationally advertised concern and meet USDA regulations. The product will be (1) A cola product; (2) Diet drink if desired by schools; (3) A variety of flavors to satisfy desires of each school or building location.
2. Bid prices should be made per case of 12 oz. cans and 20 oz. bottles.
3. Non-Carbonated Drinks - Product to be manufactured by a nationally advertised concern and meet USDA regulations. Such drinks must be non-carbonated, contain 10 grams or less of sugar per serving and be available in a variety of flavors to satisfy the desires of each school/location. Elementary - not to exceed 17 oz. containers; Secondary schools maximum 20 oz. containers.
4. Bottled Water - Product should be purified in plastic containers. The product must be non-carbonated, non-caloric.
5. Fruit & Vegetable Juice - Product must be manufactured by a nationally advertised concern and meet USDA regulations. The product should contain 100% fruit/vegetable juice or any combination of both totaling 100%.
6. Please submit a list of all products/flavors available with bid.

The successful bidder agrees to service all schools and department buildings of the Webster County School System at the following locations:

SCHOOL	MINIMUM NUMBER OF DRINK VENDING MACHINES OR COOLERS NEEDED
Clay Elementary	1
Dixon Elementary	2
Providence Elementary	1
Sebree Elementary	1
Webster County Middle School	1
Webster County High School	2
Maintenance Department	1
Transportation Department	1
Central Office	1

Exhibit 2

BID SUBMISSION FORM

(Bids must be submitted on this form or an exact duplicate)

Beverages and Soft Drinks

Item	Name Brand	Quantity/Case	Price/Case
Soft drinks 12oz Cans			
Soft drinks 20oz Bottles			
Fruit Juice (100% Fruit Juice) 16oz Bottles	See Attached Sheet		
Bottled Water 20oz Bottles			
Bottled Water 12oz Bottles			
Bottled Water 8oz Bottles			
Sports Drinks 12oz Bottles			
Sports Drinks 20oz Bottles			

In compliance with this Invitation to Bid and in consideration of the detailed description attached hereto; subject to all conditions thereof, the undersigned agrees, if this be accepted within the time stipulated, to furnish any or all items upon which prices are quoted in accordance with the specifications applying at the price set opposite each item.

PLEASE PRINT

Vendor Name

LBH Inc.

Form Completed By

Les Houe

Title

VP

Address

308 West Center Street Madisonville Ky

Telephone

270 821-5537

Fax

270 821-7180

Email

les@lbhinc.com

Signature

Leff

Date

4/8/19

The prices below are non vendor pricing.

Product Name	Price	Package	UPC
POLAR 2-12PK ORIGINAL SELTZER	\$7.00	2/12pk 12oz can	0-71537-20120-8
POLAR 2-12PK RED RUBY GRAPEFRUIT SELTZER	\$7.00	2/12pk 12oz can	0-71537-20125-3
POLAR 2-12PK BLACK CHERRY SELTZER	\$7.00	2/12pk 12oz can	0-71537-00228-7
POLAR 2-12PK RASPBERRY LIME SELTZER	\$7.00	2/12pk 12oz can	0-71537-20130-7
POLAR 2-12PK POMEGRANATE SELTZER	\$7.00	2/12pk 12oz can	0-71537-20133-8
POLAR 2-12PK CRANBERRY LIME SELTZER	\$7.00	2/12pk 12oz can	0-71537-20142-0
POLAR 2-12PK ORANGE VANILLA SELTZER	\$7.00	2/12pk 12oz can	0-71537-20161-1
POLAR 2-12PK LIME SELTZER	\$7.00	2/12pk 12oz can	0-71537-00235-5
POLAR 1L HALF&HALF GRAPEFRUIT & LEMON	\$9.60	12pk 1L	0-71537-02017-5
POLAR 1L CLUB SODA W/LEMON	\$9.60	12pk 1L	0-71537-02073-1
POLAR 1L DIET TONIC W/ LIME	\$9.60	12pk 1L	0-71537-02067-0
POLAR 1L GEORGIA PEACH SELTZER	\$9.60	12pk 1L	0-71537-02038-0
POLAR 1L BLUEBERRY LEMONADE SELTZER	\$9.60	12pk 1L	0-71537-02040-3
POLAR 1L ORIGINAL SELTZER	\$9.60	12pk 1L	0-71537-02020-5
POLAR 1L RUBY RED GRAPEFRUIT SELTZER	\$9.60	12pk 1L	0-71537-02025-0
POLAR 1L BLACK CHERRY SELTZER	\$9.60	12pk 1L	0-71537-00228-7
POLAR 1L RASPBERRY LIME SELTZER	\$9.60	12pk 1L	0-71537-20130-7
POLAR 1L LIME SELTZER	\$9.60	12pk 1L	0-71537-30035-2
POLAR 1L GINGER ALE	\$9.60	12pk 1L	0-71537-02001-4
DR PEPPER 12PK CANS	\$7.45	2/12pk 12oz can	0-78000-08216-6
Dr Pepper 6pk Cans	\$7.45	4/6pk 12oz can	0-78000-80336-5
DR PEPPER CHERRY 12PK CANS	\$7.45	2/12pk 12oz can	0-78000-09816-7
DR PEPPER DT CHERRY 12PK CANS	\$7.45	2/12pk 12oz can	0-78000-09916-4
DIET DR PEPPER 12PK CANS	\$7.45	2/12pk 12oz can	0-78000-08316-3
Diet Dr Pepper 6pk Cans	\$7.45	4/6pk 12oz can	0-783-230-9
DR PEPPER C/F DIET12PK	\$7.45	2/12pk 12oz can	0-78000-08516-7
DR PEPPER C/F12PK CAN	\$7.45	2/12pk 12oz can	0-78000-08416-0
ALE 8 ONE 12PK CANS	\$7.45	2/12pk 12oz can	0-72275-10012-9
ALE 8 ONE DIET 2/12PK CANS	\$7.45	2/12pk 12oz can	0-72275-20012-6
SKI 12PK	\$7.45	2/12pk 12oz can	0-71644-20101-6
Ale 8 One C/F Diet 2/12pk Cans	\$7.45	2/12pk 12oz can	0-72275-30012-3
SKI 6PK CANS	\$7.45	4/6pk 12oz can	0-71644-03801-8
SKI CHERRY 12PK	\$7.45	2/12pk 12oz can	0-71644-20103-0
DIET SKI 12PK CANS	\$7.45	2/12pk 12oz can	0-71644-20102-3
DOUBLE COLA 12PK CANS	\$7.45	2/12pk 12oz can	0-71644-10101-9
DIET DOUBLE COLA 12PK CANS	\$7.45	2/12pk 12oz can	0-71644-02505-6

NUGRAPE 12PK CANS	\$7.45	2/12pk 12oz can	0-71817-30372-1
DR PEPPER TEN 12PK CANS	\$7.45	2/12pk 12oz can	0-78000-10316-8
Dr Pepper 20oz NR	\$15.00	24pk 20oz	0-78000-08240-1
DR PEPPER CHERRY 20OZ NR	\$15.00	24pk 20oz	0-78000-09840-2
DR PEPPER DT CHERRY 20OZ NR	\$15.00	24pk 20oz	0-78000-09940-9
Diet Dr Pepper 20oz NR	\$15.00	24pk 20oz	0-78000-08340-8
ALE 8 ONE 20oz BTL	\$15.00	24pk 20oz	0-72275-10020-4
SKI 20OZ NR	\$15.00	24pk 20oz	0-71644-03456-0
TROPICAL SKI 20OZ NR	\$15.00	24pk 20oz	0-71644-24503-4
DIET SKI 20OZ NR	\$15.00	24pk 20oz	0-71644-04103-2
DOUBLE COLA 20OZ NR	\$15.00	24pk 20oz	0-71644-01036-6
NUGRAPE 20OZ NR	\$15.00	24pk 20oz	0-71817-30059-1
All Sport Blue Raz	\$17.50	24pk 20oz	8-11145-01002-7
All Sport Fruit Punch	\$17.50	24pk 20oz	8-11145-01000-3
All Sport Lemon Lime	\$17.50	24pk 20oz	8-11145-01001-0
All Sport Orange	\$17.50	24pk 20oz	8-11145-01003-4
Nestle PureLife Water .5 Liter	\$5.25	4/6pk .5 Liter	0-68274-93471-1

Vendor Pricing

Commission = 28% per Case

EXAMPLES

Cans

Vend price set at \$0.50

\$12.00 per case / 24 cans

Commission at 28% = \$3.36 per Case

Bottles

Vend price set at \$1.00

\$24.00 per case / 24 Bottles

Commission at 28% = \$6.72 per Case