**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, May 20, 2019**

**Spencer County Middle School Media Center**

**Board Members:**

Ms. Sandy Clevenger, Board Chair

Ms. Janet Bonham, Vice Chair

Ms. Debbie Herndon

Dr. Lynn Shelburne

Ms. Jeanie Stevens

**Others Present:**

Superintendent Chuck Adams, Chuck Abell, Steven Rucker, Matt Mercer, Mark Thomas, Todd Russell, Danielle Cox, Jason Cox, Ruthann Sweazy, Mary Lynn Martin, Sarah Jump, Tracy Shouse, Keely Hahn, Bob Coots, Pete Clevenger, Michele Barlow and others.

**ORDER # 162**

**CALL TO ORDER**

The meeting was called to order at 6:32 pm by Board Chair, Sandy Clevenger.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Sandy Clevenger, read the Statement of Board Mission and welcomed visitors.

**ORDER # 163**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Janet Bonham and seconded by Ms. Debbie Herndon to approve the May 20, 2019 agenda as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**RECOGNITIONS:**

1. Going the Distance Award: Keely Hahn
2. Teacher of the Year: Minnie Zurkuhlen, Bob Coots, Daniel Cox, Tara Alcorn

**CITIZENS AND DELEGATIONS**

No Citizens/Delegations addressed the Board.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Spotlight: SCHS Clarinet Choir
2. Academic Spotlight – Hillview Academy
3. Academic Report – Standards Based Grading – Chuck Abell and Sarah Jump
4. Superintendent’s Report: Chuck Adams
   1. Tentative Budget
   2. TES/SCHS Projects
   3. Architect Services
   4. SBDM Carryover
   5. Extra Service Stipends
   6. School Nurse
   7. Bus Routes 2019-2020

**ACTION WITH DISCUSSION**

**ORDER # 164**

**APPROVAL OF BOARD MINUTES**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Jeanie Steve to approve the April 22, 2019 minutes as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 165**

**CONSTRUCTION INVOICES**

The following construction were submitted for approval:

Isaac Tatum Construction $307,735.91

Aegis Metal Framing $ 39,684.64

IMI $ 10,140.00

Air Mechanical Sales $ 10,183.00

Thermal Equipment Sales $ 1,750.00

Siskin Steel $ 10,506.63

Plumbers Supply $ 8,713.15

ECS Southeast, LLP $ 1,183.50

Sherman Carter Barnhart $ 4,583.23

City of Taylorsville $ 2,861.00 credit balance

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the construction invoices as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 166**

**CARRYOVER OF SBDM SECTION SIX ALLOCATIONS**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Debbie Herndon to approve the carryover of SBDM Section Six Allocations to allow the school to carryforward any remaining FY19 Section 6 Allocations to FY20.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 167**

**CHANGE ORDER #5 FOR SCHS BG# 17-236**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Debbie Herndon to approve Change Order # 5 to increase additional space between the greenhouses, and to appease the City of Taylorsville regarding water lines.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 168**

**SUBSTITUTE TEACHER SALARY SCALE**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to approve the substitute teacher salary scheduled for 2019-2020 reflecting no change from the current year.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 169**

**RESPONSIBILITY FACTOR AND EXTENDED DAYS**

A motion was made by Ms. Janet Bonham and seconded by Ms. Debbie Herndon approve the responsibility factor and extended days as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 170**

**SALARY SCALE 2019-2020**

Dr. Lynn Shelburne opened the discussion with a motion to increase salary 1%. After discussion, Dr. Lynn Shelburne made a motion to approve an increase of 1.25% and Ms. Debbie Herndon seconded.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #171**

**EXTRA SERVICE STIPEND LIST**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to approve the Extra Service Stipend List as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 172**

**SCHOOL RESOURCE OFFICER AGREEMENT**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to approve the City of Taylorsville Police School Resource Officer Agreement for 2019-2020 as presented reflecting a price decrease of $1,100 from the current school year.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 173**

**ARCHITECTURAL SERVICES FOR EARLY LEARNING CENTER RENOVATION AND ADDITION**

Letters of interest from received from: Sherman Carter Barnhart, Rosstarrant Architects, Moody Nolan, Murphy Group Architects and Studio K.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Debbie Herndon to approve Sherman Carter Barnhart for architectural services for the Early Learning Center renovation and addition.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #174**

**BUS GARAGE LEASE**

A clause has been added to the Bus Garage Lease that the owner will be given a 30 day notice prior to vacating the property and as much notice as possible of any plans to vacate. A monthly increase of $100 for the 2019-2020 was established raising our monthly rate from $1,650 to $1,750.

A motion was made by Ms. Debbie Herndon and seconded by Dr. Lynn Shelburne to approve the bus garage lease as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #175**

**BREAKFAST AND LUNCH PRICES 2019-2020**

In order to bring the current lunch price shortfalls, up to date, the Paid Lunch Equity (PLE) Tool is requiring that we make the average weighted lunch price at the required SY 2019-2020 rate of $3.00 per lunch. However, we are allowed to only raise the full paid lunch prices to a combined average of $0.10.

Therefore, a recommendation of charging the following for full paid lunches is being recommended as follows:

Elementary Schools: from $2.85 to $2.95  
Middle & High School: from $2.90 to $3.00

**Breakfast Prices for Students**:

All grades levels will be charged $2.00 per breakfast

**Breakfast and Lunch Prices for Adults:**

A recommendation is being made to charge $2.50 for the adult breakfast and $3.75 for the adult lunch (this is an increase of $0.10 for the adult lunch to match the $0.10 increase with students’ lunches).

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to approve the breakfast and lunch prices as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #176**

**RESOLUTION TO PARTICIPATE IN THE PACE PURCHASING COOPERATIVE**

The Resolution to participate in the PACE Purchasing Cooperative is at no cost to the District. Participating in the PACE Purchasing Cooperative provides the District with more flexibility and opportunities for cost savings.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the Resolution to participate in PACE Purchasing Cooperative as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 177**

**START AND END TIMES OF SCHOOL DAY 2019-2020**

Recommending no changes with start and end times:

Middle/High School 7:40 a.m – 2:30 p.m.

Elementary/Preschool 8:50 a.m. – 3:40 p.m.

A motion was made by Ms. Debbie Herndon and seconded by Ms. Jeanie Stevens to approve the start/end times, reflecting no changes.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 178**

**G/T PROGRAM ASSISTANT**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Debbie Herndon top approve the GT IA Position to assist with workload.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 179**

**TENTATIVE BUDGET**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the Tentative Budget as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 180**

**SCES .5 MATH INTERVENTION TEACHER POSITION**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Debbie Herndon to approve the SCES .5 Math Intervention Teacher position from Title 1 Funds as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 181**

**ACTION BY CONSENT**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to approve the Action by Consent Items as presented below.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

1. Orders of the Treasurer Reports
2. School Financial Reports
3. District Financial Reports
4. Invoices for Approval
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Taylorsville Elementary**

Lauren Whitney, Elementary Teacher (Intermediate) Rank 3

Kate Zuhars, Elementary Teacher (Primary), Rank 3

**Spencer Co. Elementary Spencer County High School**

Steven Robinson, IA Katharine VanVactor, Instructional Coach Rank 2

Savannah Chesnut, Elementary Teacher Rank 3 Mackenzie Raizor, Biology Teacher Rank 3

**Other Resignations**

Tina Sowers, Sub Classified Cutter Whitely, Elementary Teacher TES eff 6/30/19

Melanie Pequero, Sub Bus Driver Chastity Claywell, On-Site Team Leader Bear Care 7/25/19

Sharon Baird, Certified Sub Teacher, Rank 2

**Retirements**

Brenda Sharp, Custodian/Bus Monitor eff 5/15/19

1. Field Trip Approvals (Overnight and Out-of-State)
   1. SCHS FCCLA Leadership Camp – at FFA Leadership Camp
   2. SCHS Cheer – Indiana University
   3. SCHS Cheer – Miami University, Oxford, OH
   4. SCMS Boys Basketball – Hanover College
   5. SCHS Track Holiday World
   6. SCMS HOSA Crown Plaza Hotel, Louisville KY Overnight
   7. SCMS HOSA National Conference – Orlando, FL or Dallas TX
2. Fundraiser Approvals

**Spencer County High School**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Choir-Board | Derby Booth Concessions | May 1 & 2, 2020 | Purchase Risers | Adults Only |
| BETA | Texas Roadhouse 10% Night | August – November 2019 | BETA Officer Angel Tree Shopping, Club Supplies, and Events | Adults and Students |
| BETA | Pie Peddler | Aug-Nov 2019 | BETA Officer Angel Tree Shopping, Club Supplies, and Events | Adults and Students |
| BETA | Club Shirts | Aug – Nov 2019 | BETA Officer Angel Tree Shopping, Club Supplies, and Events | Adults and Students |
| BETA | Tervis Cups | Aug-Nov 2019 | Events and Supplies | Adults and Students |
| Educators Rising | Student Lanyards | Aug – May 2020 | Events and supplies for events | Adults and Students |
| Educators Rising | Texas Roadhouse 10% Night | Aug- May 2020 | Events and Supplies for events | Adults and Students |
| Yearbook | Old Yearbook Sales | Aug – May 2020 | Supplies and Events | Adults and Students |
| Yearbook | Yearbook Sales current year | Aug – May 2020 | Yearbooks and for events and supplies for events | Adults and Students |
| Cheer | Summer Body Bootcamp 2019 - $10 Admission | June 2019 | Camp mats, poms, banquet, senior gifts, competition and related costs, uniforms tumbling, and game day activities | Adults and Students |
| Cheer | Cheer-A-Thon 2019 | May or June 2019 | Camp mats, poms, banquet, senior gifts, competition and related costs, uniforms tumbling, and game day activities | Adults and Students |
| Cheer | Cap Sales SC Logo | June – October 2019 | Camp mats, poms, banquet, senior gifts, competition and related costs, uniforms tumbling, and game day activities | Adults and Students |
| Cheer | Car Washes | June and July 2019 | Camp mats, poms, banquet, senior gifts, competition and related costs, uniforms tumbling, and game day activities | Adults and Students |
| Cheer | Middle School Cheer Camp (2 day camp) | June or July 2019 | Camp mats, poms, banquet, senior gifts, competition and related costs, uniforms tumbling, and game day activities | Adults and Students |
| Cheer | Stallion Cheer Camp  $50/child | June 2019 | Camp mats, poms, banquet, senior gifts, competition and related costs, uniforms tumbling, and game day activities | Adults and Students |
| Cheer | Disney Princess Summer Camp 2019  $50/Child | July 2019 | Camp mats, poms, banquet, senior gifts, competition and related costs, uniforms tumbling, and game day activities | Adults and Students |
| Cheer | Buffalo Wild Wing Dinner Night | August 2019 | Camp mats, poms, banquet, senior gifts, competition and related costs, uniforms tumbling, and game day activities | Adults and Students |
| Cheer | Fall Cheer Camp | October 2019 | Camp mats, poms, banquet, senior gifts, competition and related costs, uniforms tumbling, and game day activities | Adults and Students |
| Cheer | Krispy Kreme | June 2019 | Camp mats, poms, banquet, senior gifts, competition and related costs, uniforms tumbling, and game day activities | Adults and Students |
| Cheer | Shaker Pom Pom Sales | Aug – Feb 2020 | Camp mats, poms, banquet, senior gifts, competition and related costs, uniforms tumbling, and game day activities | Adults and Students |
| Choir Club | Car Wash | August 2019 | KMEA All State | Adults and Students |
| Baseball | Baseball Camp | June 3-6, 2019 | Uniforms, field, Upgrades | Adults and Students |

**Spencer County Middle School**

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| --- | --- | --- | --- | --- |
| PTSO | Spirit Wear | Aug 1-Sep 15, 2019 | Student Tech | Adults/Students |
| PTSO | Yankee Candles | Sept 20 – October 15, 2019 | Awards/Needs/Recognitions | Adults/Students |
| PTSO | Texas Roadhouse Gift Cards | Nov 10 – Dec 15, 2019 | Student Technology | Adults/Students |
| PTSO | Winterfest Booth | December 2019 | Student Needs/Technology | Adults/Students |
| PTSO | Spirit Wear  Special Edition | February 1-25, 2020 | Teacher Appreciation | Adults/Students |
| PTSO | Yankee Candles/Cookie Dough | March 2020 | Teacher Appreciation | Adults/Students |

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1. Fee Requests

Spencer County Middle School

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| --- | --- | --- |
| HOSA | $35 | Apparel for Conference - Collect February 2020 |
| HOSA | $250 | Hotel Fee – State Conference – Collect February 2020 |
| HOSA | $1,800 | National HOSA Conference Fees – Collect May 2020  Includes Airfare, Hotel, and Registration Fees |
| Choir Club | $ 8 | KY ACDA Audition Fee (pay for audition) |
| Choir Club | $8 | Solo Fee |
| Choir Club | $60 | KY – ACDA Registration Fee  Music/ Tshirt/ CD and conductor |
| Choir Club | $64 | Kings Island Fee - Collect in March 2020 |
| Choir Club | $12 | Ensemble Fee - Collect January 2020 |
| District Activity Choir | $20 | Choir Fee |

Spencer County High School

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| --- | --- | --- |
| Track | $20 | Holiday World |

1. Surplus Items – N/A
2. Non Resident Contracts – N/A
3. School Activity Fund Budgets 2019-2020
4. Certified/Classified Position List
5. Approval of Dumpster Bid:
   1. Waste Management
6. Approval Contract for Gasoline and Diesel:
   1. A&M Oil Gasoline Pumped: $2.4424/gallon and Diesel Pumped $2.5615/gallon
7. Approval Commercial Carriers:
   1. American Coach
   2. Anchor Transportation
   3. Jefferson Transportation
   4. Miller Transportation Shockey Tours
8. Approval Photography and Yearbook Bid
   1. Life Touch
   2. Strawbridge
   3. Balfour
9. Approval Contract for Liquid Propane Gas
   1. Bennett’s Gas – Liquid Propane Gas: $1.499/gallon
10. Approval Medical Exam Services
    1. KY One Primary Care
       1. Initial School Employee Medical Exam $40
       2. Bus Driver Exam (CDL) $55
       3. Personal Protective Equipment (Maintenance) $30
       4. Chest X-Ray for Positive TB Result $30
11. Approval Annual Lines of Insurance Premiums
    1. Commonwealth Risk Solution
12. Approval of Student Insurance Quotes
    1. Roberts Insurance through Nationwide Life Insurance Company
13. Approval of Workers Comp Quotes
    1. KEMI
14. OVEC Head Start MOA 2019-2020
15. Approval of Annual Vendors (Model Procurement)
16. Student Code of Conduct 2019-2020
17. Certified Evaluation Plan 2019-2020

**COMMUNICATIONS**

1. Board Members
   1. June Work Session with Superintendent’s Evaluation: June 13, 2019 at 6:30 pm.
2. SCEA Update
3. Written Communication
   1. Attendance Report
   2. Bus Maintenance Report
   3. Building Inspections
   4. SBDM Minutes
   5. Health Office Visits
   6. Open Records Requests
   7. Third Offer: KY Ed Tech Funding Program – Fund Utilization Planning Form

**DIALOGUE AND FUTURE AGENDA TOPICS**

No future agenda topics were mentioned.

**ORDER # 182**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to approve the agenda dated May 20, 2019 as part of the official board minutes.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 183**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Janet Bonham and seconded by Ms. Jeanie Stevens to adjourn the meeting at 8:13 p.m.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes