**SURPLUS REQUEST FORM**

School Name: \_\_**Spencer County High School**\_\_\_

Name: \_\_Amanda Vance / April Roberts\_\_\_\_\_

Department: \_\_\_Family Consumer Sciences \_\_\_

Date: \_\_\_\_5/30/2019\_\_\_\_\_\_\_\_

**Please print this form and email to Michele Barlow for Board approval.**

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| **Item** | **Qty** | **Reason for Surplus** |
| Blender | 1 | Leaks |
| Projector | 1 | Do not use |
| TV Cart (TV, 3 tier cart and VCR) | 1 | Do not use |
| Variety of resource books | 11 | Do not use |
| Life Inc. Student Books | 62 | Out of date/ do not use |
| Managing your personal finances curriculum | 1 | Out of date/ do not use |
| Vacuum | 1 | Works- we do not use |
| Singer Sewing Machines | 9 | Out of date, not industry standard (not sure if they work or not) |
| rolling chair | 1 | Do not use |
| Popcorn popper | 1 | May or may not work |
| Plastic 12 compartment mailbox shelf | 1 | Do not use |
| Wooden cubby shelf | 1 | Do not use |
| Odis Spunkmeyer cookie ovens | 2 | Do not use |
| Crockpot | 1 | Do not use |
| Misc. Baking pans | 5 | Poor quality |
| Skillets | 3 | Poor quality |
| Assorted Pots and Pans | 10 | Poor quality |
| Third Edition Steps in Home Living Textbook | 26 | Out of date, do not use |
| Toaster | 1 | Do not use |
| Hair dryer | 1 | Do not use |
| Assorted Teacher edition text books and resource binders | 10 | Do not use, out of date. |
| Today’s Teen Textbooks | 28 | Out of date, do not use |
| Married and Single Life Textbooks | 31 | Out of date, do not use |
| Microwave cooking library book set | 1 | Out of date, do not use |
| Cooking Demo Table | 1 | Do not use, have newer technology |
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