

**Mercer County Intermediate School  
Site Based Decision Making (SBDM) Meeting Minutes  
April 9, 2019 @ 5:30 PM at MCIS**

**Members Present**

Dana Cobb  
Heather Sanders  
Julie Hammons  
Mandy Dean

**Members Absent**

Tiffany Yeast  
Kimberlee Piazza

**Guest (s)**

Trish Dunbar  
Will Carlton  
Kaleb McDonald  
Benji Mattingly

Mrs. Cobb called the meeting to order at 5:30 pm.

**1. Approve/Revise Council Agenda**

The Council reviewed the proposed agenda for today's meeting. Heather Sanders made a motion to approve the agenda. Julie Hammons seconded the motion. The motion was approved by consensus.

**2. Approve SBDM Minutes from Previous Meetings**

The Council reviewed the minutes from the March 12, 2019 meeting. Julie Hammons made a motion to approve the minutes. Mandy Dean seconded the motion. The motion was approved by consensus.

**3. Good News Report/Updates**

- 4<sup>th</sup> grade AG bus was a great learning experience. They learned about measuring, chemical reactions, and team building skills/cooperation – paid for by KY Farm Bureau – great community support!
- Spring Parent/Teach Conferences are still under way.
- TCT Science are completed and turned into Nekita to submit samples to J. Hatton.
- SBDM Teach Election Chair was held on March 13; Teacher SBDM elections were held on March 20. Julie Hammons and Christina Wilson will be serving a two-year term (2019-20 and 2020-21). Kimberlee Piazza will be serving her 2<sup>nd</sup> year of her two year term 2019-20.
- 5<sup>th</sup> grade Capital/museum field trip was extremely beneficial for our students, as they learned a lot about KY history.
- Our MCIS Talent Showcase was AWESOME! Who needs America's Got Talent when we have Mercer County Kids Have Talent?!?!
- Operation Preparation went well with the students & staff dressing up for various themes each day.
- 3<sup>rd</sup> grade movie field trip to see Wonder Park was great! The kiddos also had a fun time at Millennium Park.
- Spring Book Fair is currently going on this week. We had a great turn out for our book fair family night last night.
- PTO had their officer elections last night: Cassie Shirley and Kayla Tatum – Co-Presidents; Krista Ayala – Treasurer; Co-presidents may share role of secretary as well, since no one was elected for this PTO position or filled in to volunteer on voting ballot. No one signed up to be PTO parent reps either. We'll have a PTO booth set up at Open House in July to hopefully fill the PTO officer vacancies.
- PTO also held SBDM parent rep election. Pam Alcorn was elected.

#### **4. Public Comment**

There was no public comment.

#### **5. Review & approve financial report & PTO/Title I Parent Advisory Council financial report**

- Teachers always have input on instructional materials needed to implement best practices instruction.

The Council reviewed the financial report for March 2019 for MCIS Activity Fund. Heather Sanders made a motion to approve the financial report. Mandy Dean seconded the motion. The motion was approved by consensus. The council reviewed the March PTO financial report.

#### **6. Review committee minutes & PTO/Title I Parent Advisory Council minutes**

- The council reviewed the March grade level meeting minutes, March ELA minutes, March PLC meeting minutes for Math, Arts & Humanities, SPED and ELA. They also reviewed March PTO meeting minutes.

#### **7. Review and Approve SBDM budget**

- The council reviewed changes to the SBDM budget for 2019-2020. Julie Hammons made a motion to approve the budget. Heather Sanders seconded the motion. The motion was approved by consensus.

#### **8. Review Proposed Master Schedule for 2019-2020**

- The council reviewed the proposed master schedule for the 2019-2020 school year.

#### **9. Review and Approve Updates to the CSIP**

- The council reviewed updates made to the CSIP. Julie Hammons made a motion to approve the CSIP. Mandy Dean seconded the motion. The motion was approved by consensus.

#### **10. Review & Discuss Student Achievement Report**

- Common Learning Target Assessment data was presented by Will Carlton.
- STAR data for our 3<sup>rd</sup> testing window compared to other windows presented by Benji Mattingly.
- RTI data comparing this school year vs. last school year presented by Benji Mattingly.

#### **11. Policy report or Review:**

❖ Staff has access of MCIS policies on Google Drive

- The council reviewed the updated Emergency Plan Policy (which also includes our school crisis plan and recovery plan). Mandy Dean made a motion to approve the Emergency Plan Policy. Julie Hammons seconded the motion. The motion was approved by consensus.

#### **12. New Business**

- PTO Meetings will be held on the 2<sup>nd</sup> Monday of the month at 5:30 pm.
- Spring Parent/Teacher Conferences
- April 8-12 – Spring Book Fair Week \*Family Night on April 8<sup>th</sup>
- April 12 – 5<sup>th</sup> grade Earth Day at the Extension Office (Sponsored by Extension Office: water and soil conservation stations, recycling station – making a bird house, geologist to share about the mineral rocks in Mercer County and KY, a compost station, and a beekeeper station – as well as FFA Students to assist MCIS students to plant a flower & HOSA and FCCLA students to assist in sharing information in various stations).
- April 15 – Spring Pictures

- April 22 – Mid-terms
- April 26 – REMIX (testing kickoff assembly)
- May 2-8 – KPREP Testing (w/makeups thereafter)
- May 9 – AMPS Spring Musical Family Night – 6:00 pm (Wizard of Oz)
- May 10 – AMPs musical for the student body
- May 13 – 5<sup>th</sup> grade Historical Figures Family Night – 6:00-7:30 pm
- May 14 – Transition Day for 2<sup>nd</sup> to 3<sup>rd</sup> and 5<sup>th</sup> to 6<sup>th</sup>; 5<sup>th</sup> grade field day, 3<sup>rd</sup> grade bowling and Millennium Park (PBIS EOY reward), 4<sup>th</sup> grade movie and Millennium Park (PBIS EOY reward)

## **12. Set Next Council Meeting Date**

The next SBDM meeting will be Tuesday, May 14, 2019 at 5:30 pm at the Mercer County Intermediate School Media Center

## **13. Adjourn**

Heather Sanders made a motion to adjourn the meeting. Mandy Dean seconded the motion. The motion was approved by consensus.