

STUDENTS

09.36 AP.21

### School-Related Student Trip Request Form

SUBMIT THIS FORM FOUR (4) WEEKS PRIOR TO TAKING THE TRIP.

SCHOOL CHRISTIAN CO HS FACULTY MEMBER(S) SPONSORING TRIP ANTHONY DARNALL

TYPE OF TRIP (CHECK ONE):

- ☐ Over 300 miles    ☐ Under 300 miles    ☐ Cocurricular    ☐ Extracurricular  
☐ Classroom Field Trip    ☐ Organization/Club Trip    ☒ Other (athletic, band, if applicable)

DESTINATION REITZ HIGH SCHOOL, 350 DREIER BLVD, EVANSVILLE, IN 47712

Out of State ☐ Out of County ☐ Within County Overnight: give name, address, phone of lodging

DATE(S) OF TRIP JUNE 24 2019 DEPARTURE TIME 4PM RETURN TIME APPROX 1130PM

PURPOSE/EDUCATIONAL VALUE STUDENTS SEEING PROFESSIONAL DRUM CORPS TO SEE MARCHING BAND DONE ON A HIGH LEVEL

WHAT STANDARD IS BEING ADDRESSED BY TAKING THIS TRIP? (DOES NOT APPLY TO ATHLETIC TRIPS.)

SOURCE OF FUNDING FOR TRIP

AMOUNT OF STUDENT FEE:

BILL TRIP EXPENSES TO: ☐ SPONSORING ORGANIZATION    ☐ SCHOOL COUNCIL    ☐ BOARD    ☐ OTHER

NUMBER OF: STUDENTS 50 MALE STUDENTS FEMALE STUDENTS

MODE OF TRANSPORTATION: IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES (SEE PROCEDURE 09.36 AP. 212.) ☐ CERTIFICATED COMMON CARRIER; SPECIFY

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S)

CERTIFIED CHAPERONES CALVIN WARREN, ANTHONY DARNALL

CLASSIFIED CHAPERONES

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☒ Yes ☐ No  
acceptable behavior? ☒ Yes ☐ No    Have all students been notified of the rules and regulations regarding How have they been notified?

Anthony Darnall  
Signature of Faculty Sponsor

6/10/19  
Date

Anthony Darnall  
Signature of Principal

6-10-19  
Date

EMERGENCY REQUESTS DUE TO UNFORSEEN CIRCUMSTANCES THAT MAKE PRIOR BOARD APPROVAL IMPOSSIBLE SHOULD ALSO HAVE THE SIGNATURE OF THE BOARD CHAIRPERSON

Trip has been ☒ approved    ☐ disapproved. Reason for disapproval

Mary Ann Hemmell  
Signature of Superintendent/Designee

6-10-19  
Date

Linda Kelleher "Knee"  
Signature of Board Chair

6-10-19  
Date

For overnight and/or out-of-state trips, approval of the Superintendent and/or Board may be required by policy 09.36.

Related Procedures:

09.36 AP.211, 09.36 AP.212, 09.36 AP.23

Review/Revised: 11/21/13

"emergency approval"

STUDENTS

09.36 AP.21

### School-Related Student Trip Request Form

SUBMIT THIS FORM FOUR (4) WEEKS PRIOR TO TAKING THE TRIP.

SCHOOL: HMS

FACULTY MEMBER(S) SPONSORING TRIP

Admin

TYPE OF TRIP (CHECK ONE):

- ☐ Over 300 miles ☒ Under 300 miles ☐ Co-curricular ☐ Extracurricular  
☐ Classroom Field Trip ☐ Organization/Club Trip ☐ Other (athletic, band, if applicable)

DESTINATION

WK Cinema

ADDRESS

Hopkinsville, Ky

PHONE

☐ Out of State

☐ Out of County

☐ Within County

☐ Overnight: give name

address, phone of lodging

DATE(S) OF TRIP

5/22/19

DEPARTURE TIME

9:00

RETURN TIME

12:00

PURPOSE/EDUCATIONAL VALUE

WHAT STANDARD IS BEING ADDRESSED BY TAKING THIS TRIP? (DOES NOT APPLY TO ATHLETIC TRIPS.)

SOURCE OF FUNDING FOR TRIP

HMS Student

AMOUNT OF STUDENT FEE: \$

17.00

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO: ☐ SPONSORING ORGANIZATION

☒ SCHOOL COUNCIL

☐ BOARD

☐ OTHER

NUMBER OF: STUDENTS

50

MALE STUDENTS

X

FEMALE STUDENTS

MODE OF TRANSPORTATION: IS DISTRICT TRANSPORTATION NEEDED?

☐ NO

☐ YES (SEE PROCEDURE 09.36 AP. 212.)

☐ CERTIFICATED COMMON CARRIER; SPECIFY

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S)

CERTIFIED CHAPERONES

CLASSIFIED CHAPERONES

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☐ Yes ☒ No

Have all students been notified of the rules and regulations regarding acceptable behavior? ☐ Yes ☒ No

How have they been notified?

Signature of Faculty Sponsor

Date

Signature of Principal

Date

EMERGENCY REQUESTS DUE TO UNFORSEEN CIRCUMSTANCES THAT MAKE PRIOR BOARD APPROVAL IMPOSSIBLE SHOULD ALSO HAVE THE SIGNATURE OF THE BOARD CHAIRPERSON

Trip has been ☒ approved ☐ disapproved. Reason for disapproval

[Signature]  
Signature of Superintendent/Designee

[Signature]  
Signature of Board Chair

5-15-19  
Date

5-16-19  
Date

For overnight and/or out-of-state trips, approval of the Superintendent and/or Board may be required by policy 09.36.

Related Procedures:

09.36 AP.211, 09.36 AP.212, 09.36 AP.23

Review/Revised: 11/21/13

"Emergency approval"