

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Franklin, KY, May 16,, 2019

The Simpson County Board of Education met at Franklin, KY at 6:00 o'clock
P.M., on the 16th day of May, 2019 with the following members present:

(1) David Webster (2) Nancy Uhls (3) Tara Heinze (4) Heidi Estes
(5) _____

The Simpson County Board of Education met in regular session in the Central Office Board Room with four board members present. Jennifer Stone was unable to attend. Chairperson David Webster welcomed those attending and called the meeting to order. The following business was transacted.

2606. Approve Agenda: A motion to approve the agenda made by Heidi Estes and a second by Tara Heinze. The vote was unanimous.

2607. Student Teacher Recognition: Student teachers in our district during the spring semester were recognized for their hard work, contributions to our students, and for choosing Simpson County Schools during their educational journey.

2608. Recognition of Hunter Graves – Boys & Girls Club Youth of the Year: Hunter Graves, Boys & Girls Club Kentucky Youth of the Year was recognized for his achievements within the Boys & Girls Club program and for the opportunity to advance to the Midwest Youth of the Year event in Chicago this summer. Hunter shared his speech centered on the meaning of influence and his experiences with the Board.

2609. Presentation of Teaching/Learning – Community Education: Presentation of Teaching and Learning was on the Community Education program. Robin Hollingsworth and Preslee Thurman, LES 5th grader, shared results from the Donate Your Lunch Money fundraiser for the Backpack program. They expressed appreciation to Hunt Ford, matching donations up to \$10,000, and New Mathers, matching donations up to \$2500. At the time of their presentation \$27,000 had been raised for the Backpack Program. Preslee Thurman announced that Lincoln Elementary was the winner of a district challenge with \$1,025.68 raised to help toward feeding children in our schools. Ms. Hollingsworth shared other upcoming activities for students, including aquabot, cooking and garden camps.

2610. Visitors (Public Comment): There were no visitors' comments.

2611. Superintendent and Staff Reports: The central office staff presented the following reports:

A. Wallace PPI Update and LTS Demo – Melissa Biggerstaff with Green River Regional Education Cooperative shared an update on the Wallace University Principal Pipeline Initiative (UPPI) and demonstrated maneuvering through the Leader Development System and what data is available with the tracking application.

B. ADA Reports – Reports provided by Joey Kilburn, Director of Pupil Personnel, on attendance were included in the board report.

C. Quarterly Truancy and Discipline Report – Reports provided by Joey Kilburn on truancy and discipline were included in the board report.

D. Personnel Report

PERSONNEL REPORT

EMPLOY (8)

CERTIFIED STAFF (4)

Amanda Kennedy – English Teacher at F-S High – effective 8-1-19.

Rebecca McElfresh – Certified Guest/Substitute Teacher – effective 5-7-19.

James (Darren) Parrish – Math Teacher at F-S High – effective 8-1-19.

Angel Ann Semrick – Certified Guest/Substitute Teacher – effective 5-1-19.

CLASSIFIED STAFF (4)

Teresa Kelley – Bus Monitor/Substitute Bus Driver – effective 4-29-19.

Charles Porter – Classified Guest/Substitute Employee – effective 5-1-19; Custodian at Lincoln El. – effective 7-1-19.

Angelina Strader – Classified Guest/Substitute Employee – effective 4-26-19.

Ashley Wessely – Classified Guest/Substitute Employee – effective 5-6-19; Special Ed. Instructional Paraeducator at F-S High – effective 8-1-19.

TRANSFERS (1)

Maria Melendez – Transfer from Lead Custodian at F-S High to Districtwide Lead Custodian – effective 5-6-19.

RESIGNATIONS (5)

Michael Matney – Special Ed. (MSD) Teacher at F-S Middle – effective 6-30-19.

Cheyenne McDougal – Elementary Teacher at Lincoln El. – effective 6-30-19.

Melinda Morgan – Math Teacher at F-S High – effective 6-30-19.

Matt Staggs – Computer Science Teacher at F-S Middle – effective 6-30-19.

James Stephens – Custodian at F-S High – effective 4-16-19.

RETIREMENTS (1)

Jamie Arney – English Teacher at F-S High – (amended date) effective 5-31-19.

SUSPENSIONS ()

TERMINATIONS ()

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NON-RENEWALS (2)

Austin Brown – 5th Grade Teacher at Lincoln El. – effective 6-30-19.

Morgan Cook – 5th Grade Teacher at Lincoln El. – effective 6-30-19.

LEAVE REPORTS (3)

Justin Allen – FMLA approved beginning August 5, 2019 thru August 16, 2019 totaling 8 days.

Constance Blane – FMLA (amended dates) approved beginning April 29, 2019 thru June 14, 2019 totaling 21.5 days.

Malissia Bradley – FMLA approved beginning March 29, 2019 thru May 24, 2019 totaling 37 days.

DECLINED POSITION ()

E. Out-of-District Student Trips – A listing of out-of-district student trips was included in the board packet.

F. Out-of-District Staff and Administrative Travel – A listing of out-of-district travel was included in the board packet.

G. Daycare Financial Report – Amanda Spears, Chief Financial Officer, provided a report, which was included in the board packet.

H. Food Service Financial Report – Mrs. Spears provided a report, which was included in the board packet.

I. Monthly District Athletic Report - A report was included in the board packet.

J. Monthly Vendor Report – Mrs. Spears provided a report, which was included in the board packet.

K. District Monthly Reconciliation – Mrs. Spears provided a report, which was included in the board packet.

- L. Schools' Monthly Reconciliation** – Monthly reconciliation reports from each individual school were included in the board packet.
- M. Construction Reconciliation** – A report provided by Mrs. Spears was included in the board packet.
- N. Monthly VISA Charges** – A report was included in the board packet.
- O. Student Teacher Report** – Lesley Forshee, Human Resources Specialist, provided a report on the student teachers in Simpson County Schools during the spring semester.
- P. Profile of a Graduate/NGRI Update** – An overview of the Profile of a Graduate and Next Grade Ready initiatives provided by LeAnn Fisher, Instructional Supervisor, was included in the board packet.

2612. Consent Agenda:

Primary Motion Passed: A motion to approve was made by Heidi Estes and a second by Nancy Uhls. The vote was unanimous.

- A.** Approve minutes of previous meetings
- B.** Approve monthly financial report
- C.** Approve payment of bills, salaries and regular accounts
- D.** Approve the employee pay distribution schedule for 2019-2020 school year
- E.** Approve School Activity Fund Budgets for 2019-2020
- F.** Approve tuition fee schedule and employee non-resident tuition
- G.** Approve FY2020 Title III EL Intent to Participate
- H.** Approve Physical Therapy Services Agreement between The Medical Center of Franklin and Simpson County Board of Education
- I.** Approve Athletics Physical Therapy Services Agreement between Commonwealth Health Corporation Inc. d/b/a Med Center Health Orthopedics Plus Physical Therapy and Simpson County Board of Education
- J.** Approve GRREC Membership Intent for 2019-2020
- K.** Approve FSEEF grant applications – Lincoln Elementary – student physical activity and science department

2613. Approve Food Services meal prices for 2019-2020: A motion was made by Nancy Uhls and a second by Tara Heinze to approve meal prices as recommended in the board packet. Food Service will continue to participate in the Community Eligibility Program offering free breakfast and lunch to all students. Adult meal prices will be \$2.75 for breakfast and \$3.75 for lunch. The vote to approve was unanimous.

2614. Approve school board physician: A motion was made by Nancy Uhls and a second by Tara Heinze to approve as included in the board packet. The recommendation is to renew services with Dr. John Adams, Adams Medical Clinic, for the 2019-2020 school year. The vote was unanimous.

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2615. Award bid for individual school day photographs: A motion was made by Nancy Uhls and a second by Tara Heinze to approve awarding bid for individual school day photographs as recommended in the board packet. It is the recommendation to award Graham Photography the bid for 2019-2020, per the GRREC bid list. The motion passed with a unanimous vote.

2616. Approve emergency response plan and classroom emergency procedures for 2019-2020: A motion was made by Nancy Uhls and a second by Tara Heinze to approve classroom emergency procedures for 2019-2020 as recommended in the board packet. The vote to approve was unanimous.

2617. Approve amended annual scholarships for two FSHS graduates to be funded by board member per diems: A motion was made by Tara Heinze and a second by Nancy Uhls to approve the amended scholarship. The scholarship will be awarded to two recipients who desire to enter the education field and plan to attend a post-secondary institution that exemplifies the Franklin-Simpson High School motto "Focus, Spirit, Honor, Success". The motion passed with a unanimous vote.

2618. Approve proposed changes to Transportation Department effective July 1, 2019 and revised job descriptions 2.27 Assistant Transportation Manager and 2.06 Administrative Assistant – Accounts Generalist to CFO: A motion was made by Nancy Uhls and a second by Heidi Estes to approve the proposed changes as included in the board packet. The vote to approve was unanimous.

2619. Approve revised job description 1.17 – RTC Early Childhood Consultant: A motion was made by Heidi Estes and a second by Nancy Uhls to approve as included in the board packet. The motion passed with a unanimous vote.

2620. Approve revised job description 2.01 – Secretary, Administrative Assistant to Superintendent: A motion was made by Nancy Uhls and a second by Heidi Estes to approve as included in the board packet. The vote to approve was unanimous.

2621. Approve request to change Regional Training Center's job shared consultant position to full-time consultant position: A motion was made by Nancy Uhls and a second by Tara Heinze as included in the board packet. The vote to approve was unanimous.

2622. Approve request to increase 2018-2019 contract days for Instructional Programs Consultant effective immediately: A motion was made by Heidi Estes and a second by Nancy Uhls to approve increase to contract days for Instructional Programs Consultant for 2018-2019. The vote was unanimous.

- 2623. Approve amended 2019-2020 salary schedules:** A motion was made by Nancy Uhls and a second by Tara Heinze to approve amended 2019-2020 salary schedules as included in the board packet. The vote was unanimous.
- 2624. Request to approve stipends for FSMS Baseball Assistant and FSHS Softball Assistant to be paid by booster funds:** A motion was made by Heidi Estes and a second by Nancy Uhls to approve stipends for FSMS Baseball Assistant and FSHS Softball Assistant, to be paid by booster funds. The vote to approve was unanimous.
- 2625. Approve temporary contract for custodial training:** A motion was made by Heidi Estes and a second by Tara Heinze to approve temporary contract for custodial training. The vote to approve was unanimous.
- 2626. Request to release committed – future construction dollars to fund window replacement at Franklin Simpson Middle School:** A motion was made by Nancy Uhls and a second by Tara Heinze to approve release of committed – future construction dollars to fund window replacements at Franklin Simpson Middle School. The vote was unanimous.
- 2627. Approve FS Profile of a Graduate Work:** A motion was made by Nancy Uhls and a second by Tara Heinze to approve FS Profile of a Graduate Work as included in the board packet. The vote was unanimous.
- 2628. Adjournment:** A motion was made by Nancy Uhls and a second by Heidi Estes to adjourn. The vote was unanimous.

General Fund Payroll Salaries – April 2019

Check Nos. 110327-111457, 322593-322626 inclusive totaling \$1,557,870.41

General Fund Vendor Bills – April 12, 2019

Check Nos. 124698 - 124798, inclusive totaling \$ 103,434.83

General Fund Vendor Bills – April 17, 2019

Check Nos. 124799 - 124813, inclusive totaling \$ 59,708.18

General Fund Vendor Bills – April 17, 2019

Wire Transfers 9500 - 9516, inclusive totaling \$ 25,706.32

General Fund Vendor Bills – April 22, 2019

Wire Transfers 9517 - 9527, inclusive totaling \$ 21,446.04

General Fund Vendor Bills – April 25, 2019

Check Nos. 124814 – 124831, inclusive totaling \$ 8,236.35

General Fund Vendor Bills – April 26, 2019

Wire Transfers 9528 - 9541, inclusive totaling \$ 22,897.09

General Fund Vendor Bills – April 29, 2019

Check Nos. 124832 - 124936, inclusive totaling \$ 108,291.37

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General Fund Vendor Bills – May 3, 2019

Check Nos. 124937 - 124973, inclusive totaling \$ 296,035.66

General Fund Vendor Bills – May 3, 2019

Wire Transfers 9542 - 9559, inclusive totaling \$ 103,372.92

General Fund Vendor Bills – May 7, 2019

Check Nos. 124974 - 124979, inclusive totaling \$ 8,055.52

Chairman

Secretary