

FLOYD COUNTY BOARD OF EDUCATION
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Linda C. Gearheart, Member - District 1
Dr. Chandra Varia, Member- District 2
Rhonda Meade, Member - District 4

May 29, 2019

ISSUE PAPER

AGENDA ITEM: Request approval of memorandum of understanding between Legal Applicant UNITE SERVICE CORPS/Operation UNITE and Floyd County School System for the 2019-2020 AmeriCorps year. UNITE Service Corps (hereafter referred to as USC) is the AmeriCorps project of Operation UNITE in partnership with other school districts and community-based organizations around the Commonwealth of Kentucky including Floyd County School System. UNITE Service Corps is funded in part by the Corporation for National and Community Service (hereafter referred to as CNCS) through ServeKY.

APPLICABLE STATUTE(S), REGULATIONS OR BOARD POLICY: 160.345

FISCAL/BUDGETARY IMPACT:

Provide financial support for match cost of members. The district contributes \$6,300.00 (approximately \$3.70 per hour)

HISTORY/BACKGROUND:

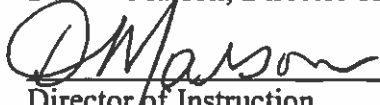
The AmeriCorps UNITE, USC Corps is a program that provides tutoring support in mathematics, (primarily grades 3-5) and drug prevention education to 4th grade students. Mentors will recruit volunteers and seek opportunities for community support of drug prevention education and AmeriCorps programs. They participate and lead service projects and assist with UNITE Clubs, healthy life skills and civic education provided by AmeriCorps.

RECOMMENDATION AND RATIONALE: Approve MOU between Legal Applicant UNITE SERVICE CORPS/Operation UNITE and Floyd County School System for the 2019-2020 AmeriCorps year

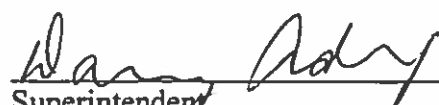
ALTERNATIVE ACTIONS: Request Information

CONTACT PERSON:

David Marson, Director of Instruction



Director of Instruction



Superintendent



UNITE Service Corps AmeriCorps

MATH INSTRUCTION TO 3RD, 4TH AND 5TH GRADE STUDENTS IN
32 SOUTHERN AND EASTERN KY SCHOOL DISTRICTS

UNITE Service Corps Members (USC) will:

- ❖ Provide mathematics tutoring during and after school to a minimum of 40 at-risk (below grade level) students in grades 3 through 5 as identified by the school using the CNCS (Corporation for National and Community Service) elected, evidence-based assessment tool and Best Practices mathematics instructional strategies (provided by Kentucky Valley Education Cooperative).
- ❖ Provide drug prevention education to all 4th grade students in assigned school using the "Too Good for Drugs" curriculum and the "Take 10" nutrition and exercise program.
- ❖ USC members will participate in **UNITE** Community Coalition meetings.
- ❖ Assist in establishing or continuing an existing **UNITE Club** in the school. USC member will assist the club advisor with meetings, activities and community services by utilizing up to \$500 provided by **Operation UNITE**. Additional funding may be available. All club members will receive T-shirt.
- ❖ Work in conjunction with **Operation UNITE** to provide: **WISE** (Why Internet Safety is Essential), grades 4-6; **"On the Move!"** 7th and 10th grade; **Life with a Record**, 7th -12th grade; **Give Me A Reason** (drug testing kits for parents and caregivers); **Shoot Hoops Not Drugs** basketball camps; **Camp UNITE**, students entering 7th - 9th grades; and **National Archery in the Schools Program** (NASP)®.

UNITE Service Corps Benefits:

- ❖ Living Allowance of \$15,192 for 1,700 hours of service. **School district contributes \$6,300 (approximately \$3.70 per hour).**
- ❖ Education Award of \$6,095
- ❖ Child Care Allowance (*pending member qualifications*)
- ❖ Limited Health Care Coverage
- ❖ Student Loan forbearance/deferment

Possible Funding Sources:

- ❖ Title I
- ❖ RLIS Rural Low Income Services
- ❖ ESS
- ❖ Instructional Funds
- ❖ Family Resource
- ❖ PTO/PTA

FOR MORE INFORMATION

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Marionette Little, Co-Director
UNITE Service Corps
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Kelli Thompson, Co-Director
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MATH TEST SCORES SHOWED AN AVERAGE GROWTH OF 56.5% IN SCHOOLS WITH AMERICORPS WORKERS

The AmeriCorps program has been invaluable to the success of the schools in Carter County. The organization models service and high expectations in every aspect. In today's world of budget cuts, AmeriCorps offers schools both professionalism and expertise at an affordable cost.

Ronnie Dolsen, Ed.D.
Superintendent, Carter County Schools

"The math tutoring program has been a great success. The collaboration our USC worker has with other staff members to bring prevention activities to our students has been a plus."

Darren Stiltner, Principal

Feds Creek Elementary, Pike Co.

"The Too Good for Drugs Program allows UNITE students in my class to gain accurate information and clear up any misconceptions they may have. UNITE AmeriCorps students are educated about the effects of drug use and learn prevention and resistance techniques."

Kristy Parkey, Teacher,

Rockcastle County

UNITE SERVICE CORPS PARTNER MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING

FLOYD COUNTY SCHOOL SYSTEM

And UNITE SERVICE CORPS of Operation UNITE

This agreement is entered into between Legal Applicant UNITE SERVICE CORPS/Operation UNITE and FLOYD COUNTY SCHOOL SYSTEM for the 2019-2020 AmeriCorps year. The following is agreed to by the parties:

Statement of purpose:

UNITE Service Corps (hereafter referred to as USC) is the AmeriCorps project of Operation UNITE in partnership with other school districts and community-based organizations around the Commonwealth of Kentucky including FLOYD COUNTY SCHOOL SYSTEM. UNITE Service Corps is funded in part by the Corporation for National and Community Service (hereafter referred to as CNCS) through ServeKY.

UNITE SERVICE Corps is a service organization that provides opportunities for adults (hereafter referred to as member) from the age of 18 and up, to contribute service in their own community. USC members, a diverse group of individuals, serve in elementary schools providing mathematics tutoring to targeted students with a focus on improving math skills.

The Members further facilitate the “Too Good for Drugs” for all 4th or 5th grade students in their assigned school. Members also mobilize community volunteers to assist with drug education activities, UNITE Clubs and community projects involving the students enrolled in the program.

UNITE SERVICE CORPS Mission Statement

The mission of the UNITE Service Corps, together with the school district partners and community volunteers, is to serve the children of Eastern Kentucky by assisting the school in removing academic and non-academic barriers to higher levels of student achievement.

PARTNER DISTRICT ROLES AND RESPONSIBILITIES

- A. **Financial:** Provide financial support for match cost of members (Partner Site Contribution amount identified on invoice). Funds provided to UNITE Service Corps as a restricted donation to support the expenditures of UNITE Service Corps Programs, including necessary expenditures that are outside of the provisions of 2 CFR 200, Subpart E. If total contributions exceed the total program costs incurred by UNITE Service Corps as of the end of the program year, Partner site agrees that any remainder may be carried over for the benefit of the subsequent year program:
- B. **Site Supervision:** Provide site supervision where AmeriCorps members are assigned.
- C. **Site Supervisor Criminal History:** The district affirms their employee who acts as site supervisor has a criminal history check that clears them to work as certified personnel in the school district in compliance with KRS 160.380(5)(a-c). This documentation is maintained by the district, and may be shared by written request and permission of their employee.
- D. **Civic Engagement:** Attend, support and promote the efforts of USC to inspire local community members to volunteer in school activities, community service, tutoring programs, drug education, and other projects of USC including, but not limited to, UNITE coalition meetings and “ON the Move” program when in the area of service.
- E. **Reporting:** Complete weekly and monthly reports as well as other reports and surveys as required by USC, ServeKY, and CNCS.
- F. **Meetings and Trainings:** Attend partner meetings as they are held, which will provide information regarding program policies and procedures, as well as an opportunity for an exchange of information between partners of USC. USC will reimburse the travel for required meetings and trainings. District required travel for members will be the responsibility of the district. *Members are required to attend UNITE County Coalition Meetings* and will be reimbursed for travel by USC.
- G. **Media Release:** Understands that any photograph, audio recording, video, or film taken of the operating site, in conjunction with AmeriCorps and/or CNCS and/or USC, can be used by USC consistent with the parental approval policy in the school district. The site forgoes any rights to royalties in conjunction with photographs, audio recordings, video or film.
- H. **Communication:** Report any problems or work-related accidents to USC program staff immediately.
- I. **Prohibited Activities:** Ensure that members of USC will not engage or participate in any of the following while charging time to AmeriCorps and/or while wearing AmeriCorps gear.
Please see attached Prohibited Activities

I. UNITE SERVICE CORPS Roles and Responsibilities

- A. **Financial:** Provide additional financial support for the program and members through grant funds.
- B. **Site Supervision:** Provide programmatic supervision and management to ensure quality of service, program accountability and member support.
- C. **Civic Engagement:** Support and promote the efforts of USC and its partnership with the school district to inspire local community members to volunteer in activities including but not limited to the following: school activities, community service, tutoring programs, and other projects of USC.
- D. **Reporting:** complete weekly and monthly reports, as well as other reports and surveys as required by the USC, ServeKY, and CNCS. Provide copies reports as requested to the Superintendent in order to communicate program information.
- E. **Meetings and Trainings:** Sponsor partner meetings, to provide information regarding program policies and procedures, as well as an opportunity for an exchange of information between all partners of USC. Also present additional programs as they are developed by Operation UNITE that will benefit targeted grade levels
- F. **Media:** Develop, create and publish articles, videos, displays and other forms of publicity, using a variety of media outlets, promoting the mission of USC and its partners.
- G. **Communications:** Report any problems or work-related accidents to partners immediately. Present information at school board and other relevant meetings as requested by partners.
- H. **Prohibited Activities:** Ensure that members of USC **will not** engage or participate in any activity as outlined on page 2, Paragraph I of this agreement.
- I. **Security:** Ensure that members of USC and community volunteers adhere to all safety procedures of the school district.
- J. **Confidentiality:** Ensure that members of USC and community volunteers maintain the confidentiality standard expected of all school district employees
- K. **Member Replacement:** If a member leaves the program during the 2018 program year for any reason, that member **CANNOT** be replaced if they have served more than 15% hours at the time of leaving the program. This Guideline is established by the CNCS.
- L. **Refund Policy:** If a member is released from service either voluntarily or involuntarily prior to , and the site chooses not to remain in Partner status, UNITE Service Corps may consider issuing a refund of a portion of the Partner Site contribution (**LESS** training costs, benefit costs, amount of stipend already dispersed and related costs, if funds are available. Refunds are not guaranteed.

II. Amendments to this Agreement:

This agreement may be changed or revised with the written consent of both parties.

III. Authorization:

FLOYD COUNTY SCHOOL SYSTEM and USC hereby acknowledge by their signatures that they have read, understood, and agree to the terms of this document. This agreement is in effect for the 2019-20120 school year.

OPERATION UNITE

_____ Date: _____

Nancy Hale, CEO

UNITE SERVICE CORPS

_____ Date: _____

Debbie Trusty, Education Director

District

_____ Date: _____

Danny Adkins, Superintendent

PROHIBITED ACTIVITIES

§ 2520.65 What activities are prohibited in AmeriCorps subtitle C programs?

1. The member is expected to, at all times while acting in an official capacity as an AmeriCorps member:

- i. Demonstrate mutual respect towards the UNITE SERVICE CORPS Program Staff, UNITE SERVICE CORPS program, other AmeriCorps members and his/her assigned site;
- ii. Follow directions of the UNITE SERVICE CORPS Program Staff and on-site supervisor(s);
- iii. Direct concerns, problems and suggestions in writing to the Program Staff to be addressed by the Program Staff; Verbal complaints will not be addressed until submitted to the Program Staff in writing or by email;
- iv. Ask questions of or ask assistance from the UNITE SERVICE CORPS Program Staff at any time.

2. At no time may the member:

- i. Engage in any activity that is illegal under local, state, or federal law;
- ii. Engage in activities that pose a significant safety risk
- iii. Charge the UNITE SERVICE CORPS for any expenditure, without prior approval from the UNITE SERVICE CORPS Program Staff. Reimbursements from the UNITE SERVICE CORPS for travel expenditures via designated carpools by UNITE SERVICE CORPS AmeriCorps members are restricted to travel to UNITE SERVICE CORPS trainings/meetings, as approved by UNITE SERVICE CORPS Program Staff. Members are required to carpool to all UNITE SERVICE CORPS trainings with other members in the county they serve or a surrounding county unless prior arrangements have been made.
- v. Prohibited Activities: At no time may the member While charging time to the AmeriCorps program, accumulating service or training hours, or otherwise performing activities supported by the AmeriCorps program or CNCS, staff and members may not engage in the following activities (see 45 CFR § 2520.65)

- (1) Attempting to influence legislation;
- (2) Organizing or engaging in protests, petitions, boycotts, or strikes;
- (3) Assisting, promoting, or deterring union organizing;
- (4) Impairing existing contracts for services or collective bargaining agreements;
- (5) Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
- (6) Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
- (7) Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;
- (8) Providing a direct benefit to—
 - (i) A business organized for profit;
 - (ii) A labor union;
 - (iii) A partisan political organization;
 - (iv) A nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 except that nothing in this section shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative; and
 - (v) An organization engaged in the religious activities described in paragraph (g) of this section, unless Corporation assistance is not used to support those religious activities;
- (9) Conducting a voter registration drive or using Corporation funds to conduct a voter registration drive;
- (10) Providing abortion services or referrals for receipt of such services;
- (11) **Supplantation.** Corporation assistance may not be used to replace State and local public funds that

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had been used to support programs of the type eligible to receive Corporation support. For any given program, this condition will be satisfied if the aggregate non-Federal public expenditure for that program in the fiscal year that support is to be provided is not less than the previous fiscal year.

(12) **Nonduplication.** Corporation assistance may not be used to duplicate an activity that is already available in the locality of a program. And, unless the requirements of paragraph (f) of this section are met, Corporation assistance will not be provided to a private nonprofit entity to conduct activities that are the same or substantially equivalent to activities provided by a State or local government agency in which such entity resides.

(13) **Nondisplacement.** An employer may not displace an employee or position, including partial displacement such as reduction in hours, wages, or employment benefits, as a result of the use by such employer of a participant in a program receiving Corporation assistance.

--An organization may not displace a volunteer by using a participant in a program receiving Corporation assistance.

--A service opportunity will not be created under this chapter that will infringe in any manner on the promotional opportunity of an employed individual.

--A participant in a program receiving Corporation assistance may not perform any services or duties or engage in activities that would otherwise be performed by an employee as part of the assigned duties of such employee.

(A) A participant in any program receiving assistance under this chapter may not perform any services or duties, or engage in activities, that—

--Will supplant the hiring of employed workers; or

--Are services, duties, or activities with respect to which an individual has recall rights pursuant to a collective bargaining agreement or applicable personnel procedures.

(B) A participant in any program receiving assistance under this chapter may not perform services or duties that have been performed by or were assigned to any—

--Presently employed worker;

--Employee who recently resigned or was discharged;

--Employee who is subject to a reduction in force or who has recall rights pursuant to a collective bargaining agreement or applicable personnel procedures;

--Employee who is on leave (terminal, temporary, vacation, emergency, or sick); or

--Employee who is on strike or who is being locked out.

(14) **Fundraising.** § 2520.

--AmeriCorps members may raise resources directly in support of your program's service activities.

(A) Examples of fundraising activities AmeriCorps members may perform include, but are not limited to, the following:

--Seeking donations of books from companies and individuals for a program in which volunteers teach children to read;

--Writing a grant proposal to a foundation to secure resources to support the training of volunteers;

--Securing supplies and equipment from the community to enable volunteers to help build houses for low-income individuals;

--Securing financial resources from the community to assist in launching or expanding a program that provides social services to the members of the community and is delivered, in whole or in part, through the members of a community-based organization;

--Seeking donations from alumni of the program for specific service projects being performed by current members.

(B) AmeriCorps members may not:

--Raise funds for living allowances or for an organization's general (as opposed to project) operating expenses or endowment;

--Write a grant application to the Corporation or to any other Federal agency.

(C) § 2520.45 . **Ten Percent Limitation.** An AmeriCorps member may spend no more than ten percent of his or her originally agreed-upon term of service, as reflected in the member enrollment in the National Service Trust, performing fundraising activities, as described in § 2520.40.

and

(15) Such other activities as the Corporation may prohibit.

--Individuals may exercise their rights as private citizens and may participate in the activities listed above on their initiative, on non-AmeriCorps time, and using non-Corporation funds. Individuals should not wear the AmeriCorps

logo while doing so. [67 FR 45359, July 9, 2002. Redesignated at 70 FR 39597, July 8, 2005. Amended at 73 FR 53752, Sept. 17, 2008]

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