

MUNICIPAL ORDER NO.\_\_\_\_:2019

WHEREAS, the City has created a new position of Receptionist in the Recreation Department and must assign a Grade to said position;

WHEREAS, the City Council enacts said grades by Municipal Order:

NOW THEREFORE BE IT ORDERED by the City of Morehead, Board of City Council that the grade assigned to the title of Receptionist is 18. A copy of the amended Title and Grade Chart which is included in the Employee Handbook is attached hereto and is approved. A complete copy shall be added to the Employee Handbook.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

CITY OF MOREHEAD

\_\_\_\_\_  
Laura White Brown, Mayor

ATTESTED:\_\_\_\_\_  
Crissy Cunningham, City Clerk

<b>CLASS TITLE</b>	<b>GRADE</b>
City Administrator	39
City Clerk	35
Deputy Clerk	25
Clerk/Cashier	22
Business Licensing and Payroll Clerk	25
Building Inspector/City Planner	26
Administrative Assistant	22
City Attorney	38
ABC Administrator (Part-time)	--
Director of Public Works	33
Assistant to Director of Public Works	--
Equipment Operator II	22
Equipment Operator I	20
Field Supervisor	--
Laborer II	19
Laborer I	17
Mechanic	22
Assistant Mechanic	19
Secretary (Part-time)	17
Director of Parks and Recreation	33
Parks Maintenance Supervisor	21
Recreation Supervisor	27
Senior Citizens Program Coordinator (Part-time)	--
Program Specialist	21
Receptionist	18
Parks Maintenance Worker II	19
Parks Maintenance Worker I	17
Police Chief	35
Police Captain/Assistant Police Chief	31
Police Lieutenant	29
Police Sergeant	27
Detective	27
Police Officer II	26
Police Officer I	25
Police Officer (Recruit)	23
Citation Officer	19
Senior Telecommunication Officer/E-911 Director	27
Telecommunication Officer/Assistant E-911 Director	24
Telecommunication Officer/Terminal Agency Contact	23
Secretary/Telecommunications Officer	23
Secretary	17
Telecommunications Officer	22
Citation officer/Telecommunications Officer	22
Perkins Center Administrator	----
Fire Chief	33
Assistant Fire Chief (Part-time)	--
Fire Major (Volunteer)	--
Fire Captain (Volunteer)	--
Fire Engineer (Volunteer)	--
Fire Fighter (Volunteer)	--

NOTE: Employees in part-time and temporary positions may be compensated at an amount less than the minimum amount of the assigned grade for established full-time positions.