M E M O R A N D U M

**TO: Randy Poe, Superintendent**

 **Karen Byrd, Chairperson**

 **Board Members**

**FROM: Jehan M. Ghouse, Purchasing Administrator**

**DATE: May 24, 2019**

**RE: Food Services: Smallwares Bid**

**Sealed bids for Smallwares for Food Services were opened at 2:15 PM on Thursday, May 23,2019. Holly Buchanan of Food Services and I conducted the opening with one vendor present. Three sealed bids were received as shown below:**



**The total represented above reflects an accumulation of the unit prices of a list of 78 items. Actual expenditures will be based on quantities ordered of each item.**

**I recommend the bid for Smallwares be awarded to Tri-Mark/SS Kemp, as presented.**