TITLE: **Technology Resource Teacher**

QUALIFICATIONS:

1. Holds a bachelor's or higher degree and the required Kentucky certificate for the assigned position
2. Minimum of three years increasingly responsible experience working with a variety of computer software programs
3. Experience in developing and conducting training programs
4. Demonstrates proficiency in all performance criteria related to ~~teach Standard X~~ ISTE Teacher Standards
5. Ability to work independently with little direction
6. Exhibit interpersonal skills using tact, patience, and courtesy

REPORT TO: Computer Software Coordinator

JOB GOAL: Will support District initiatives by planning, developing, ~~and~~ coordinating training and training materials ~~programs~~ for District personnel in the use of ~~on-line computer terminals; provide resource assistance to District personnel in the use of computer applications; develop training and technology materials related to~~ computer operations and applications; provide on-site assistance with the instructional integration of technology.

PERFORMANCE RESPONSIBILITIES:

1. ~~Plan, develop, and coordinate training programs for District personnel related to the use of on-line computer terminals including the use of programs, scanners, printers, and related technology~~
2. Provide technical ~~resource consulting~~ support to ~~certified and classified~~ District personnel in the use of computers, computer applications, and related technology in one-on-one, small groups, large groups and virtual settings
3. Assist in development of Professional Development ~~files and record~~ resources including user guides, videos and other materials as necessary
4. Maintain current knowledge of ~~technological advances in the field~~ technology and instructional practices that relate to the use of technology
5. ~~Evaluate needs of user departments~~ Assist with purchases by evaluating and recommending administrative and educational software solutions
6. Assist certified staff with the instructional integration of technology
7. ~~Assist schools in the customizing of and template design and macro creation for word processors, spreadsheets, databases, presentation and graphic programs for administrative, educational/academic use~~
8. Serve as a trainer for instructional coaches and content specialists on the integration of technology into curriculum and instructional practices at the District and state level.
9. Demonstrates ability to model effective teaching practices
10. Works with School Technology Coordinators and Technology Committees to plan and implement a long-term vision for technology tool use
11. Takes a leadership role in district, state and regional technology initiatives and serves on the District Technology Committee
12. Collects data to evaluate how well the goals and objectives of instructional technology related grants and projects have been met
13. Sustains a vision of technology use in view of KETS, ~~program studies, core content, state and~~ district standards and initiatives and ISTE standards
14. Serves as an advisor for STLP Coordinators
15. ~~Advises teachers on the use of assistive/adaptive devices~~
16. ~~Assist with pre-purchase computer software preview and demonstration~~
17. Attend meetings, conferences, etc. at regional, state, and national levels
18. Perform other responsibilities consistent with the position as assigned or requested by the supervisor

TERMS OF EMPLOYMENT:

* Salary
* 9 ¼ Months plus extended days approved by the Superintendent
* Board approved 7-19-01, Revised 9-11-08