POSITION: **Social Worker**

QUALIFICATIONS:

1. A bachelor’s degree in social work or related field
2. Ability to communicate effectively with children, parents, and community members
3. Three years social worker experience

REPORTS TO: ~~Director Pupil Personnel/~~Principal

JOB GOAL: Provide individual, group and family counseling services; provide school-related social service needs of the students; coordinate activities with administration to implement program and district policies and objectives; assist the community and communicate with school and community groups

PERFORMANCE RESPONSIBILITIES:

1. Establish and lead group counseling services in evening family program; provide instructional and individual, group and family counseling during school day and summer programs
2. Conduct home visits
3. Work with school mental health personnel to develop and implement crisis intervention teams
4. Conduct student intakes, assess assistance needs, make referrals to community resources and maintain and manage a personal case load; perform record-keeping duties and maintain accurate documentation of records
5. Participate in public relation activities representing social services to community and other social agencies
6. Establish and maintain good cross component relationships and develop supportive relationships with students and their families
7. Meet regularly with ~~coordinator~~ principal to assess needs and plan social service component operation and reporting system (accountability records)
8. Resource identification among medical and community-based services according to student and family needs
9. Participate in relevant school-based education meetings (ARCs, 504, Transition)
10. Participate in ongoing professional development with trauma-informed care, mental health awareness, and social-emotional learning
11. ~~Assist in the development of training programs for child care worker~~
12. Perform related duties as assigned

TERMS OF EMPLOYMENT:

**Salary**

* 8 hrs. per day
* 40 hrs. per wk.

**Non Grant**

* Salary**-**Professional II Salary Schedule
* 187 days to 246 days
* 9 ¼ months to 12 months

**Grant**

* 187 days to 246 days
* 9 ¼ months to 12 months
* Based on Grant funding
* Board approved 7-15-2004