



## Bullitt County Public Schools

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To: Mr. Jesse Bacon, Superintendent *JB*  
Ms. Becky Sexton, Assistant Superintendent for Support Services

From: Jennifer Wooley, Director of Human Resources *JW*

Date: May 30, 2019

RE: Item for June Board Agenda - Part-Time Certified Writing Teacher

Lebanon Junction Elementary School Principal Daniel Mullins requests permission to hire a certified Writing Teacher for 7.25 hours a day for 55 days for the 2019-2020 school year only. The Writing Teacher will train staff, model lessons, and build capacity within staff and among all grade levels. The position will be funded from Lebanon Junction Elementary School Title I funds.

I recommend approval of this request. If you have any questions or suggestions, please feel free to contact me.

*BSexton*



# Lebanon Junction Elementary

**Daniel Mullins, Principal**

Phone: 502-833-4618 or 864-2200 Fax: 502-833-3727

**Kevin Weihe, Counselor**

10920 S. Preston HWY Lebanon Junction, KY 40150

May 29, 2019

Mr. Bacon  
Superintendent, Bullitt County Schools

I am requesting a position be posted for Lebanon Junction Elementary using Title 1 funds. With my current Title 1 allocation, I have adequate funds to hire a certified employee for approximately 55 days. I plan to use this position as a part time Writing Teacher who will act as an expert and resource for the staff at Lebanon Junction Elementary.

For LJES, writing has taken a back seat to other subject areas and improvement has not been as great as we wish to see. I plan to use this position to train staff, model lessons, and build capacity within staff and among all grade levels, especially when so many of my teachers are young and have never been formally trained in writing. By focusing the efforts of this position, writing achievement for students is our primary goal.

I understand this position is for 1 year only as the funds will not be available beyond that time frame. I feel hiring a staff member to focus on the area of writing would better benefit LJES than hiring an additional tutor or spending money on supplies.

Thank you for your consideration.

Daniel Mullins, Principal  
Lebanon Junction Elementary