

Change is being made to align this policy with the KSBA Superintendent Evaluation procedures adopted by the Board on April 16, 2019.

ADMINISTRATION

02.14

## **Evaluation of the Superintendent**

### **DEVELOPMENT AND APPROVAL**

The Board and Superintendent shall develop procedures and forms for the evaluation of the Superintendent in compliance with applicable statutes and regulations. All procedures and forms shall be approved by the Board. The procedures shall provide for both formative and summative evaluation of the Superintendent. This policy and related procedures shall be submitted to the Kentucky Department of Education for approval.

### **FREQUENCY OF EVALUATION**

The Superintendent shall be evaluated annually by the Board. Mid-year, the Board may conduct a formative evaluation to review the Superintendent's progress toward accomplishing performance goals. The Board and Superintendent may engage in formative conversations regarding progress on standards, goals, and performance expectations as needed at other times during the year. At the end of each school year, the Board shall conduct the Superintendent's summative evaluation.

### **PROCESS**

Any preliminary discussions relating to the evaluation of the Superintendent by the Board or between the Board and the Superintendent prior to the summative evaluation shall be conducted in closed session.

The summative evaluation of the Superintendent shall be discussed and adopted in an open meeting of the Board and shall be reflected in the minutes. The written summative evaluation shall be made available to the public on request.

### **REFERENCES:**

[KRS 156.557](#)  
[704 KAR 003:370](#)

### **RELATED POLICY:**

03.18

Adopted/Amended: 8/26/2013

Order #: 2013-150