

Grading

ASSIGNING STUDENT GRADES

Student grades shall be based on an established criterion that is fairly and consistently administered. Sufficient tests, quizzes, lab work, and homework assignments shall be given to adequately assess student performance in the course. A record of all student performance shall be documented and maintained by the teacher.

GRADE REPORTS

Grades shall be submitted to the sending high-school(s) to be recorded on the grade reports at the end of each grading period. Grades shall be reported on a schedule depending on the schedule of the sending high-school(s).

GRADING SCALE

The grading scale used by the area technology center (ATC) shall be the grading scale established by the sending high-school(s). It shall be the responsibility of the teacher to notify the student of the grading scale and course requirements at the beginning of the course.-

ASSESSMENT OF STUDENT WORK / NONDISCRIMINATION

Consistent with OCTEST's policies addressing assessment of student progress and grading and the determination of curriculum and assignments, instructional staff are expected to issue grades or assessments of student assignments, including in the classroom, based on responsiveness to the assigned task(s), accuracy, and quality of work, utilizing sound pedagogical judgment and providing accommodations and modifications for students with disabilities as required by law, free from discrimination or penalty based on constitutionally protected expressions of religious or political views in otherwise responsive student submissions.

As required by federal Law (IDEA and Section 504) and Kentucky regulation, all KY Tech programs must provide students with disabilities with an equal opportunity to participate in those programs. ATC administration must ensure that ATC staff fully and completely implement and fulfill the specially-designed instruction, supplementary aids and services and accommodations that are specified in and required by each student's Individual Education Program (IEP) or available to the student under Section 504.

According to the U.S. Department of Education Office for Civil Rights' "Guidelines for Vocational Education Programs: 1991-1996", Kentucky's Career and Technical Education (CTE) programs are required to do the following when addressing the needs of students with disabilities:

1. modify instructional equipment;
2. modify or adapt the manner in which courses are offered;
3. house the program in facilities that are readily accessible to students with mobility impairments or alter facilities to make them readily accessible to students with mobility impairments;
4. provide auxiliary aids that effectively make lectures and necessary materials available to postsecondary students with disabilities; and,
5. provide related aids or services that assure secondary students an appropriate education.

These supports should be agreed upon by the student's Admissions and Release Committee (ARC) or 504 team with involvement and representation from the ATC. When a student has an

Individual Education Program (IEP) and any of these accommodations are determined necessary for a student, then the accommodation(s) should be clearly written and specified in the student's IEP.

When such individualized supports are provided as described above, the majority of students with disabilities will adequately meet the grading requirements. However, when a student with a disability demonstrates that they are not making progress within the curriculum sufficient to meet program's grading requirements or when the student is not making progress on his or her IEP goals, ATC administration shall notify and inform the special education administration in the student's sending school so that an ARC meeting or 504 meeting can be scheduled and convened to discuss concerns.

REFERENCE:

[KRS 158.183](#)

Adopted/Amended: ~~6/7/2017~~6/5/2019

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