

KENTUCKY DEPARTMENT OF EDUCATION STAFF NOTE

Topic: Approval of the 2018 Report, 2018 Exceptions and 2020 Plan for Annual In-Service Training for District Board Members as Required by 702 KAR 1:115

Date: June 2019

Action Requested: Review Action/Consent Action/Discussion

Assigned To: Full Board Curriculum, Instruction and Assessment
 Finance Operations Management

SUMMARY OF ISSUE BEFORE THE BOARD:

To take action on the consideration of approval of the 2018 Report, 2018 Exception and 2020 Plan for annual in-service training for district board members.

COMMISSIONER'S RECOMMENDATION:

The Commissioner recommends approval of the 2018 Report, 2018 Exceptions and 2020 Plan. The following action is recommended pursuant to 702 KAR 1:115:

1. accept the 2018 District Board Member In-Service Training Report;
2. grant an extension of time to complete the 2018 requirements to board members appointed after March 1, 2018 who did not complete the 2018 requirements;
3. approve the 2020 In-Service Training Plan; and,
4. take action regarding any members not granted an extension due to not fulfilling the training requirements by notifying them of the date when they will be reported to the Attorney General.

The recommendation for action is made because:

- the 2018 Report is complete, accurate and reflects in-service training offerings that comply with regulation specifications;
- the requests for extensions for board members needing additional time to complete 2018 requirements are justified and within the provisions of the statute;
- the recommended 2020 Plan meets and exceeds regulation specifications; and,
- the board must meet the requirements of 702 KAR 1:115 in regard to those who do not fulfill training requirements and were not granted an extension.

APPLICABLE STATUTE OR REGULATION:

KRS 160.180 (with references to KRS 156.031 and KRS 156.070) and 702 KAR 1:115

BACKGROUND:

Existing Policy: KRS 160.180 requires that school board members complete annual (calendar year) in-service training. For board members in office as of December 31, 2014, 12 hours are required during each of the first four years of district board service; eight hours during each of

the second four years; and four hours each year thereafter. For board members beginning service on or after January 1, 2015, 12 hours are required during each of the first eight years of district board service and eight hours each year thereafter. Additionally, board members are required to obtain training in the areas of finance, ethics and superintendent evaluation as follows:

- For board members with zero – three years of experience, annual training must include:
 - three hours of school finance;
 - one hour of ethics; and,
 - one hour of superintendent evaluation training each year.
- For board members with four - seven years of experience, annual training must include:
 - two hours of school finance;
 - one hour of ethics training; and,
 - one hour of superintendent evaluation training each year.
- For board members with eight or more years of experience, annual training must include:
 - one hour of school finance training each year;
 - one hour of ethics training each year; and,
 - one hour of superintendent evaluation training biennially.

New Charter Authorizer Requirements: The Kentucky Department of Education (KDE) mandates, under 701 KAR 8:020, that school board members must complete training as Charter Authorizers. First year Charter Authorizer training includes 12 hours that must satisfy the topics outlined below. Charter authorizer state mandated topics include:

- financial governance and transparency;
- conflict of interest;
- charter application;
- charter school contracting;
- charter school monitoring;
- charter school renewal, non-renewal and revocation;
- charter school closure;
- ethics;
- curriculum and instruction;
- educational service provided for special needs, at risk, English learner, gifted and other special population students; and,
- physical restraint and seclusion of students.

Summary of Issue: The Kentucky School Boards Association (KSBA) collects and keeps corresponding records and is recognized as the provider of eight of the 12 hours required during each of the first four years of service. 702 KAR 1:115 requires the KSBA to submit to the KBE for review and approval the following:

- in-service training summary on an annual basis (Attachments A, B and C);
- a request for an extension of time for completing required in-service training hours in individual cases where warranted (Attachment D); and
- annual in-service training plan for 2020 (Attachment F).

These items are attached. The annual in-service training plan for 2019 also is attached for information only (Attachment E). Additionally, the board needs to be aware that 702 KAR 1:115 states in Section 3: “Subject to extensions granted under Section 4 of this administrative regulation, the names of all district school board members who fail to complete the required hours of in-service training shall be transmitted by the Department of Education to the Attorney General.” For these individuals, see Attachment D.

Budget Impact: There is minimal impact to state funds for legal review and staff time to enforce training requirements for those local board members not meeting minimum requirements.

GROUPS CONSULTED AND BRIEF SUMMARY OF RESPONSES:

The proposed plan will go before the Local Superintendents Advisory Council (LSAC) at its May 28 meeting. Comments from the LSAC should be received by the June meeting.

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Commissioner of Education

Category:	<input type="checkbox"/> District Innovation	<input type="checkbox"/> Strengthening Educators	<input checked="" type="checkbox"/> Family/Community Involvement
	<input type="checkbox"/> Student/Family Supports	<input type="checkbox"/> Student Interventions	<input type="checkbox"/> Coursework Completion
		<input type="checkbox"/> Accountability Reporting	