



May 22, 2019

Facilities, Transportation, Regional School and Safe Schools

Transportation:

- End of year items are being wrapped up: summer drivers, maintenance schedules, and fleet maintenance.
- TANK continues to be productive. Has been utilized on several trips due to our transportation being filled. This was especially true on May 6th with the Reds game.
- Major issue for the summer will be the number of drivers we have available and trying to meet all the requests. At this point, we will only have one full time driver available not counting two maintenance men who drive.
- City of Newport has requested a motor out of one of our surplus buses. We were going to scrap the bus because it is in such poor shape. However, the motor went out on one of their SWAT vehicles. Since Brett works for both the city and Newport schools, he made the connection of the bus motor fitting into the SWAT vehicle. I would encourage you to agree to this request.

Facilities:

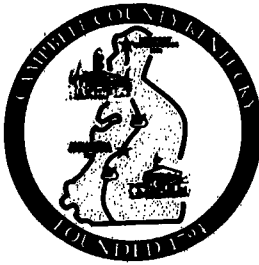
- Summer Projects have been discussed. Waiting on decisions as to which we will begin work on.
- Cost analysis, for library projects is almost complete. Only remaining item is cost of equipment/furniture.
- Working on getting total access to the HVAC controls at NHS from previous years in order to take over the projects for repairs to the system.
- Working on flooring issues at NHS where we have some new issues.
- Approval for BG's needed to complete the preparation for some of our projects.
- Working with NFD on continuing to improve safety in our school facilities.

Regional School

- State testing at NRS has been successfully completed.
- Mr. Piccirillo was in charge of the testing at NRS and did a good job.

Safe Schools

- Mr. Grayson will be attending events security training August 21 – 22, 2019. Please see attached info for more details. I have also invited individuals from NHS to attend since they have more events each year.
- Esther Fatsy will be attending training this summer for Restraint and Seclusion. This will allow us to have our own trainer on staff so we can utilize as needed.



Campbell County

Office of Emergency Management

William R. Turner, Director

TRAINING ANNOUNCEMENT

COURSE TITLE: Sport and Special Event Risk Management (AWR-167)

DATE: August 21-22, 2019

LOCATION: Campbell County Fire Training Center
10 Training Center Drive
Highland Heights, KY

TIME: 8:00 AM - 5:00 PM each day

COURSE DESCRIPTION:

This course is designed to build capabilities for multi-agency collaboration pertaining to risk management for sport events. It introduces the seven-step sport security risk management process, including the idea of risk management and setting risk management goals for sport events, identifying assets that need protecting and determining risk, implementing planning and mitigation actions, and implementing after-action review for events as well as incidents. Through activity-based training modules, intact security teams will enhance their ability for planning, risk assessment, training, and exercising practices specific to conducting sport events. The expectation is for participants to return to their respective organization and coordinate the development of a sport event security management system.

PARTICIPANT CRITERIA:

To reinforce the multi-discipline team approach, the target audience for this course will include stakeholders from: athletic departments, operators of large arenas/venues, campus public safety, campus emergency management, campus administration, campus environmental health and safety, campus physical plant / public works, student life/affairs, public affairs, and sports information.

The audience also includes stakeholders from communities that host, surround, or neighbor venues for sports/special events. These include: Fire Services, Emergency Medical Services (EMS), law enforcement at the local, state, and federal levels, non-governmental organizations, local elected officials, Public Health (PH), Public Works (PW), and other local, state, and federal agency representatives that would be involved in the planning and management of special events.

PERQUISITE:

All the following must be completed prior to registering for this course.

National Incident Management System/incident command system training (IS 700
ICS for Single Resources (IS-100
Initial Action Incidents (IS-200.b) or equivalent basic incident command system training

Attendees are encouraged, but not required, to complete Sport Event Risk Management (AWR-167) or have equivalent training/experience prior to attending this course.

SPONSORSHIP:

This Course is sponsored by the Campbell County Office of Emergency Management and the Kentucky Office of Homeland Security. Delivered by **National Emergency Response and Rescue Training Center (NERRTC)**, **Texas Engineering Extension Service (TEEX)**, and NCS4 members of National Domestic Preparedness Consortium (NDPC).

INSTRUCTIONS:

- 1) Course enrollment maximum is 40 participants.
- 2) There are no course fees.
- 3) This training is not open to the general public.
- 3) **Pre-registration is required by August 8th, 2019**
- 4) Register online at:
<https://docs.google.com/forms/d/e/1FAIpQLSfoW4RViiFym0Xe2tOunxihbQ5iHSGNlgOVsTO9bYQKK6W9vw/viewform> or <https://goo.gl/xdwqVL>

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TO APPLY FOR THIS COURSE

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- 1) If you have questions, contact:
William R. Turner, Director
Campbell County Office of Emergency Management
P.O. Box 153
8774 Constable Drive
Alexandria, KY 41001
859-547-3150
Email wturner@campbellcountky.org



Evaluation Strategy

Each course is concluded with a survey of individual participants using the DHS/FEMA/NTED Kirkpatrick Level I evaluation form which utilizes a 5-point Likert-Type scale to evaluate the course, instructor performance, and course benefit. Kirkpatrick Level II evaluations are conducted through the administration of Pre- and Post-Test exams. Level III evaluations will be conducted by telephone or email surveys.

Course Structure/Content Outline

Day 1

Module 0	Course Introduction	1.5 hours
Module 1	The Threat is Real!	1 hour
Module 2	Multi-Agency Teamwork	1.5 hours
Module 3	Sport Event Risk Assessment	2 hours
Module 4	Sport Event Protective Measures	1 hour
Module 5	Sport Security Planning	1 hour

Day 2

Module 5	Sport Security Planning (cont'd)	1 hour
Module 6	Staff Training for Sport Event Security	2 hours
Module 7	Exercises for Sporting Events and Incident Response	1 hour
Module 8	Capstone Activity	3 hours
Module 9	Course Summary	1 hour



Course Structure/Content Outline

Module 1 - The Threat is Real!

- Natural, technological, and human-caused threats
- Basic concepts of risk management
- Terrorist threat motives and existing terrorist groups
- Uniqueness of the sport event risk environment
- Assets of the commercial facilities sector
- Potential legal and economic impact of sport event incidents.
- Activity 1-1: What keeps you up at night

Module 2 - Multi-Agency Teamwork

- Effective teamwork concepts
- Team effectiveness
- Multi-agency collaboration
- Activity 2-1: Multi-agency collaboration
- Stakeholders needed to perform risk management
- Roles and responsibilities of risk management team members
- Characteristics of clear communications and information sharing
- Organizational structure for sports and major events and incidents
- Identify the point at which an event evolves into an incident
- Activity 2-2: Incident review

Module 3 - Sport Event Risk Assessment

- Risk Management Framework
- Risk Assessment Team
- Estimating risk
- Prioritizing risk
 - Likelihood
 - Consequence
- Risk mitigation
- Activity 3-1: Assessing risk

Module 4 - Sport Event Protective Measures

- Inner, middle, and outer perimeters
- Activity 4-1: Identifying Threats and Protective Measures—Outer Perimeter
- Activity 4-2: Identifying Threats and Protective Measures—Middle Perimeter



- Activity 4-3: Identifying Threats and Protective Measures—Inner Perimeter
- Identifying and utilizing resources

Module 5 - Sport Security Planning

- Relationship between risk management and plans, policies, and procedures
- Steps of the planning process for sport events
- Activity 5-1: SMART objectives
- Considerations that have significant impact on event planning
- How incident planning fits into the event planning process
- Activity 5-2: Emergency planning

Module 6 - Staff Training for Sport Event Security

- ADDIE model of training development
 - Analyzing training needs
 - Designing evaluation strategies
 - Developing training methodologies
 - Implementing a training plan
 - Evaluating Training
- Training needs for all three tiers of training
 - Leadership
 - Supervisory
 - Event staff
- Activity 6-1: Identifying KSAs
- Training evaluation strategies
- Developing training programs
- Implementing a training plan
- Activity 6-2: Developing a training plan
- Training evaluation outcomes

Module 7 - Exercises for Sporting Event and Incident Response

- The role exercises play in sports safety and security programs
- Types of exercises and resources available
- Key personnel in the development of the exercise planning team
- Plan, conduct, evaluate, and report exercises in accordance with HSEEP
- Document corrective actions and continuously improve sport safety and security programs



Module 8 - Capstone Activity

- Activity 8-1: Key stakeholders and agencies relative to event risk management
- Activity 8-2: Risk assessment team members
- Activity 8-3: Threats and hazards, vulnerabilities, and consequences
- Activity 8-4: Training needs and exercise types
- Activity 8-5: Protective measures
- Activity 8-6: After-action review and Improvement recommendations

Module 9 - Course Summary

- Course Summary
- Course Evaluation
- Post-Test