

## Bullitt County Public Schools

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1040 Highway 44 East  
Shepherdsville, Kentucky 40165

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www.bullittschools.org

### MEMORANDUM

TO: Mr. Jesse Bacon, Superintendent *JB*  
Ms. Becky Sexton, Assistant Superintendent for Support Services

FROM: Jennifer Wooley, Director of Human Resources *JW*

DATE: May 17, 2019

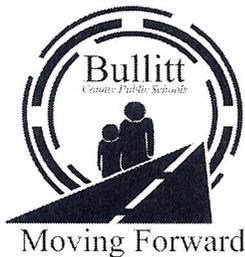
RE: May Board Agenda ~ Special Education

Please see the attached information regarding the request to remove the job title of Child Find Coordinator from the pay scale as well as absolve the position and to approve one additional Special Education Instructional Coach. Funding is available for the additional position in the IDEA budget.

If you need additional information, please let me know. If you are in agreement, I will notify Mr. Kolb to proceed with filling the position.

Attachment:  
Memo from Mr. Kolb

*Becky Sexton*



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**TO:** Jesse Bacon, Superintendent  
Becky Sexton, Assistant Superintendent for Student Services  
Adrienne Usher, Assistant Superintendent for Student Learning  
Jennifer Wooley, Director of Human Resources  
Lisa Lewis, Director of Finance

**FROM:** Troy Kolb, Director of Special Education

**DATE:** May 9, 2019

**RE:** Special Education Staffing

At the May 2019 meeting of the Bullitt County Board of Education, the Board approved plans for a partial restructuring of the Department of Special Education, including the addition of the following positions: *Compliance Coordinator* and *Special Education Instructional Coach*. In reviewing the original plans to be considered for this restructuring, two additional and necessary components were omitted from the proposal submitted for Board. Below are these additional components requested for approval:

- Remove the job title of Child Find Coordinator from the district finance payscale and staffing plan. Duties associated with this position will be absorbed within the new Compliance Coordinator position.
- Approve one additional Special Education Instructional Coach to the Department of Special Education staffing plan. Funding for this position will come from the IDEA Budget.

Please contact me if I can help answer any additional questions on this matter.