

School Field Trip Packet - Overnight/Greater than 100 miles with District Transportation

Organization: **Marion County Public Schools**Employee: **LAURA FOLLOWELL**Assigned To: **Email - jennifer.wheeler@marion ...**

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NOTE: Field trip packets that require Board approval will only be approved at the first regular board meeting each month.

School Professional Leave

PERSONNEL

03.125 AP.21

* Employee Name

Laurie Gibson Followell

* School/Work site

District Wide

* Date(s) of leave

6-5-2018 to 6-6-2018

* Time of departure

08:00 am

* Destination

Western KY University and then on to Nashville to visit Vanderbilt University.

* Purpose/Rationale for attending

Summer retreat for the student ambassadors

* Number of students involved

12

* Substitute needed (please remember to enter your absence in Aesop, even if a substitute is not required.)

☐ Yes ☒ No

Number of days (Avg. \$100 a day)

Substitute code

* Registration

☐ Yes ☒ No

Registration cost

Registration code

* Mileage