

**LOCAL SCHOOL BOARD MEMBERS  
IN-SERVICE TRAINING  
2018 SUMMARY REPORT**

	<b>Years of Service</b>					
	<b>Total</b>	<b>Members Serving Prior to 1/1/15</b>			<b>Members on or After 1/1/15</b>	
		<b>0-3</b>	<b>4-7</b>	<b>8+</b>	<b>0-7</b>	<b>8+</b>
<b>Hours Completed</b>	12,185.50	0.00	1,751.00	4,547.00	5,590.00	297.50
<b>Members</b>	868.00	0.00	140.00	358.00	346.00	24.00
<b>Minimum Hours Required per year</b>	0.00	12.00	8.00	4.00	12.00	8.00
<b>Hours Above Minimum</b>	4,561.50	0.00	519.00	2991.00	946.00	105.50
<b>Members Above Minimum</b>	753.00	0.00	121.00	337.00	275.00	20.00

ATTACHMENT B

LOCAL SCHOOL BOARD MEMBERS  
2018 KSBA TRAINING OFFERED

<b>Theme/Topics</b>	<b>Attendees</b>	<b>Hours</b>	<b>Location</b>	<b>Date(s)</b>
<b>82<sup>nd</sup> Annual Conference</b>	916	14.50	Louisville	March 2-4
<b>Federal Law Update</b>	93	9.00	Lexington	June 7-8
<b>Summer Leadership Institute</b>	250	9.75	Lexington	July 13-14
<b>Regional Meetings</b>	629	2.25	12 Regions Statewide	Aug.-Nov.
<b>Winter Symposium</b>	328	11.00	Louisville	Nov 30 – Dec. 1

**Courses Offered in 2018:**

- A Deeper Look at Social Media & Schools
- Achievement in Career Engagement
- Adapting – Finding Hidden Savings in Difficult Times
- Adapting Career and Technical Education to the New Economy
- An Introduction to Kentucky’s Charter School Laws
- Arriving, Leaving and Transitions – Worth a Second Look
- At the PEAK of Success
- Authentic Student and Parent Engagement
- Avoiding Conflicts of Interest in Board Service and Charter Authorizing
- Black and White and Grey of School Board Member Ethics
- Board & Superintendent Relationship
- Board Members & Constituents: The Ethical Edge
- Books for Babies – Bringing the “Imagination Library” to your Community
- Capital Funds
- Charter Application Process and Decision Making
- Charter Authorizers as Gatekeepers
- Charter Authorizing Boot Camp
- Charter School Financial Monitoring
- Charter School: Conflict of Interest and Contracting
- Charter Schools in Kentucky - What to Expect and When
- Charter: Monitoring, Renewal, Non-Renewal, Revocation, and Closure
- Closing the Gap
- Community Collaboration: Warren County Preschool and The Foundry Christian Center
- Congratulations! You Made the Team
- Connecting Academic Outcomes to Resource Allocation
- Connecting the Dots: Using Equity to Close Achievement Gaps
- Construction – How to Get What You Want and Not Break the Bank
- Construction Project’s HVAC: How Do We Choose?
- Creating a Successful Meeting
- Developing an Equity Policy for Your District
- District Leadership & Building a Culture of Excellence
- Effective and Efficient Digital Collaboration

Effective School Boards and Good Board Members  
 eMeeting  
 Equity and the Role of Leadership: Policy and Practice  
 Essentials of Effective Superintendent Evaluation  
 Ethics and the School Board Meeting  
 Everyday Advocacy  
 Facing the Future Together: Policy and Procedures  
 Finance Fundamentals – It's About How You Communicate the Numbers!!  
 Finance II: Dollars and Sense  
 Finance III: Dollars and Decisions  
 Financial Audit Recommendations for Effective School Boards  
 Fraud – Are You At Risk?  
 From Priority to Distinction: Focus, Strategy and Vision  
 Intro to Charter Law and How it Affects Board Members  
 KSBA Superintendent Evaluation  
 Legislative Update  
 Look in the Mirror: Board Member Self-Evaluation  
 Making Sense of Dollars: Presenting Financial Information to Non-Financial Audiences  
 Monitor the Budget by Asking the Right Questions  
 New Building Code Affects Kentucky Schools: Storm Shelter Requirement  
 New Superintendent Training Program – What's It All About?  
 Nickel Know-How  
 Open Meetings Act  
 Overview of the Annual Financial Audit  
 PEAK Worthy: Visiting Every Student at Their Homes Before School Begins  
 Pension Reform – Now What?  
 Preparing for Charter School Applications Part I  
 Preparing for Charter School Applications Part II  
 Regulatory Update: Kentucky's Charter School Law  
 Russellville READY  
 Safety & Security: Back to Basics & the Board's Role  
 School Board Fiscal Responsibilities: Driving Success Through Informed Decisions - Part I  
 School Board Fiscal Responsibilities: Driving Success Through Informed Decisions - Part II  
 School Board Member Roles and Responsibilities  
 School District Goals: The Map for Success  
 School Facilities: Timely Issues and Timeless Questions  
 School Safety and Security – In-Depth Review of Common Concerns in Kentucky Schools  
 Setting Tax Rates Made Easy  
 Show Me The Money!  
 Social Media, School Leaders and Ethics  
 Stretching Your Arts Budget – Using Local Resources  
 Student Engagement and a Community Arts Model  
 Success with SPGES  
 Successful Board Meetings  
 Succession Planning – A Leader's Legacy  
 The Annual Financial Audit  
 The Basics of Superintendent Evaluation  
 The Biggest Piece of the Budget Pie: Salaries & Benefits  
 The Board's Policy Making Role  
 The Challenge of Change: eMeeting  
 The Ethics of School Board Service  
 The New Accountability System: An Update for School Board Members

The People Side of Kentucky K-12's Master Plan for Education Technology  
The Profile of a Shelby County Graduate  
The Role of School Board Members in Reducing the Excellence Gap  
The School Facility Planning Process: A Community and School Partnership  
The True Achievement Gap: Whole-Child Supports for Student Success  
Understanding How to Buy Technology Insurance  
Understanding Poverty  
Understanding the State Budget  
What Board Members Need to Know About Transportation  
Whose Job Is It Anyway? Boards and SBDM Councils  
Yes. . .and: Moving a District from Great to World-Class

### **Level I Courses/Topics**

Your Association: What You Need to Know About KSBA & Its Services  
Congratulations! You Made the Team  
School Board Fiscal Responsibilities: Driving Success Through Informed Decisions – Part I  
School Board Fiscal Responsibilities: Driving Success Through Informed Decisions – Part II  
Legal Orientation I  
The Board's Policy Making Role  
School Board Meetings  
The Board's Role in Student Achievement  
Staff/Media/Community Relations  
Basic Risk Management for School Board Members

### **Level II Courses/Topics**

Leading Effective Meetings: A Board's Guide to Parliamentary Procedure  
Finance II: Dollars & Sense – Budgetary Decisions, Requirements and Timelines  
The Board Meeting as a Community Forum  
School Safety & Discipline  
Employee Relations/School Personnel  
Superintendent Selection/Evaluation  
Board/Superintendent Relations  
Curriculum & Instruction  
Student Assessment  
School Facilities  
Student Learning & Support Services

### **Level III Courses/Topics**

Finance III: Dollars & Decisions  
A Look in the Mirror: Board Member Self-Evaluation  
When Pigs Fly: Promoting Student Achievement to the Community  
Legal Issues  
Student Health & Wellness  
Leadership through Teamwork  
Curriculum & Instruction  
School & District Improvement Plans

Liability Issues & Insurance  
Legislative Issues/Current Topics

**Level IV Courses/Topics**

If You Tell It, They Will Come: Marketing Your District's Success Stories  
Risk Management Case Studies

**Level V Courses/Topics**

The Perfect Interview  
Exemplary Leadership Strategies  
Advanced Risk Management for School Board Members

**Whole Board Team Training (on request)**

**KSBA-provided Self-Study Packets (on request)**

**LOCAL SCHOOL BOARD MEMBERS  
IN-SERVICE TRAINING  
2018 REQUIREMENTS NOT MET  
SUMMARY**

Includes members who:

- were appointed to fill a vacancy after March 1, 2018 (37.00 hours)
- did not comply with 702 KAR 1:115 (8.00 hours)

	Years of Service					
	Total	Members Serving Prior to 1/1/15			Members on or After 1/1/15	
		0-3	4-7	8+	0-7	8+
<b>Minimum Hours Required per year</b>		12.00	8.00	4.00	12.00	8.00
<b>Members Below Minimum</b>	15.00	0.00	3.00	2.00	9.00	1.00
<b>Hours Completed</b>	119.75	0.00	20.75	3.00	89.25	6.75
<b>Additional Hours Required</b>	45.00	0.00	5.25	5.25	38.50	1.25

ATTACHMENT D

LOCAL SCHOOL BOARD MEMBERS  
IN-SERVICE TRAINING  
2018 Requirements Not Met Detail

The following list identifies board members who were appointed to service after March 1, 2018 and who did not meet their mandated annual training requirements.

<b>Name</b>	<b>School District</b>	<b>Service Start Date</b>	<b>Total Hours Required</b>	<b>2018 Hours Earned</b>	<b>2018 Hours Still Needed</b>
Casey Storm	Carlisle County	9/21/2018	12.00	4.50	7.50
Lydia Irwin	Clinton County	11/19/2018	12.00	3.50	8.50
William Nash	Fayette County	11/1/2018	12.00	10.75	1.25
Ben Segó	Hardin County	5/14/2018	12.00	10.50	1.50
Todd Sartin	Lewis County	9/19/2018	12.00	4.00	8.00
Amber Beebe	Pendleton County	9/21/2018	12.00	7.00	5.00
Kim White	Willamsburg Ind	6/26/2018	8.00	6.75	1.25

On behalf of these board members, KSBA requests an extension of time be granted for them to complete requirements as allowed by the provisions of 702 KAR 1:115. As of May 1, 2019, progress toward completing their 2018 requirements has been made.

ATTACHMENT D

LOCAL SCHOOL BOARD MEMBERS  
IN-SERVICE TRAINING  
2018 Requirements Not Met Detail

The following list identifies board members who were not appointed to service after March 1, 2018 and who did not meet their mandated annual training requirements.

Name	School District	Service Start Date	2018 Hours Required	2018 Hours Earned	2018 Hours Still Needed
Franklin Hibbs <sup>+</sup>	Bardstown Ind.	01/01/13	8.00 (Missing 1.25 hours Elective)	6.75	1.25
Dennis Fleet <sup>+</sup>	Livingston Co.	01/01/15	12.0 (Missing mandated topics: 1 hour Superintendent Evaluation, 2 hours Finance)	12.25	3.0
Jason Howell <sup>+</sup>	Murray Ind	01/01/17	12.0 (Missing mandated topics: 3 hours Finance)	10.25	3.00
James Golden <sup>+</sup>	Pineville Ind	03/10/14	8.0 (Missing mandated topics: 1 hour Finance)	9.00	1.00
Matt Wyatt	Elizabethtown Ind	01/01/13	8.0 (Missing mandated topics: 1 hour Superintendent Evaluation, 2 hours Finance)	5.00	3.00
Kay Sharon <sup>+</sup>	Hardin Co.	01/01/05	4.0 (Missing mandated topics: 1 hour Supt. Evaluation)	3.00	1.00
Jennifer Stone <sup>+</sup>	Simpson Co.	01/01/17	12.0 (Missing mandated topics: 0.75 hour Finance)	26.50	0.75
Tim McCormick <sup>+</sup>	Webster Co.	01/01/04	4.0 (Missing mandated topics: 1 hour Ethics)	2.25	1.00

<sup>+</sup> Member completed hours to cover the shortfall after the 12/31/18 deadline and will need KBE approval to apply them to 2018 requirements.

ATTACHMENT E

LOCAL SCHOOL BOARD MEMBERS  
2019 KSBA TRAINING OFFERINGS

(Included only for informational purposes as this plan received approval in 2018)

<b>Theme/Topics</b>	<b>Planned Credit Hours</b>	<b>Location</b>	<b>Date</b>
<b>83<sup>rd</sup> Annual Conference</b>	10.50	Louisville	February 22-24
<b>KSBA Co-Op Regional Trainings</b>	3.00	9 Locations Statewide	April-May
<b>Federal and State Law Update</b>	9.00	Lexington	June 14
<b>Summer Leadership Institute</b>	7.25	Lexington	July 12-13
<b>Regional Meetings</b>	1.00	12 Regions	Sept.-Nov.
<b>Winter Symposium</b>	9.00	Louisville	Nov. 22-23

**Current Topics:**

- Student Health & Wellness
- Board Leadership
- Truancy/Dropout Prevention
- Positive School Culture & Climate
- High Performing School Boards
- Communication Strategies
- All Students' Learning Achievement
- Board Member Basic Roles, Responsibilities & Law
- School Finance, Planning & Oversight
- Risk Management and insurance
- Curriculum
- Technology Issues
- Special Education
- Gifted & Talented Programs
- School Safety; Student Discipline
- Exemplary (district) Programs
- Community & Student Involvement
- Facilities & Energy Management
- Superintendent Selection Process
- Planning Processes
- Equity Issues; Student Achievement Gap
- Teacher Quality
- Policy & Procedures
- Effective School Board Meetings
- Early Childhood Education
- Parent/Family/Community Involvement
- Teamwork
- Use of TELL Survey Data
- Board & Superintendent Relations

School Board & School Council Roles and Relationships  
Board Self-Evaluation  
Board Member Ethics  
Superintendent Contract Basics  
Effective Superintendent Evaluations

### **Level I Courses/Topics**

Your Association: What You Need to Know About KSBA & Its Services  
Congratulations! You Made the Team  
School Board Fiscal Responsibilities: Driving Success Through Informed Decisions – Part 1  
School Board Fiscal Responsibilities: Driving Success Through Informed Decisions – Part 2  
The Board's Policy Making Role  
School Board Meetings  
The Board's Role in Student Achievement  
Staff/Media/Community Relations  
Ethics  
KSBA School Board Leadership Guide

### **Level II Courses/Topics**

Leading Effective Meetings: A Board's Guide to Parliamentary Procedure  
Finance II: Dollars & Sense – Budgetary Decisions, Requirements and Timelines  
School Safety & Discipline  
Employee Relations/School Personnel  
Superintendent Selection  
Board/Superintendent Relations  
Student Assessment  
School Facilities  
Student Learning & Support Services  
Legal Orientation I  
Superintendent Evaluation

### **Level III Courses/Topics**

Finance III: Dollars & Decisions  
A Look in the Mirror: Board Member Self-Evaluation  
Legal Issues  
Student Health & Wellness  
Leadership Through Teamwork  
Curriculum & Instruction  
School & District Improvement Plans  
Liability Issues, Insurance and Risk Management  
Legislative Issues/Current Topics  
School Finance

### **Level IV Courses/Topics**

Exemplary Leadership Strategies

### **Level V Courses/Topics**

The Perfect Interview

**On Request**

Whole Board Team Training (in-district and via distance learning)

KSBA-provided Self-Study (hard copy or via distance learning)

ATTACHMENT F

LOCAL SCHOOL BOARD MEMBERS  
2020 KSBA TRAINING OFFERINGS

<b>Theme/Topics</b>	<b>Planned Credit Hours</b>	<b>Location</b>	<b>Date</b>
<b>83<sup>rd</sup> Annual Conference</b>	10.50	Louisville	Feb. 21-23
<b>KSBA Co-Op Regional Trainings</b>	3.00	9 Locations Statewide	April-May
<b>Federal and State Law Update</b>	9.00	Lexington	June
<b>Summer Leadership Institute</b>	9.50	Lexington	July 10-11
<b>KSBA Regional Meetings</b>	1.25	12 Locations Statewide	Sept.-Nov.
<b>Winter Symposium</b>	9.00	Louisville	December

**Current Topics:**

Student Health & Wellness  
 Board Leadership  
 Charter School Authorization and Oversight  
 Legal Issues  
 Closing the Achievement Gap  
 Positive School Culture & Climate  
 Effective School Boards  
 Communication Strategies  
 All Students' Learning Achievement  
 Board Member Basic Roles, Responsibilities & Law  
 School Finance, Planning & Oversight  
 Risk Management and Insurance  
 Curriculum  
 Technology Issues  
 Special Education  
 Gifted & Talented Programs  
 School Safety; Student Discipline  
 Community & Student Involvement  
 Facilities & Energy Management  
 Superintendent Selection Process  
 Planning Processes  
 Professional Growth & Effectiveness  
 Policy & Procedures  
 Effective School Board Meetings  
 Early Childhood Education  
 Parent/Family/Community Involvement  
 Student Assessment and Accountability  
 Teamwork

Board & Superintendent Relations  
School Board & School Council Roles and Relationships  
Board Self-Evaluation  
Board Member Ethics  
Superintendent Contract Basics  
Effective Superintendent Evaluations

**Level I Courses/Topics**

Your Association: What You Need to Know About KSBA & Its Services  
Congratulations! You Made the Team  
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School Board Fiscal Responsibilities: Driving Success Through Informed Decisions – Part 2  
The Board's Policy Making Role  
School Board Meetings  
The Board's Role in Student Achievement  
Staff/Media/Community Relations  
Ethics  
KSBA School Board Leadership Guide

**Level II Courses/Topics**

Leading Effective Meetings: A Board's Guide to Parliamentary Procedure  
Finance II: Dollars & Sense – Budgetary Decisions, Requirements and Timelines  
School Safety & Discipline  
Employee Relations/School Personnel  
Superintendent Selection  
Board/Superintendent Relations  
Student Assessment  
School Facilities  
Student Learning & Support Services  
Legal Orientation I  
Superintendent Evaluation

**Level III Courses/Topics**

Finance III: Dollars & Decisions  
A Look in the Mirror: Board Member Self-Evaluation  
Legal Issues  
Student Health & Wellness  
Leadership Through Teamwork  
Curriculum & Instruction  
School & District Improvement Plans  
Liability Issues, Insurance and Risk Management  
Legislative Issues/Current Topics  
School Finance

**Level IV Courses/Topics**

Exemplary Leadership Strategies

**Level V Courses/Topics**

The Perfect Interview

**On Request**

**Whole Board Team Training (in-district and via distance learning)**

**KSBA-provided Self-Study (hard copy or via distance learning)**