

# Henderson County Schools Transportation Department

5675 Airline Road

Henderson, Ky 42420

Phone: (270) 831-5120

Fax: (270) 831-5122

Mailing Address:

ATTN: Transportation

1805 Second St.

Henderson, Ky 42420



## Overnight and Out of District School Bus Trip Guidelines

During overnight school bus trips and out of district bus trips, all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
- Sponsors and coaches shall be trained annually to administer medication

### Checklist:

✓ Sponsor/Coach Name: Mary Caton / Mark Andrews Cell Number: 869-4511 / 860-9177

✓ Date of Departure: May 29 Time of Departure: Noon

✓ Date of Return: June 1 Expected Time of Return: 8:30 PM

✓ Adequate Supervision (meets ratio criteria)

**\*\*Please List Names of Chaperones\*\*** Mary Caton, Mark Andrews, Jim Wilson

✓ Obtain parent/guardian permission forms

**\*\*Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient\*\***

✓ Notify school cafeteria manager of any lunch needs

✓ Follow all Transportation Department guidelines for bus trips

**\*\*All requests must be in the trip system at least five days prior to the date of departure\*\***

✓ Understand any student's medication needs and/or medical conditions

**\*\*Coaches must carry all player's physicals on any away and overnight trips\*\***

✓ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

**\*\*Rider's list must contain all rider's names and an emergency contact name and number\*\***

\_\_\_ Attach and itinerary

\_\_\_ Other specific needs: \_\_\_\_\_

Mary E. Caton

Signature of Person submitting form

[Signature]

Signature of Principal/Designee

**This form must be submitted 10 days prior to the date of the trip to the principal or designee.**



## **BRIEF WELCOME**

Congratulations on behalf of the Kentucky High School Athletic Association Board of Control and staff for advancing to the 2019 KHSAA State Tennis Championships.

Refer to this manual and the important website links included at the end of the document to guide you through preparation for your participation.

## **KHSAA CONTACTS**

The primary contact for tennis is Assistant Commissioner Mike Barren ([mbarren@khsaa.org](mailto:mbarren@khsaa.org)).

If Mr. Barren is for some reason not available, Associate Commissioner Butch Cope ([bcope@khsaa.org](mailto:bcope@khsaa.org)) is the backup contact.

Media inquiries should be directed to Communications Director Joe Angolia ([jangolia@khsaa.org](mailto:jangolia@khsaa.org)).

Questions may also be directed to the KHSAA offices at (859) 299-5472 and any member of the staff should be able to refer you to the correct party.

## **QUALIFYING FOR PARTICIPATION IN CHAMPIONSHIPS**

The champion, runner-up and semifinalists in both the singles and doubles regional tournaments advance to fill a 64-place, single-elimination state tournament bracket, regardless of the team results.

## **COMPETITION DATES AND SCHEDULE**

### **DATES**

The 2019 KHSAA State Tennis Championships will take place May 30-June 1 at the UK Hilary J. Boone/Downing Tennis Complex and Top Seed Tennis Club in Lexington and Nicholasville.

### **TIMES**

A complete timetable for the tournament is included as a link at the end of these instructions, as well as on the tennis page of the KHSAA website.

### **PRACTICE**

There is no on-site practice time available at either venue.

## **PRE-EVENT LOGISTICS**

### **CONFERENCE CALL**

There will be a brief web conference for coaches and athletic directors prior to the event.

Participating schools will be sent additional instructions regarding the call via email once the field is set.

The Tournament Manager will go over the rules, review the format and answer any questions you may have as there will be no pre-tournament meeting on site.

Participants can set up from any location to join the conference.

## **VENUES AND GPS ADDRESSES**

UK Hilary J. Boone/Downing Tennis Complex

- 454 Complex Dr., Lexington, Ky., 40506-213

Top Seed Tennis Club

- 777 E. Brannon Rd., Nicholasville, Ky., 40356



Girls Tennis Team Roster  
2019

Chandler, Cameron	270-577-2696 Mom cell	270-823-2468 Dad cell
Chester, Shadira	270-869-7406 Mom cell	270-844-2185 Dad cell
Conkright, Merrick	270-860-9278 Mom cell	812-480-3780 Stepdad cell
Florez, Zoe	270-869-4745 Mom-cell	270-748-7762 Grandmother-cell
Lawrence, Zoe	913-927-0706 Dad cell	270-577-0129 Mom cell
Lovan, India	812-473-4761 Mom cell	270-724-4964 Dad cell
Lovell, Riley	270-831-0946 Mom cell	270-577-8626 Dad cell
Mahan, Emma	270-831-0946 Mom cell	812-887-4108 Dad cell
Poole, Emily	270-635-0388 Niece cell	270-454-0391 Dad cell (1st contact)
✓ Priest, Kally	270-860-9656 Mom cell	270-860-9266 Dad cell
St. Pierre, Nora	270-860-4852 Mom cell	270-860-4048 Dad cell
✓ Wright, Isabelle	270-993-2391 Mom cell	270-860-3019 Dad cell
Yates, Jaden	270-869-7160 Mom cell	270-869-4808 Dad cell

Emergency Contact List 2019 State Tournament

Player	Contact	Phone Number
Bryce Dhom	Kelly Dhom	812-483-0357
Deegan Lawrence	Julie Lawrence	270-577-0129
Jon Nunez	Sheri Nunez	270-860-8700
Hayden Sauer	Miki Sauer	270-860-6417