

RECORD OF BOARD PROCEEDINGS  
MINUTES

**The Hopkins Co. Board of Education met at 320 S. Seminary Street, Madisonville, KY at 5:30 o'clock P.M. on the 6<sup>th</sup> day of May, 2019 with the following members present:**

(1) J.W. Durst, Chairman	(2) Susanne Wolford, Vice Chairman	(3) Bobby Fox
(4) Steven Faulk	(5) John Osborne	Keith Cartwright, Board Attorney

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J.W. Durst, Chairman, called the meeting to order.

**A. Pledge; Moment of Silence; Mission Statement--Unite as one team to learn and inspire.**

Bobby Fox, Board Member, led the pledge to the flag.

**B. Community Input**

If you wish to address the Board under item 4B, please complete and submit to the Superintendent a community input sheet located on the side table. **(No one signed to speak)**

**C. Adoption of Agenda**

**Order #63 - Motion Passed:** Approval of the agenda as outlined passed with a motion by Ms. Susanne Wolford and a second by Mr. Steven Faulk.

Mr. Steven Faulk	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

**STUDENT/STAFF PRESENTATIONS AND/OR RECOGNITION**

**A. Superintendent and Staff**

**Deanna D. Ashby, Superintendent, and J.W. Durst, Board Chairman** - Presented # LionChaser/#GiantSlayer Award to Eric Brown, Marsha Hopson, and Lanise Stone, Hopkins County Court Designated Workers.

**Jan Richey, Principal, South Hopkins Middle School** - Recognized Garris Stroud, SHMS Teacher, finalist for Kentucky Teacher of the Year

**Drew Taylor, Chief Information Officer** - Presented the 2019-2020 Hopkins County Schools Technology Plan

**STUDENT LEARNING AND SUPPORT SERVICES (DIALOGUE, NO ACTION)**

**A. School Calendar**

**CENTRAL OFFICE CLOSED**

May 27, 2019, Memorial Day

**HOPKINS COUNTY SCHOOLS ACADEMY GRADUATION**

Held at BROWNING SPRINGS MIDDLE SCHOOL

Graduation - Tuesday, May 14, 2019, 7:00 pm

**HOPKINS COUNTY CENTRAL HIGH SCHOOL**

Baccalaureate - Wednesday, May 15, 2019, 6:00 pm

Awards Night - Monday, May 20, 2019, 6:00 pm

Graduation - Friday, May 24, 2019, 7:00 pm

**MADISONVILLE NORTH HOPKINS HIGH SCHOOL**

Baccalaureate - Wednesday, May 15, 2019, 7:00 pm

Awards Day - Monday, May 20, 2019, 1:00 pm

Graduation - Thursday, May 23, 2019, 7:00 pm

**PROFESSIONAL DEVELOPMENT**

May 21, 2019

**LAST DAY FOR STUDENTS**

May 23, 2019

**CLOSING DAY FOR TEACHERS**

May 24, 2019

**COMMUNICATION****A. Public Comment**

None

**STUDENT LEARNING AND SUPPORT SERVICES (CONSENT-ACTION)**

**Order #64 - Motion Passed:** Approval of the listed consent items, passed with a motion by Mr. John Osborne and a second by Ms. Susanne Wolford.

Mr. Steven Faulk	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

**A. Approval of Minutes, Bills, and Salaries**

The Board approved the minutes of April 15, 2019, board meeting and the bills and salaries for the month of May 2019.

**B. Approval of Leaves of Absence**

The Board approved the following leaves of absence.

1. Karen Duncan, Cook/Baker, JSES, non-paid Extended Disability Leave beginning April 24, 2019, not to exceed the remainder of the school year.
2. Valerie Epperson, Teacher, EES, Maternity Leave beginning March 29, 2019.
3. Brandon McKinley, Teacher, SHMS, Military Leave on April 12, 2019, and April 26, 2019.
4. Stacy Qehath, Teacher, PES, FML to begin April 25, 2019, not to exceed twelve (12) weeks.

**C. Approval of Out of District/Overnight Trips**

The Board approved the following out of district, overnight, or non-school sponsored events as requested by the principal of the school, subject to date rescheduling as necessary.

1. EES, 3rd Grade, Children's Museum, Evansville, IN, Planetarium and Museum Tour, May 22, 2019. Travel by school bus.
2. GES, Beta Club, Reward Trip, Sky Zone, Evansville, IN, May 16, 2019. Travel by school bus.
3. GES, 4th Grade, Mesker Park Zoo, Evansville, IN, Learn about Animals and Habitat, May 22, 2019. Travel by school bus.
4. HES, 2nd Grade, Children's Museum, Evansville, IN, Explore Hands-on Science and Technology, May 14, 2019. Travel by school bus.
5. HES, Kindergarten, Mesker Park Zoo, Evansville, IN, Learn about Science/Animal Classifications, May 15, 2019. Travel by school bus.
6. MNHHS, Girls Basketball, Marlin Classic, Panama City, FL, December 26-31, 2019. Travel by school bus.
7. PES, 1st Grade, Mesker Park Zoo, Evansville, IN, Learn about Animals and Habitat, May 20, 2019. (Rain Date is May 22, 2019) Travel by school bus.
8. SES, 4th Grade, Mesker Park Zoo, Evansville, IN, Learn about Plant and Animal Knowledge, May 14, 2019. Travel by school bus.
9. WBES, 1st Grade, Children's Museum, Evansville, IN, Educational Experience in Science, Math, Health, Fine Arts and Language Arts, May 17, 2019. Travel by school bus.

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(4) Steven Faulk	(5) John Osborne	Keith Cartwright, Board Attorney

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**D. Approval of Payment of Invoice(s)**

The Board approved to pay the following invoice(s).

1. The Messenger, \$127.62, advertisement for cooling tower upgrades at JSES and SES, to be paid from BG-19-178.
2. AIA Contract Documents, (invoice was paid with United Bank and Trust credit card) \$32.99, download of AIA Document for old HCCTC (Grapevine Rd. location), to be paid from BG19-247.
3. Road Builders/Madisonville Paving, \$24,459.40, paving of Patriot Drive, to be paid from BG17-133.
4. AIA Contract Documents, (invoice was paid with United Bank and Trust credit card) \$32.99, download of AIA Document for MNHHS Tennis Courts, to be paid from BG19-243.

**E. Approval for Schools to Apply for Grant(s)**

The Board approved for schools to apply for the following grant(s).

1. HCCTC, Engineering Department, America's Farmers Grow Rural Education Grant, up to \$25,000, to be used for students learning engineering.
2. District-Wide, 2019 Hopkins County Education Foundation Mini-Grant, up to \$1,000 for student-centered, innovative, and unique activities and resources that support the specific curriculum needs of the classroom.
3. SHMS, Project Fit America, up to \$17,000, to be used for Health and PE Curriculum.

**F. Approval of School Activity Fundraiser(s)**

The Board approved the following activity fundraiser(s).

1. EES, PTA, Parents Night Out, to raise funds for PTA.
2. WBES, PTO, Dance, to be used to purchase supplies for students.

**G. Approval of KETS Third Offer of Assistance**

The Board approved to accept the KETS third offer of assistance for the amount of \$30,062.00.

**H. Approval of "The Leader in Me" Agreement for Browning Springs Middle School**

**A copy may be found in Abstract file #99**

The Board approved "The Leader In Me" Agreement for Browning Springs Middle School.

**I. Approval to Declare the Band Semi-Tractor at Madisonville North Hopkins as Surplus Property**

The Board approved to declare the band semi-tractor at Madisonville North Hopkins as surplus property. The trailer is not included.

1995 Volvo semi-tractor without trailer, VIN 4V1WDBPF5SN692705, mileage 815,436

**J. Approval to Advertise for Bids on Madisonville North Hopkins Band Semi-Tractor**

The Board approved to advertise for bids on Madisonville North Hopkins band semi-tractor that has been declared as surplus. Trailer is not included. Proceeds will be restricted to Madisonville North Hopkins Band.

1995 Volvo semi-tractor without trailer, VIN 4V1WDBPF5SN692705, mileage 815,436

**Approval to Declare Facilities Fleet Vehicles as Surplus**

The Board approved to declare facilities fleet vehicles as surplus as presented.

2004 Ford F450, VIN1FDXF46X1YED41916, 143,172 miles  
 2002 Ford Cargo Van, VIN1FTNE24L42HA85338, 194,579 miles  
 1996 Chevy  $\frac{3}{4}$  ton 4WD, VIN1G3GK24RITZ205548, 133,099 miles  
 2006 Ford Passenger Van, VIN2FMZA51666BA06294, 116,533 miles

**L. Approval to Advertise for Bids on Facilities Fleet Surplus Vehicles**

The Board approved to advertise for bids on facilities fleet surplus vehicles as presented.

2004 Ford F450, VIN1FDXF46X1YED41916, 143,172 miles  
 2002 Ford Cargo Van, VIN1FTNE24L42HA85338, 194,579 miles  
 1996 Chevy  $\frac{3}{4}$  ton 4WD, VIN1G3GK24RITZ205548, 133,099 miles  
 2006 Ford Passenger Van, VIN2FMZA51666BA06294, 116,533 miles

**M. Approval to Award Bids****A copy may be found in Abstract file #100**

The Board approved to award the following bids for service.

1. Paving and Sealing awarded to Madisonville Paving, Scotty's Contracting (paving only), and Super Sealers (sealing & stripe only)
2. Paint awarded to Lowe's and Sherwin Williams
3. Furnace Fuel Oil awarded to Max Fuel
4. LP Gas awarded to Synergy
5. Pest Control awarded to Nick's Pest Control
6. School and Activity Pictures awarded to Lifetouch.
7. Office Supply and Equipment Catalog bid awarded to Lakeshore Learning, Global Equipment, Indoff, Furniture Discount Warehouse, Lakeshore, Sprint Print, School Specialty, Barren County Business Supply, John R. Green, and Travis School Equipment.
8. Athletic Supply Catalog bid awarded to Riddell, Kranos, BSN/US Games, School Specialty, Ponaxima, Henry Schein Medical, Lakeshore, MF Athletic, Lakeshore Learning, and Travis School Equipment.

**N. Approval of Ricoh Copier Lease Agreements****A copy may be found in Abstract file #101**

The Board approved the Ricoh Copier Lease Agreement for the following schools as presented.

Earlington Elementary School  
 Hopkins County Central High School  
 Hopkins County Career and Technology Center  
 Hanson Elementary School  
 West Broadway Elementary School  
 West Hopkins School

**O. Approval of the 2019-2020 Salary Schedule****A copy may be found in Abstract file #102**

The Board approved the 2019-2020 Salary Schedule as presented.

**P. Approval of the 2018-2019 Audit Contract****A copy may be found in Abstract file #103**

The Board approved the 2018-2019 audit contract as presented.

**Q. Approval to Bid on Primary Bank Depository Services for the 2019-2020 School Year****A copy may be found in Abstract file #104**

The Board approved to take bids on primary bank depository services for the 2019-2020 school year.

**R. Approval of BG-1 for BG19-300 Bus Driver Training Center and BSMS Field House****A copy may be found in Abstract file #105**

The Board approved the BG-1 for BG19-300 bus driver training center and BSMS field house.

**S. Approval to Purchase New District Vehicles from Bid #1****A copy may be found in Abstract file #106**

The Board approved to purchase the following vehicles for the district from Bid #1, Pogue Chevrolet.

2019 Chevrolet 2500 Van, \$24,501.00  
 2019 Chevy Crew Cab Truck, \$38,130.00

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(4) Steven Faulk	(5) John Osborne	Keith Cartwright, Board Attorney

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**T. Approval to Create Two High School Instructional Monitor II Classified Positions**

**A copy may be found in Abstract file #107**

The Board approved to create two High School Instructional Monitor II classified positions. One for Hopkins County Central High School and one for Madisonville North Hopkins High School. Positions will be category 5 on the salary schedule.

**STUDENT LEARNING AND SUPPORT SERVICES (ACTION LIKELY)**

**A. Approval to Recess of Regular Board Meeting**

**Order #65 - Motion Passed:** Approval to recess of Regular board meeting, passed with a motion by Mr. Steven Faulk and a second by Mr. Bobby Fox.

Mr. Steven Faulk	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

**B. Call to Order Hopkins County District Finance Corporation**

**Order #66 - Motion Passed:** Approval to call to order Hopkins County District Finance Corporation, passed with a motion by Mr. John Osborne and a second by Ms. Susanne Wolford.

Mr. Steven Faulk	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

**C. Approval of Resolution Authorizing the Defeasance of School Building Revenue Bonds**

**A copy may be found in Abstract file #108**

**Order #67 - Motion Passed:** Approval for the District Finance Corporation to adopt a Resolution of the Hopkins County School District Finance Corporation authorizing the defeasance of certain outstanding School Building Revenue Bonds, Series 2011A, and authorizing execution of an escrow agreement and the deposit of necessary funds in escrow to affect such defeasance, passed with a motion by Mr. Steven Faulk and a second by Mr. Bobby Fox.

Mr. Steven Faulk	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

**D. Reconvene Regular Board Meeting**

**Order #68 - Motion Passed:** Approval for Hopkins County District Finance Corporation meeting be adjourned and the Hopkins County Board of Education regular meeting be reconvened, passed with a motion by Mr. Steven Faulk and a second by Ms. Susanne Wolford.

Mr. Steven Faulk	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

**E. Approval of Resolution Authorizing the Defeasance of School Building Revenue Bonds**

**Order #69 - Motion Passed.** Approval of Resolution Authorizing the Defeasance of School Building Revenue Bonds, passed with a motion by Mr. Steven Faulk and a second by Ms. Susanne Wolford.

Mr. Steven Faulk	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

## **F. Personnel**

### **CERTIFIED EMPLOY**

Kathleen Wilding, Sub. Teacher, eff. 4-16-19

### **CERTIFIED RESIGN**

Staci Clark, Teacher, GES, eff. 6-30-19

Cassidy Thompson, Teacher, HCCHS, eff. 6-30-19

### **CLASSIFIED EMPLOY**

Brittany Cummins, Sub. Bus Monitor, eff. 3-12-19

David Haire, Grounds Worker I, HCCHS, eff. 4-25-19

Delores Yates, Sub. Bus Driver, eff. 4-18-19

### **CLASSIFIED TRANSFER**

Sarita Brasher, Cook/Baker, HCCHS to Custodian, HCCTC, eff. 4-15-19

Jessica Byers, Cook/Baker, HCCHS to Custodian, HCCHS, eff. 4-22-19

Claireesa Crabtree, Bus Driver Trainee to Sub. Bus Driver, eff. 3-29-19

Kendra Davis, Sub. Custodian to Custodian, BSMS, eff. 4-11-19

Robin Justice, KERA Preschool Disability CIA II, PES, to Sub. CIA, eff. 4-19-19

### **CLASSIFIED RESIGN**

Shelia Carver, Sub. Custodian, eff. 4-9-19

Roy Conley, Full-time Permanent Sub. Custodian, MNHHS, eff. 4-22-19

Dawn Dickerson, Cook/Baker, MNHHS, eff. 4-19-19

Denise Gunther, CIA I, MNHHS, eff. 4-26-19

Susan Higley, Custodian, WHS, eff. 4-15-19

Makenzie McEnroe, Speech Language Pathologist, eff. 6-30-19

Sylvia McNary, CIA I, MNHHS, eff. 5-31-19

Jerry Washington, Sub. Custodian, eff. 4-12-19

### **COACH RESIGN**

Lee James, Head Boys Basketball Coach, HCCHS, eff. 4-11-19

Leandra Kellam, Assistant Volleyball Coach #2, HCCHS, eff. 4-12-19

## **Any Other Old/or New Business**

### **A. Review of Procedure 09.31 AP.1- Athletics Program Procedures**

#### **A copy may be found in Abstract file #109**

**Order #70 - Motion Passed:** The Board reviewed Procedure 09.31 AP.1- Athletics Program Procedures and passed with a motion by Mr. John Osborne and a second by Ms. Susanne Wolford.

Mr. Steven Faulk	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

### **B. Discussion of District-Wide Extra Curricular Policy 09.36 - School Related Student Trips**

#### **A copy may be found in Abstract file #110**

The Board discussed possible changes to Policy.09.36 - School Related Student Trips .

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**BOARD CALENDAR**

Monday, May 20, 2019, HCBOE Board Meeting, Central Administrative Office, 4:30 pm. (Time Change)  
Monday, June 3, 2019, HCBOE Board Meeting, Central Administrative Office, 5:30 pm.  
Monday, June 17, 2019, HCBOE Board Meeting, Central Administrative Office, 5:30 pm

**ADJOURNMENT**

**Order #71 - Motion Passed:** Motion to adjourn until the next scheduled meeting on May 20, 2019, passed with a motion by Mr. Steven Faulk and a second by Mr. John Osborne.

Mr. Steven Faulk	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

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J.W. Durst, Chairman

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Deanna D. Ashby, Superintendent