

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX C DATE: May 10, 2019

TOPIC/TITLE: Travel Requests

PRESENTER: Scott Hawkins

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy the attached travel requests must be approved by the Board.

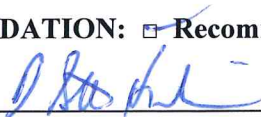
SUMMARY OF MAJOR ELEMENTS:

Attached: Chief Academic Officer (Solution Tree All Things Assessment Institute, Macon GA); WCMS 8th Grade/Chaperones (Charleston, SC); WCMS Cheerleading (National High School Cheerleading Championships, Orlando, FL).

IMPACT ON RESOURCES: Please see attached documentation.

TIMETABLE FOR FURTHER REVIEW OR ACTION:


SUPERINTENDENT'S RECOMMENDATION: ☒ **Recommended** ☐ **Not Recommended**



**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1 X C DATE: May 6, 2019

TOPIC/TITLE: Travel Request/Jimmy Brehm/Solution Tree All Things Assessment Institute/
July 16-20, 2019/Macon, Georgia

PRESENTER: Jimmy Brehm 

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☒ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval for overnight and out of state travel.


SUMMARY OF MAJOR ELEMENTS:

Request Board approval for Jimmy Brehm to attend the Solution Tree All Things Assessment Institute to be held in Macon, Georgia, on July 16-20, 2019, per the attached travel request.

IMPACT ON RESOURCES: See attached request form..

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Jimmy Brehm
DATES OF TRIP:	July 16-July 20
TRIP TO:	Macon, GA
METHOD OF TRANSPORTATION:	Plane/Car Rental
ACCOMMODATIONS:	Marriott Towne Place Suites, Macon GA
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	<p>As part of the annual best practice academy the district will lead all school PLC leads, (5-10/school) in a session about effective practices in the district driver of success, professional learning communities, with a focus on creating quality common assessments. This training is held in district and lead by the district CAO.</p> <p>This travel request will allow the CAO to attend the conference held by the international leader in PLC work, solution tree, as they provide teaching on "All things Assessment." This learning will provide the CAO greater knowledge on what the current best practices are and the learning will be used to lead the district training in the best practice Academy in late July.</p>
CONFERENCE AGENDA: SEE ATTACHMENT	
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	1: Central Office
TOTAL ESTIMATED COST:	1800
COST INCLUDES:	Air and Ground Travel Hotel Meals

FUNDING SOURCE:	Federal Funds; Title I & Title 2
FUND MANAGER RECOMMENDATION:	<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION: <i>[Signature]</i>	<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION: <i>[Signature]</i>	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>[Signature]</i>



All Things Assessment Institute

Macon, Georgia | July 17–19, 2019

USD\$689.00

USD\$669 per person for teams of 5 or more

Overview

Motivate Students, Maximize Achievement

Is assessment working for or against learning in your classroom, school, or district? For teachers, effective assessment serves as a powerful ally in the teaching and learning process. For students, assessment—done right—provides the understanding, hope, and motivation to build efficacy on the path to achievement. Join an all-star lineup of assessment and grading experts and master practitioners, and get ready to turbocharge learning. Teachers will learn how to spark a growth mindset in students, avoid the most common mistakes in assessment design and analysis, and collaborate in teams to identify specific learning issues for targeted instructional solutions. Leaders will learn how to design structures, protocols, and schedules that empower collaborative teacher teams to develop, score, analyze, and respond to assessment. Making the switch to standards-based grading? Find implementation answers here for classroom practice, reporting progress to parents, and more.

When students, parents, teachers, and leaders partner on best assessment practices, achievement soars. Assessment doesn't have to leave students and staff feeling demoralized and categorized. Rigor doesn't have to come at the expense of student engagement. Collaborate with our experts, and unleash the power of assessment of and for learning.

Sessions deliver the following learning outcomes:

Assessment Architecture

- Design backward to win forward.
- Differentiate among assessment questions, open questions, and engagement questions.
- Recognize and write meaningful multiple-choice items at various cognitive levels.
- Write constructed-response items that give better information about student learning.
- Create and utilize assessments that stimulate growth of 21st century skills.
- Apply tools to review and revise assessments to effectively guide instruction, involve students, and communicate learning.
- Acquire a complete process for creating and using common assessments.

Instructional Agility

- Discover how to map an assessment plan, write learning targets, and use data.

- Get strategies to infuse assessment and 21st century skills into any instructional activity.
- Analyze data/student work to determine next steps and to give effective feedback.
- Engage students in developing their own goals and tracking their learning while developing ownership, motivation, and a growth mindset.
- Design and use homework as a formative assessment tool to impact student learning.

Student Investment

- Understand how and why to develop and scale proficiency-based learning targets.
- Learn how to engage learners in collaboratively scoring work using quality rubrics or scales.
- Examine protocols and tools to help students monitor and reflect on progress data.
- Identify ways to establish a growth mindset and approach to results.

Assessment Leadership

- Build effective teacher professional development plans around standards-based grading.
- Create a balanced system of assessment with options for skill-specific interventions and extensions during the school day.
- Explore different grading methods, report cards, formats, and other reporting tools.
- Learn the systems, structures, and routines that can redefine accountability and reshape a school's culture.
- Explore the essential role reassessment plays within a learning-centered culture.
- Explore the most productive approach to creating district, school, department, or team reassessment policies.

The Assessment Tenets

C. Erkens, T. Schimmer, & N. Vagle, 2015

Assessment practices must build *hope, efficacy, and achievement* for learners and teachers. In this learning environment, the following tenets ground all assessment policies and practices:

1. **Student investment** occurs when assessment and self-regulation have a symbiotic relationship.
2. The **communication** of assessment results must generate productive responses from learners and all the stakeholders who support them.
3. Assessment **architecture** is most effective when it is planned, purposeful, and intentionally sequenced in advance of instruction by all of those responsible for the delivery.
4. Assessment **purposes** (formative and summative) must be interdependent to maximize learning and verify achievement.
5. **Instructional agility** occurs when emerging evidence informs real-time modifications within the context of the expected learning.
6. The **interpretation** of assessment results must be accurate, accessible, and reliable.

A learning-rich culture provides opportunities for **risk taking, productive failure, and celebrated successes**.

Learn from leading experts



Keynote speakers



Cassandra Erkens



Angela Freese



Tom Schimmer



Nicole Dimich Vagle



Katie White

Accommodations

Events reach capacity quickly. Please confirm your registration before making travel plans.

Parking information: Complimentary, both locations

All rates are per day and subject to change.

In order to receive the discounted hotel room rate, please mention Solution Tree. After the deadline listed below, rates will be determined by the hotel.

Primary Hotel

Comfort Inn & Suites

5000 Harrison Road

Macon, GA 31206

478.621.7977

Discounted Rate: \$89 per night (Single & Double)

Deadline: July 1, 2019 or until group rate is sold out

Event Reviews

"Solution Tree always has events that are very professionally done. The two conferences I have attended have caused me to look at PLCs, assessments, and grading in a new light."

— Susan Hilliard, reading coach, Sierra Vista Unified School District, Arizona

"I enjoyed the whole event. The speakers were great and very knowledgeable."

— Tonya Hagemeyer, teacher, Glendale Elementary School, Arizona

"I was impressed by the knowledge and expertise of ALL the presenters. Solution Tree delivers what they say they will deliver."

— Nicholl Johnson, implementation specialist, Washoe County School District, Nevada

Details

Venue

Anderson Conference Center
5171 Eisenhower Pkwy
Macon, Georgia

Participation Information

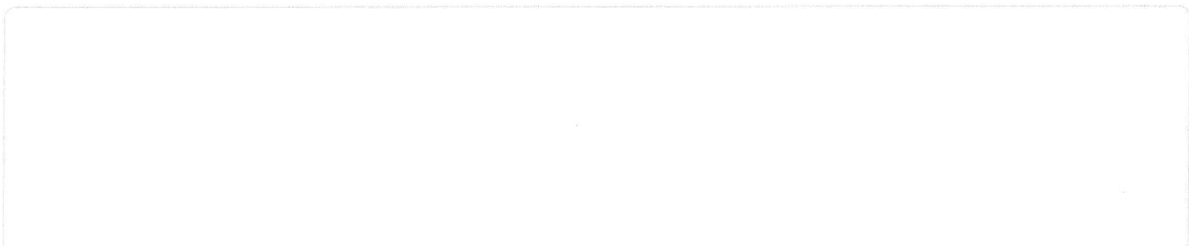
You will receive a certificate of participation 4–6 weeks after the event concludes. Please check with your department of education for CEU availability.

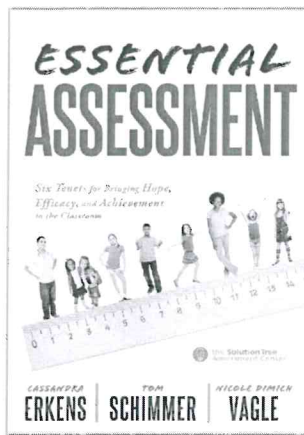
Additional Information

Product code: **CFF603**

Hosted by: **Houston County Schools**

Included with your registration





Essential Assessment

Explore six essential tenets of assessment that will help deepen your understanding of assessment to meet standards and enhance your students' academic success.

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1 X C **DATE:** May 6, 2019

TOPIC/TITLE: Travel Request/WCMS 8th Grade/Charleston, South Carolina/April 15-18, 2020

PRESENTER: Jimmy Brehm 

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☒ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval required for overnight and out of state travel.

SUMMARY OF MAJOR ELEMENTS:

Request Board approval for the WCMS 8th Grade and chaperones to travel to Charleston, South Carolina, on April 15-18, 2020, per the attached request.

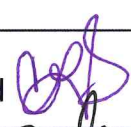
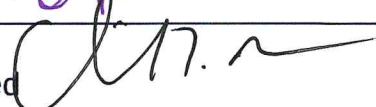
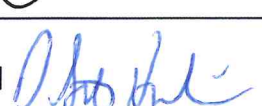
IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Monica Elmore/ Leslie Adkins
DATES OF TRIP:	April 15-18, 2020
TRIP TO:	Charleston, SC
METHOD OF TRANSPORTATION:	Charter Bus
ACCOMMODATIONS:	Hotel
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Historical Charleston Fort Sumter USS Yorktown Magnolia Plantation (Colonial America, Civil War, Revolutionary War) Eco-Tour (Science - ecosystems, conservation)
CONFERENCE AGENDA: SEE ATTACHMENT	N/A
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Approx. 180 students, 20 adult chaperones (including admin) Woodford County Middle School
TOTAL ESTIMATED COST:	\$660 per student
COST INCLUDES:	4 Dinners (including Bubba Gump and Dinner/Dance Cruise on Harbour) 3 Lunches / 3 Breakfasts Eco Tour Entry to Ft. Sumter / Entry to USS Yorktown Entry to Magnolia Plantation 3 nights hotel - 4 per room Charter bus transportation Ghost Walk Tour / Historic Charleston Tour
FUNDING SOURCE:	Student /Parent Funds Yankee Candle Sales Race 5K Entries
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended  <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input type="checkbox"/> Recommended  <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended  <input type="checkbox"/> Not Recommended

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1 X C DATE: May 6, 2019

TOPIC/TITLE: Travel Request/WCMS Cheerleading Team/National High School Cheerleading Championships/Orlando, Florida/February 5-11, 2020

PRESENTER: Jimmy Brehm 

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☒ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval for overnight and out of state travel is required.

SUMMARY OF MAJOR ELEMENTS:

Request Board approval for the WCMS Cheerleading Team to travel to Orlando, Florida, on February 5-11, 2020, to compete in the National High School Cheerleading Championships per the attached request.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended

☐ Not Recommended



**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Jessica Coleman/WCMS Cheerleading
DATES OF TRIP:	February 5-11, 2020 Depart after school 2/5-return before school 2/11
TRIP TO:	National High School Cheerleading Championships in Orlando, FL
METHOD OF TRANSPORTATION:	Charter bus or Airline
ACCOMMODATIONS:	Hotel
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	To represent Woodford County Middle School at the largest, most prestigious National Competition where the WCMS cheerleaders have become, over the years of attending, a team that has competed and become a wonderful representation of, not only Woodford County, but the state of Kentucky with over 80+ teams this past year.
CONFERENCE AGENDA: SEE ATTACHMENT	Does not come out until 2 weeks before normally
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	30/1
TOTAL ESTIMATED COST:	20,070.00
COST INCLUDES:	Hotel, registration, one meal, transportation while on property, to/from airport if needed, park entry
FUNDING SOURCE:	Fundraising/parents
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>JS</i>
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>GM</i>
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>John Doe</i>

Dear Mr. Hawkins and Members of the School Board,

The Woodford County Middle School Cheerleaders are requesting permission to travel to Orlando, Florida to compete in the 2020 Universal Cheerleaders Association (UCA) Cheerleading Championships, along with the World School Cheerleading Championships. We qualified for Worlds again this year by finishing 5th in the World this past season in Orlando. This competition is held the same weekend as UCA Nationals at the same venues. The most recent season we finished 2nd in GameDay Junior High by 0.1 and top 14th in the Nation at UCA Nationals in Orlando in 2 ½ minute Large Junior High. For Worlds, you must qualify the year before to attend.

I have had the privilege of coaching many cheerleaders over the years. Some come back wanting to volunteer, to watch the teams, to coach, or to keep in touch. I have had several cheerleaders and parents who when we see one another we talk about how cheer has helped them learn life skills that has been carried on from middle school cheer.

The cheerleaders are held accountable for their behavior not just at school but in the community and on social media. They have a handbook that we follow. Some students that have cheered have made better decisions after becoming cheerleaders. One student was having issues in behavior and after becoming a cheerleader those behavior issues declined significantly due to being held accountable within and out of the classroom. Another student could have went down two different paths; Her mom said she went down the best path because of cheerleading and was held accountable. Everyone's end of the seasons goals were to make it to Orlando and to be able to cheer on the biggest stage that they could. A lot of the cheerleaders when asked on 8th grade night their most memorable experience was going to Orlando and how they placed and the competition. To see them come together as a team and support each other is very rewarding as a coach and as a parent. This past season a cheerleader that normally does not compete was able to come in and compete for someone. Her mom has thanked me several times for her giving that opportunity and I say she earned it with hard work she can do anything. .She is trying out for the high school team and her mom said she would have never dreamed that she would have the confidence to try out for Middle School let alone for high school until she made the team and then she saw her blossom on the team this past year. When she went to Florida, even though she did not compete on the competition mat the support that she gave her teammates was incredible. A team is a team and each one of us support the other is what she told others; we win as a team we lose as a team. That is what we teach. There are some on the team that the only time that they have been to Orlando was with our team and they may not ever go back.

For our community, having the middle school cheerleaders represent Woodford County all the way to Florida is very important. People see Woodford County on our clothing all the time. If we go eat somewhere they ask where we're from and then they have a positive interaction with Woodford County cheerleaders. Every time we have traveled we have gotten compliments for how our kids act when we are out at competitions, eating or traveling together as a group from any place. We also have three different days that has been declared Woodford County cheer days over the last 3 years that we have been able to travel to Orlando and high placements in the competitions that we have been in.

I will re-submit the out-of-state request with the words that I left out of which day we would depart and which day we returned which is the same that we did last year. I always like to put in my request early

so I can communicate everything to the parents of the students on the team. I am very upfront and like to communicate with them as soon as I know something about competitions, schedules, look into charter bus or airplane costs, and local/not local competition so everyone has time to plan ahead and not miss things.

Sincerely,
Jessica Coleman