

Cafeteria Monitor

Reports to – Building Principal

Responsible for monitoring student behavior and assists with cleanliness in the cafeteria

PERFORMANCE RESPONSIBILITIES

1. Manages students during meal service
2. Circulate throughout the cafeteria or in areas where meals are served and/or eaten assisting students who need assistance.
3. Assists with the cleanliness of the cafeteria
4. Dismisses classes in an orderly manner at the scheduled time.
5. Encourage good table manners
6. Communicates with students and school staff in a positive and professional manner utilizing appropriate customer service and interpersonal skills.

PHYSICAL DEMANDS

The work is primarily sedentary. It requires the ability to communicate effectively using speech, vision and hearing. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights.

MINIMUM QUALIFICATIONS

1. High School Diploma or G.E.D.
2. Practices effective written and verbal communication skills

Approved by: _____
Board Chairperson

Date: _____
Revised: _____

Reviewed and agreed by: _____
Employee

Date: _____