M E M O R A N D U M

**TO: Randy Poe, Superintendent**

 **Karen Byrd, Chairperson**

 **Board Members**

**FROM: Jehan M. Ghouse, Purchasing Administrator**

**DATE: April 26, 2019**

**RE: Food Services: Microwave Oven and Freezer Bid**

**Sealed bids for Microwave Ovens and Freezers for various schools were opened at 2:00 PM on Thursday April 18, 2019. Holly Buchanan of Food Services and I conducted the opening with one vendor present. Three sealed bids were received and evaluated with Trimark/SS Kemp submitting the lowest bid. See below for details:**



**I recommend the bid for the Microwave Ovens and Freezer be awarded to Tri-Mark/SS Kemp, as presented.**