**WCBE Regular Meeting**

March 25, 2019, 5:30 PM

Board Conference Room

Dixon, KY 42409

**Attendance Taken at 5:30 PM:**

Present Board Members

Mr. Mickey Dunbar

Mr. Cameron Edwards

Mr. Tim McCormick

Ms. Venita Murphy

Mr. James Nance

**A. CALL TO ORDER**

The regular meeting of the Webster County Board of Directors was called to order at 5:30 p.m. by Chair Mickey Dunbar.

**A.1. Pledge to Flag - Tim McCormick**

**A.2. Invocation - Mickey Dunbar**

**B. APPROVE AGENDA**

**Order #42 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the agenda passed with a motion by Mr. James Nance and a second by Mr. Cameron Edwards.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**C. PRESENTATIONS & RECOGNITIONS**

**C.1. Webster County Schools #1 Mascot - Noah Clark**

Noah Clark was unable to attend this Board Meeting and will be recognized at a later date.

**C.2. Webster County Girls Basketball OIT Champions, 2A Sectional Champions, 6th District Champions, Most Wins in a Season and Region 2 Runner Up**

Board Vice Chair Tim McCormick presented members of the Lady Trojans Basketball Team with Certificates of Achievement denoting the team's accomplishments of winning the Owensboro Invitational Tournament, 2A Sectional Champions, 6th District Champions, Region 2 Runner Up and the Most Wins in a Season by a Lady Trojan Team. Team member Sadie Wurth addressed the Board and those present thanking Coach Fisher and noting how "proud" she was to be a part of a group that worked so hard and was able to accomplish what they did as a team.

**C.3. Dixon Elementary Academic Team**

The Dixon Elementary Academic Team was recognized and presented Certificates of Achievement by Board Chair Mickey Dunbar and Board Member Cameron Edwards. The Certificates named the individual accomplishments of each student at school, district, and regional competitions.

**C.4. Raynei Roy - AARP 1st District Winner**

Raynei Roy was recognized as the 1st District Winner of AARP.

**C.5. Kennedy Warren - Conservation District Winner**

Kennedy Warren was recognized as the Conservation District winner.

**C.6. 1WC Certified Employee of the Month**

Joanna Odum, a fourth-grade teacher at Sebree Elementary School, was named the 1WC Certified Employee of the Month. She was presented her certificate by Board Member James Nance. Mr. Nance read from her nomination letter which praised her efforts in the classroom and the daily attitude with which she approached her job and students.

**C.7. 1WC Classified Employee of the Month**

Jeana Sanchez, an ELL Instructional Aide at Webster County High School was named the 1WC Classified Employee of the Month. Board Member Venita Murphy presented Ms. Sanchez with her certificate. Mrs. Murphy read the nomination letter which noted Ms. Sanchez's willingness to go above and beyond her job duties to help any and all departments at the high school and middle school.

**C.8. Field Trip to New Zealand and Australia, End of May thru the First of June 2020**

Laura Smith addressed the Board noting that she and a group of students would be on the upcoming Europe trip provided by Educational Tours. They will tour England, Ireland, Wales and Paris. Ms. Smith also advised the Board of next year's trip of New Zealand and Australia scheduled for June of 2020. The trip will be with the same company as last year. She is very pleased with how they perform and the safety aspects they include in the trips. The planning and fundraising will begin soon.

**C.9. RBS Design Group Presentation of Final Drawings and BG3**

A representative from RBS Design Group was in attendance to ask the Board to sign off on the contract and drawings for the new safe and secure entrance construction project at the high school. The project and bidding costs is $2,331,905.00. He noted that the number will increase to $2,747,899.16 when all the necessary fees are applied to the project. He advised the plans have to be submitted and approved at State level prior to bidding the project with a pre-bid date of April 16 and April 25 is the actual bid date.

**D. REMARKS BY CITIZENS**

NONE

**E. REPORTS AND COMMUNICATIONS**

**E.1. Staff Reports**

**E.1.a. 2019-2020 NTI Day Application Approval**

Greg Bowles, DPP, addressed the Board about needing an approval for the 2019-2020 Non-Traditional Instruction Day Application.

**E.1.b. DIRECTOR OF FINANCE/TREASURER'S REPORT**

**E.1.b.>. District Purchasing Manual**

The Director of Finance/Treasurer Burnett reported to the Board the status of the District Purchasing Manual. The manual is a guide for school system employees to follow when making purchases with school finances. She noted since the manual has been out in front of employees the process was being better received system wide. The District will be transitioning until the end of the fiscal year and the manual will be implemented on July 2019. Brandi feels the manual will improve the school system's service to vendors and will make sure State and Federal guidelines will be met when making purchases.

**E.1.b.>. AEPA Event @ GRREC**

Brandi informed the Board she would be attending the upcoming Association of Educational Purchasing Agencies on April 18 in Bowling Green. This winning partnership will provide the opportunity to network with approved AEPA vendor partners.

**E.1.b.>. Final SEEK Allocation FY19**

Burnett informed the Board the final SEEK Allocation FY19 would be more than the original budget.

**E.1.b.>. District Title I Reduction**

The District Title I reduction will be $210.00.

**E.1.b.>. February Financial Report**

Brandi presented to the Board the Financial Report for February. The cash balance at the end of the month was $4,412,840.95. She concluded by saying the District's finances were positive at the close of the month.

**E.1.b.>. Title III**

The reduction in Title III will be $89.00.

**E.1.b.>. Donald Trump's FY-20 Proposed Cuts to Education**

Brandi presented what the proposed budget cuts to the Department of Education by President Donald Trump will have on Webster County Schools. It would cut 10% of the federal funding the system currently receives which would equate to $406,000.00. The programs that would be affected would include Title II funds in the amount of $92,000.00, Title IV which is about $37,000.00, and the hardest hit area would be the 21st Century grants which would total $277,000.00 annually. Burnett says these are just proposals at this time but thought it would be prudent to get the ramifications the cuts could make and present them to the Board.

**E.2. Superintendent's Report**

**E.2.a. K9 Resources**

Superintendent Callaway reported that K9 Resources would be coming to the April 8 work session meeting to work the dogs and give a brief introduction of their program.

**E.2.b. Update of Supt2Community Advisory Luncheon, March 13, 2019, 11:30 a.m. - 1:00 p.m., Webster County Extension Office**

Mrs. Callaway told the Board the Supt2Community event was held and she felt it was a great success. There were over 30 people in attendance at the event and included topics were Literacy, Striving Readers, the Apex Learning Center, and Safety. The attendees enjoyed a taco bar lunch catered by our Webster County Food Service.

**E.2.c. Memorandum of Agreement with Webster County Sheriff's Department**

The Memorandum of Agreement with Webster County Sheriff's Department for the School Resource Officer was signed on March 25, 2019 and expiring on June 30, 2019.

**E.2.d. Webster County Early Childhood Council - Early Childhood Grant**

Mrs. Callaway informed the Board the District is moving ahead with the Early Childhood Grant.

**E.2.e. Slaughters School Update**

Mrs. Callaway gave an update on the status of Slaughters School. The District had received a bid after the most recent advertisement for the bid process, however the State rejected the offer as being too low. Their recommendation was to re-bid the property for sale again and review the new bids when they are received.

**E.3. Personnel Report**

**E.3.a. CERTIFIED**

**E.3.a.>. Employment**

**E.3.a.>. Nancy Hobgood, Substitute Teacher, Eff. 3-6-19**

**E.3.a.>. James Jones, Substitute Teacher, Eff. 3-11-19**

**E.3.a.>. Resignation**

**E.3.a.>. Courtney Beth Gerstenecker, Teacher, WCHS, Eff. 6-30-19**

**E.3.a.>. Retirement**

**E.3.a.>.\*. Carol Dyer, Psychometrist, Eff. 7-1-19**

**E.3.a.>.\*. Laurie Babbs, Teacher, WCHS, Eff. 7-1-2019**

**E.3.a.>.\*. Nan Laughary, Teacher, Dixon Elementary, Eff. 6-1-19**

**E.3.b. CLASSIFIED**

**E.3.b.>. Employment**

**E.3.b.>.\*. Roxanna Hook, Substitute Bus Monitor, Eff. 2-21-19**

**E.3.b.>.\*. Candyce Ray, Substitute School Nurse, Eff. 2-25-19**

**E.3.b.>.\*. Audrey Throgmorton, Sub. Instructional Asst. and Cook/Baker, Eff. 3-21-19**

**E.3.b.>. Resignation**

**E.3.b.>.\*. Victoria May, Instr. Asst. WCHS, Eff. 5-20-19**

**E.3.b.>. Retirement**

**E.3.b.>.\*. Loretta Felker, Clerical Assistant, Eff. 10-11-19**

**E.3.b.>. TRANSFER**

**E.3.b.>.\*. Janie Reeves, Instr. Asst. to Clerical Asst, Clay, Eff. 7-1-19**

**E.3.c. EXTRACURRICULAR**

**E.3.c.>. Employment**

**E.3.c.>. Resignation**

**F. APPROVAL OF CONSENT ITEMS**

**Order #43 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval of the Consent items passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**F.1. Board Minutes dated 2-25-19 and 3-11-19**

**F.2. Field Trips**

**F.2.a. Travel to New Zealand and Australia - Request by Laura Smith**

**F.2.b. FBLA, State Competition, April 15-17, 2019, Louisville, KY**

**F.2.c. Webster County Skills USA, April 10-13, 2019, Louisville, KY**

**F.3. Agreements/Contracts**

**F.3.a. Memorandum of Agreement Between Madisonville Community College and Webster County Schools**

**F.3.b. Memorandum of Agreement with Webster County Sheriff's Office**

**F.4. Superintendent's Out-of-District Travel dated 3-11-19**

**F.5. Monthly Reports**

**F.5.a. Orders of the Treasurer dated 3-25-19**

**F.5.b. Treasurers Monthly Financial Report dated February 2019**

**F.5.c. Food Service Monthly Financial Report dated February 2019**

**F.5.d. Payroll Registers dated 2-28-19 and 3-15-19**

**F.5.e. Attendance Report dated 3-21-2019**

**F.5.f. Technology Report dated March 2019**

**G. APPROVAL OF BOARD ACTION ITEMS**

**G.1. 2019-2020 Student Insurance Renewal with Roberts Insurance-$19,987.90 an increase of $18.20**

Mrs. Callaway told the Board that Roberts Insurance, who is currently the carrier of the district's Student Accident Insurance, had submitted a letter stating there would be a $18.20 rate increase (because of student enrollment) for renewal for the 2019-2020 school year. Based on the information, Mrs. Callaway recommended the Board continue with Roberts Insurance as the Student Accident Insurance Carrier.

**Order #44 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval to renew the 2019-20 Student Insurance with Roberts Insurance passed with a motion by Ms. Venita Murphy and a second by Mr. James Nance.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.2. 2019-2020 NTI Day Application Approval**

**Order #45 - Motion Passed:**  Upon the recommendation of the Superintendent, the 2019-2020 Non-Traditional Instruction Day Application passed with a motion by Mr. James Nance and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.3. 2018-2019 School Calendar Update (Includes Make-Up Days and Link2Learn)**

The Board was given an update on the 2018-2019 school calendar which included two make-up days and six Link2Learn days. This would make the last day of school for students be May 17th and teachers last day would be May 22nd, with Closing Day ceremonies being held on May 20th.

**Order #46 - Motion Passed:**  Upon the recommendation of the Superintendent, the 2018-19 School Calendar Update passed with a motion by Mr. James Nance and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.4. Approval of Invoice Y18015-002 to RBS Design Group for the Estimated A/E Fee for the WCHS Secure Entry-Office Remodel in the amount of $36,864.70**

**Order #47 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval to pay Invoice Y18015-002 to RBS Design for the Estimated A/E Fee for the WCHS Secure Entry/Office Remodel passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.5. Approval of Invoice Y18033-001 from RBS Design Group for WCHS Secure Entry/Office Remodel Survey in the amount of 17,392.74**

**Order #48 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval to pay Invoice Y18015-002 to RBS Design for the Estimated A/E Fee for the WCHS Secure Entry/Office Remodel passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.6. Approval of Final Drawings and BG3 for the WCHS Secure Entrance and Addition/Reroofing**

**Order #49 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the final drawings and BG3 for the WCHS Secure Entrance and Addition/Reroofing passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.7. Employee ID#: 3531, Bus Monitor, FMLA Leave, February 25-April 22, Not to Exceed 12 Weeks.**

**Order #50 - Motion Passed:**  Upon the recommendation of the Superintendent, Employee ID #: 3531 for FMLA Leave passed with a motion by Mr. James Nance and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.8. Employee ID#: 103545, Custodian, FMLA, 2-28-19 thru 3-8-19, Not to Exceed 12 Weeks**

**Order #51 - Motion Passed:**  Upon the recommendation of the Superintendent, employee ID#: 103545 for FMLA passed with a motion by Mr. Cameron Edwards and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**H. CLOSED SESSION - KRS 61.810 (f) - Student Discipline Hearing**

**Order #52 - Motion Passed:**  At 6:20 p.m., approval to enter into Closed Session, according to KRS 61.810(f), to conduct a student discipline hearing passed with a motion by Ms. Venita Murphy and a second by Mr. Cameron Edwards.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**I. OPEN SESSION**

**Order #53 - Motion Passed:**  At 7:26 p.m., the Board to return to open session passed with a motion by Mr. James Nance and a second by Mr. Tim McCormick.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**J. ACTION TAKEN ON STUDENT HEARING**

**Order #54 - Motion Passed:**  The recommendation to expel Student ID#: 1939402606 with services the remainder of the 2018-19 school year and the first semester of 2019-2020 school year. However, the student can enter the Alternative School for the first nine weeks, if a clear drug screen is provided one week prior to school starting. The drug screen must be from a reputable provider. A home test will not be acceptable passed with a motion by Mr. James Nance and a second by Mr. Tim McCormick.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**K. ADJOURNMENT**

**Order #55 - Motion Passed:**  At 7:26 p.m., approval to adjourn the meeting passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

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Mickey Dunbar, Chairperson

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Rhonda Callaway, Superintendent