

School-Related Student Day Trip and Overnight Trip Request Forms

THIS FORM MUST BE SUBMITTED TO THE PRINCIPAL TWO (2) WEEKS PRIOR TO THE TRIP. IF BOARD APPROVAL IS REQUIRED, THE BOARD MUST RECEIVE THE FORM AT LEAST TWO (2) TWO WEEKS IN ADVANCE OF TRIP

INFORMATION

- Sponsor's Name Sherril Tanner Club or Dept Migrant
- Name of all chaperones Sherril Tanner, Andy Corbin, Jason Doyle, Cindy Sasser, Trudy What, Eugenia Morales
- Where will the group be going? Kentucky Dam Village
- Purpose of the trip Migrant Camp to increase English & Math Skills
 *If the trip is a State Competition Trip, meals will be reimbursed at a daily rate of \$40.00, and must be accompanied by receipts.
- When is it to be held? Date 6/24/19 to 6/27/19 Departure Time 6:30 AM
 Estimated Travel Time Bus & Driver will
 Estimated Distance (Round trip) stay at location
- City Draffenville State Ky
- Place of overnight lodging (name, address & phone #) Kentucky Dam Village Executive Cottages
- Identify students by name (use attached sheet, if necessary) Have a list of 15 students (middle school students)
Costs Paid By Regional Migrant Program
- Cost to students 0 Cost to school organization 0 Cost to Board 0
- Describe the relevance of the trip: educational, cultural, etc./educational activities Students will work on English Skills, reading, math & science
- Other activities planned Day Trip to LBH
- How will this trip benefit your students? They will learn to work in small groups to increase English Skills
- Type of transportation used Webster County Bus
- Have trip permission slips been signed and are they in the possession of trip sponsor or leader?
☒ Yes ☐ No If NO, indicate why: _____

Sherril Tanner
 Sponsor's Signature

4/17/19
 Date

Principal's Signature

Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____

Signature of Superintendent/Designee

Date

Board Approval Date

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212

Review/Revised: 2/18/13