

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #: X J DATE:** April 11, 2019

**TOPIC/TITLE:** Awarding of Bids

**PRESENTER:** Amy M. Smith

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☐ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☒ STATE OR FEDERAL LAW OR REGULATION
- ☐ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

Board approval is required to award bids.

**SUMMARY OF MAJOR ELEMENTS:**

Approve awarding the attached bids: Waste Removal; Fuel; Depository Services; MS/HS Yearbooks.

**IMPACT ON RESOURCES:**

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended



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**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:** XJ **DATE:** April 3, 2019

**TOPIC/TITLE:** Award Waste Removal Bid for 2019-20

**PRESENTER:** Amy M. Smith

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
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- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

Board approval is required to award bids.

**SUMMARY OF MAJOR ELEMENTS:**

Based upon the results of bidding our waste removal services on March 28, 2019, we hereby recommend awarding the bid to Republic Services LLC. They have submitted the lowest bid. Attached is a copy of the bid tabulation sheet. The bid award is for a one year period, with the option to renew for 2 additional years.

**IMPACT ON RESOURCES:** All costs will be included in the general fund budget.

**TIMETABLE FOR FURTHER REVIEW OR ACTION:** N/A

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended



**WASTE REMOVAL BID TABULATION**  
**Bid Opening: March 28, 2019 @ 9:15am**  
**2019-20 SCHOOL YEAR**

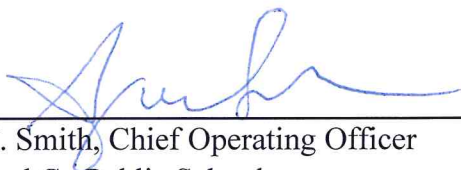
COMPANIES	Total Bid	Cost for Overages
	Annual Services	Pick-Up
Republic	\$ 26,886.24	\$ -
Rumpke	\$ 50,411.52	\$ 25.20

Vendor Recommended: Republic Services, LLC

Comments:

The low bidder is Republic; and I recommend awarding them the 2019-20 bid.

Bids Verified by:



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Amy M. Smith, Chief Operating Officer  
Woodford Co Public Schools

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:** XJ **DATE:** April 3, 2019

**TOPIC/TITLE:** Award Fuel Bid for 2019-20

**PRESENTER:** Amy M. Smith

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
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- ☐ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

Board approval is required to award bids.

**SUMMARY OF MAJOR ELEMENTS:**

Based upon the results of bidding our gasoline and diesel fuel on March 28, 2019, we hereby recommend awarding the bid to Kentucky Petroleum. They have submitted the lowest bid for our fuel. Attached is a copy of the bid tabulation sheet. The bid award is for a one year period.

**IMPACT ON RESOURCES:** N/A

**TIMETABLE FOR FURTHER REVIEW OR ACTION:** N/A

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended

☐ Not Recommended

*[Signature]*

**GASOLINE & DIESEL BID TABULATION**  
**Bid Opening: March 28, 2019 @ 9:00am**  
**2019-20 SCHOOL YEAR**

COMPANIES	REGULAR GAS	DIESEL	DIESEL Treatment
	ADD-ON PRICE	ADD-ON PRICE	PRICE
Bulk Plants	0.0494	0.0494	0.02
James River Petroleum			
<b>Kentucky Petroleum</b>	<b>0.0299</b>	<b>0.0299</b>	<b>0</b>
Lykins			
Riley Oil	0.0390	0.0390	0.018
Robinson Oil	0.0400	0.0400	Free
Woodford Oil	0.1600	0.1600	0.02

Vendor Recommended: Kentucky Petroleum

Comments:

Kentucky Petroleum submitted a lowest bid and fastest delivery time options,  
I recommend awarding them the 2019-20 bid.

Bids Verified by:



Amy M. Smith, Chief Operating Officer  
Woodford Co Public Schools



**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:** XJ **DATE:** April 3, 2019

**TOPIC/TITLE:** Award Bid for Depository Services

**PRESENTER:** Amy M Smith *AMS*

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
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- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

Depository Services for all board accounts have been bid. Board approval is requested to approve the depository.

**SUMMARY OF MAJOR ELEMENTS:**

Attached is the bid tabulation sheet. Approval is requested to appoint Kentucky Bank to provide depository services for all board accounts for a two-year period commencing July 1, 2019 through June 30, 2021 with a two year option to renew.

**IMPACT ON RESOURCES:** N/A

**TIMETABLE FOR FURTHER REVIEW OR ACTION:** N/A

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended

*[Signature]*

**DEPOSITORY BID TABULATION**  
**Bid Opening: March 28, 2019 @ 8:30am**  
**2019-20 SCHOOL YEAR**

COMPANIES	Kentucky Bank	Community Trust	Citizens Commerce	Citizens Commerce
			Traditional Account	Sweep Account
<b>Interest Rate</b>				
Plus (+) basis points				
Minus (-) basis points	16	0.1	200	50
<b>Floor</b>	1.5	0.1	0	0.75
<b>Location</b>	520 Marsailles Rd, Versailles	101 N Mail; 470 Lexington Rd Versailles	534 Marsailles Rd; 231 S Main Versailles	534 Marsailles Rd; 231 S Main Versailles
<b>Days/Hours</b>	8:00am - 5:00pm; 6:00pm on Fridays	8:30am - 4:00pm; 6:00pm on Fridays	7:30am - 6:00pm	7:30am - 6:00pm
<b>Bank cut-off time</b>	Close of Business	Close of Business	4:00 PM	12:00 PM
<b>Other Services</b>	Wealth Management Services		Daily Courier Service	Daily Courier Service

Vendor Recommended:

Comments: I recommend the approval of banking services to continue with Kentucky Bank.

Bids Verified by:



Amy M. Smith, Chief Operating Officer  
Woodford Co Public Schools

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:**      **DATE:** April 12, 2019

**TOPIC/TITLE:** Award Yearbook Bid for 2019-20

**PRESENTER:** Amy M. Smith



**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☐ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING:      (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☒ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

Board approval is required to award bids.

**SUMMARY OF MAJOR ELEMENTS:**

Based upon the results of bidding our yearbooks on March 28, 2019, we hereby recommend awarding the bid to Josten's for the High School and the Middle School. They have submitted the lowest bid respectively. Attached is a copy of the bid tabulation sheet. The bid award is for a one year period, with the option to renew for 2 additional years.

**IMPACT ON RESOURCES:** All costs will be included in district or school activity fund budgets, as appropriate.

**TIMETABLE FOR FURTHER REVIEW OR ACTION:** N/A

**SUPERINTENDENT'S RECOMMENDATION:**   ☐ Recommended      ☐ Not Recommended

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**YEARBOOK BID TABULATION**  
**Bid Opening: March 28, 2019 @ 9:30am**  
**2019-20 SCHOOL YEAR**


COMPANIES	Balfour	Herff Jones	Walsworth	Josten's
<b>WCHS</b>				
600 yearbooks unit price	\$ 31.50	\$ 32.00	\$ 45.00	\$ 30.00
Total price	\$ 18,900.00	\$ 19,200.00	\$ 27,000.00	\$ 18,000.00
Each additional yearbook	\$ 20.00	\$ 25.00	\$ 27.00	\$ 15.00
<b>WCMS</b>				
300 yearbooks unit price	\$ 18.25	\$ 15.00	\$ 16.50	\$ 10.00
Total price	\$ 5,475.00	\$ 4,500.00	\$ 4,950.00	\$ 3,000.00
Each additional yearbook	\$ 12.00	\$ 12.00	\$ 16.50	\$ 10.00
<b>Both WCHS &amp; WCMS</b>				
WCHS 600 yearbooks unit price	\$ 31.50	\$ 32.00	\$ 45.00	\$ 30.00
Total price	\$ 18,900.00	\$ 19,200.00	\$ 27,000.00	\$ 18,000.00
Each additional yearbook	\$ 20.00	\$ 25.00	\$ 27.00	\$ 15.00
WCMS 300 yearbooks unit price	\$ 18.25	\$ 15.00	\$ 16.50	\$ 10.00
Total price	\$ 5,475.00	\$ 4,500.00	\$ 4,950.00	\$ 3,000.00
Each additional yearbook	\$ 12.00	\$ 12.00	\$ 16.50	\$ 10.00
<b>Total Cost WCHS &amp; WCMS</b>	\$ 24,375.00	\$ 23,700.00	\$ 31,950.00	\$ 21,000.00

Vendor Recommended:

Comments:

Based on the lowest bids and other criteria, I recommend awarding the 2019-20 bid to Josten's for the High School and the Middle School for a combined cost of \$21,000

Bids Verified by:



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Amy M. Smith, Chief Operating Officer  
Woodford Co Public Schools