



PROGRESS MEETING AGENDA

RE: Spencer Co. H.S. Academic and Athletics Buildings
for the Spencer Co. Board of Education
BG 17-236
SCB Project No. 1744

DATE: April 10, 2019, 10:00 a.m.

CONTRACT AMOUNT AND TIME

Original Contract Amount	\$5,146,853.00
Change Orders to Date: 2	\$2,472.00
Present Contract Amount	\$5,162,428.00
Current Percent Complete	21%

Contract Date: August 15, 2018
Substantial Completion: October 1, 2019.
Final Completion: October 31, 2019.

1 Schedule

- A. Work Completed in Past 30 Days
 - 1. Isaac Tatum reported the following:
 - a. Refer to Isaac Tatum hand out.
- B. Anticipated Work for Next 30 Days
 - 1. Isaac Tatum reported the following:
 - a. Refer to Isaac Tatum hand out.

2. Shop Drawings

- A. Shop Drawings from Contractor to Architect/Engineer
 - 1. Discuss critical shop drawings. Lift station is currently the only shop drawing under review.
- B. Color Selections

1. All Color Samples shall be submitted prior to any selections.

3. **Operation & Maintenance Manuals**

A. These shall be submitted prior to Owner training, reviewed and approved by the Architect and Engineer.

4. **Deliveries**

A. Discuss delivery concerns.

5. **Outages**

A. Discuss any outages.

6. **Items Delaying the Project or Possible Delays**

A. Discuss any potential delays.

7. **Time Extensions**

A. Isaac Tatum has requested a time extension due to weather for February 4 days. Total to date requested days due to weather is 36 days.

8. **ASI's / RFI's**

A. There is currently 5 ASI to date. None issued since last meeting.

B. RFI Nos. 1-9 have been submitted.

1. RFI No.9 regarding stairs is still open

9. **Proposal Requests**

- A. Proposal Request No. 7 has been issued for electrical requirements for classroom mechanical closet. Price submitted is \$773.00.
- B. Pricing has been submitted to relocate feed for Panel CP and provide power to Baseball Scoreboard. Price submitted is \$2,630.00.
- C. Pricing has been submitted to delete picture framing concrete pavement. Credit submitted is \$(8,000.00).
- D. Pricing has been submitted for color siding at the press box. Price submitted is \$8,050.00.

10. **Change Orders**

A. Change Order No. 3 and 4, has been approved by the board and will be submitted for signatures.

- 1. Change Order No. 3 is for PR No. 3, water line and 5, asphalt credits.
- 2. Change Order No. 4 is for PR No. 2, Grandstand fence and Baseball fence.

11. **Pay Requests**

A. Pay Application No. 5 has been submitted for review.

12. **Record Drawings**

- A. The Contractor is reminded to maintain record drawings on site. All deviations from plans and uncharted utilities encountered shall be documented on the as-builts.

13. Daily Clean-up

- A. Discuss status of clean up

14. New Business

- A. Owner Comments

1.

2.

3.

- B. General Contractor Comments

1.

2.

3.

- C. Subcontractors' Comments

1.

2.

3.

- D. Architect / Engineer Comments

1.

2.

3.

15. Next Meeting Date

- A. The next progress meeting will be held on May 8, 2019 at 10:00 a.m. at the job site.