

MEMO

TO: BOARD MEMBERS

FROM: Brad Hawkins, Chief Operations Officer

DATE: April 10, 2019

I am requesting approval to solicit bids on furniture for the Gateway Academy renovation project. The WRSI grant has budgeted for this expenditure.

This list is a rough estimate of what is needed and includes a description of the room. Colors should match a Gray pattern. Student seating should not be upholstered.

| Breathitt Location   | Item Description                                                                       | # needed |
|----------------------|----------------------------------------------------------------------------------------|----------|
| 101 Reception        | Receptionist chairs ~ adjustable height, adjustable arms, vinyl or leather upholstery, | 2        |
|                      | Single Seat Lounge, straight arm, vinyl or leather upholstery                          | 1        |
|                      | 2-seat with table, vinyl or leather                                                    | 1        |
| 102 Director office  | Filing cabinets                                                                        | 2        |
|                      | 5-shelf bookcase                                                                       | 2        |
|                      | L shaped desk with file pedestal, dark gray or black                                   | 1        |
|                      | Multi-purpose chair 4 leg stacking                                                     | 4        |
|                      | 42" round conference table                                                             | 1        |
| 106 Classroom        | Director office chair                                                                  | 1        |
|                      | Fire proof 4 drawer file cabinet                                                       | 2        |
|                      | Teacher chair, glide/cast, adjustable height and arms                                  | 1        |
|                      | Storage Cabinets                                                                       | 3        |
|                      | Cabinet whiteboard                                                                     | 1        |
|                      | Teacher desk                                                                           | 1        |
|                      | Flexible student desks and seating (smartlink)                                         | 30       |
|                      | Sliding whiteboard                                                                     | 1        |
|                      | Markerboard                                                                            | 1        |
|                      | Interactive lecturn                                                                    | 1        |
| 107 Teacher workroom | Bookcases                                                                              | 2        |
|                      | Cafe height 24x60 table                                                                | 2        |
|                      | Cafe height 24 in square table                                                         | 2        |
|                      | 4-leg cafe height chairs                                                               | 12       |
| 108 Classroom        | Teacher chair, glide/cast, adjustable height and arms                                  | 1        |
|                      | 30 inch sit to stand student tables, bell glide                                        | 30       |
|                      | Laminate shelf kit with trays                                                          | 2        |
|                      | Cabinet whiteboard                                                                     | 1        |
|                      | Teacher desk                                                                           | 1        |
|                      | Sliding whiteboard                                                                     | 1        |
|                      | Markerboard                                                                            | 1        |
|                      | Smartlink seating                                                                      | 30       |
|                      | Interactive lecturn                                                                    | 1        |
|                      | Bookcases                                                                              | 2        |

|                                     |                                                                    |    |  |
|-------------------------------------|--------------------------------------------------------------------|----|--|
| 109 Classroom                       | Teacher chair, glide/cast, adjustable height and arms              | 1  |  |
|                                     | teacher desk                                                       | 1  |  |
|                                     | 30 inch sit to stand student tables, bell glide                    | 30 |  |
|                                     | Smartlink seating                                                  | 30 |  |
|                                     | Laminate shelf kit with trays                                      | 3  |  |
|                                     | Cabinet whiteboard                                                 | 1  |  |
|                                     | Sliding whiteboard                                                 | 1  |  |
|                                     | Interactive lecturn                                                | 1  |  |
|                                     | Bookcases                                                          | 2  |  |
|                                     | Teacher chair, glide/cast, adjustable height and arms              | 1  |  |
| 110 Health                          | Laminate shelf kit with trays                                      | 3  |  |
|                                     | Cabinet whiteboard                                                 | 2  |  |
|                                     | Sliding whiteboard                                                 | 2  |  |
|                                     | Huddle flip top base for 24x60 and 24x72 tops                      | 15 |  |
|                                     | Huddle 24x60 table top with edgeband                               | 15 |  |
|                                     | Markerboard                                                        | 1  |  |
|                                     | Smartlink seating                                                  | 30 |  |
|                                     | Interactive lecturn                                                | 1  |  |
|                                     | Bookcases                                                          | 2  |  |
|                                     | Teacher chair, glide/cast, adjustable height and arms              | 1  |  |
| 111 Classroom                       | Cabinet whiteboard                                                 | 1  |  |
|                                     | Teacher desk                                                       | 1  |  |
|                                     | Sliding whiteboard                                                 | 1  |  |
|                                     | Markerboard                                                        | 1  |  |
|                                     | 30 inch sit to stand student tables, bell glide                    | 30 |  |
|                                     | Smartlink seating                                                  | 30 |  |
|                                     | Interactive lecturn                                                | 1  |  |
|                                     | Bookcases                                                          | 2  |  |
|                                     | Teacher chair, glide/cast, adjustable height and arms              | 1  |  |
|                                     | Cabinet whiteboard                                                 | 1  |  |
| Gateway location<br>G115 Makerspace | Teacher desk                                                       | 1  |  |
|                                     | Sliding whiteboard                                                 | 1  |  |
|                                     | Markerboard                                                        | 1  |  |
|                                     | 30 inch sit to stand student tables, bell glide                    | 30 |  |
|                                     | Smartlink seating                                                  | 30 |  |
|                                     | Interactive lecturn                                                | 1  |  |
|                                     | Bookcases                                                          | 2  |  |
|                                     | 3-shelf bookcase                                                   | 6  |  |
|                                     | Build ribbon 30x54, no grommets                                    | 6  |  |
|                                     | Tapezoid table                                                     | 4  |  |
|                                     | Disc Base/96w top                                                  | 2  |  |
|                                     | Modular corner chair                                               | 3  |  |
|                                     | Flock Gangin Bracket                                               | 7  |  |
|                                     | Flock modular chair                                                | 7  |  |
|                                     | Round lounge chair with swivel base                                | 4  |  |
|                                     |                                                                    |    |  |
|                                     |                                                                    |    |  |
|                                     |                                                                    |    |  |
|                                     |                                                                    |    |  |
|                                     |                                                                    |    |  |
|                                     | This will be a makerspace area/classroom for Machine Tool students |    |  |

|                                                       |    |  |
|-------------------------------------------------------|----|--|
| x Base/24x60 tops                                     | 1  |  |
| Flock 33x96 Racetrack laminate top                    | 2  |  |
| Flock 24 cube table                                   | 2  |  |
| Flock 18 personal table                               | 2  |  |
| Teacher desk                                          | 1  |  |
| Teacher chair, glide/cast, adjustable height and arms | 1  |  |
| Markerboard                                           | 1  |  |
| Smarklink seating 18 inches chair                     | 15 |  |
| Smarklink seating 19 inch stool                       | 15 |  |
| Interactive lecturn                                   | 1  |  |