

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: **DATE:** April 1, 2019

TOPIC/TITLE: Change Order #4 for Southside Cafeteria and Kitchen Addition BG 18-121

PRESENTER: Amy M. Smith

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☐ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☒ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Acceptance of bids requires board approval.

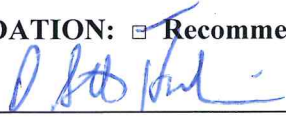
SUMMARY OF MAJOR ELEMENTS:

Approval is requested for Change Order #4 for additional concrete testing.

IMPACT ON RESOURCES: \$1,980 - Additional funds from the contingency within this project.

TIMETABLE FOR FURTHER REVIEW OR ACTION: N/A

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended





Contract Change Request

TO:	<u>Amy Smith</u>	PHONE:	<u>859-879-4600</u>
COMPANY:	<u>Woodford County Public Schools</u>	EMAIL:	<u>Amy.Smith@Woodford.kyschools.us</u>
FROM:	<u>Shane Moser – Project Manager</u>	PHONE:	<u>859-303-9025</u>
NUMBER OF PAGES (including cover sheet):	<u>2</u>	DATE:	<u>3/25/2019</u>

SUBJECT: **Contract Change Request No.1**
 Campbell House Renovation and Addition
 Lexington, KY
 Terracon Project Number: N3181044

As requested by both Woodford County Schools and your onsite representative, DK Constructors, Terracon has provided materials testing, special inspections, and site visits for development and construction observations pertaining to the Southside Elementary Kitchen/Cafeteria Addition & Renovation project. In our original estimate 4 trips were included for concrete observation & test and 5 trips for masonry observation and testing, to date 5 site visits have been made for concrete observation and testing and 6 site visits have been made for masonry observation and testing. 2 site visits were also made where we arrived on site and were informed our services were not needed. At the beginning of the project there was also around 8 hours of project management time put into the project at the request of Margaret Jacobs to go over the earthwork section of the project and the geotechnical report. The site visits can be seen broken down below:

Concrete and Reinforcing Steel Observation:

- | | | |
|----|----------|--------------------------------|
| 1) | 12/19/18 | Concrete Observation & Testing |
| 2) | 01/03/19 | Concrete Observation & Testing |
| 3) | 01/10/19 | Concrete Observation & Testing |
| 4) | 01/11/19 | Concrete Observation & Testing |
| 5) | 01/15/19 | Concrete Observation & Testing |

Masonry Observations & Testing

- | | | |
|----|----------|-------------------------------|
| 1) | 02/14/19 | Masonry Observation & Testing |
| 2) | 02/18/19 | Masonry Observation & Testing |
| 3) | 02/19/19 | Masonry Observation & Testing |
| 4) | 02/22/19 | Masonry Observation & Testing |
| 5) | 02/25/19 | Masonry Observation & Testing |
| 6) | 02/26/19 | Masonry Observation & Testing |

Cancellations

- | | | |
|----|----------|--------------|
| 1) | 12/11/18 | Cancellation |
|----|----------|--------------|

Terracon Consultants, Inc.
2460 Palumbo Drive • Lexington, KY 40509
859-303-9000 • Fax: 859-303-9001

2) 03/13/19 Cancellation

The estimated additional cost incurred by Terracon for additional site visits as requested by the owner's onsite representative:

Change 001

Additional Concrete & Masonry Trips	\$780
Cancellations.....	\$420
<u>Additional PM Time – Undercut</u>	<u>\$780</u>
Total	\$1,980

The estimated below cost incurred by Terracon for additional site visits, cancellations, and project management time as requested by the owner's onsite representative and discussed with Tate Hill Jacobs (Margaret Jacobs):

Base Contract.....	\$7,000
Change 001 – Additional Trips, Cancellations, PM Time	\$1,980
New Contract Amount.....	\$8,980

Our services were provided in accordance with our previous terms and conditions outlined in Terracon's proposal PN3181082. A Woodford County Board of Education PO (#20192445) was issued for the base contract amount on November 9, 2018. Please sign below and return a copy of this letter to signify formal authorization to Terracon to conduct the scope of services presented herein.

WORK AUTHORIZED BY:

Signature

Date

Print Name and Title

PREPARED BY: Shane Moser
TERRACON CONSULTANTS, INC.

DATE: 3/25/2019