**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

**April 2019**

Below are personnel actions taken since the last meeting of the Board of Education:

1. **Accepted the resignation and/or retirement of the following employees:**

***Certified:***

District:

Elizabeth Roberts-Substitute, effective March 20, 2019

Jeffrey Curtis-Substitute, effective March 20, 2019

Helmwood Heights Elementary:

* Braden Proffitt-Teacher, effective March 19, 2019

Morningside Elementary:

* Barbara Rowland-Teacher, retirement effective end of school year

***Classified:***

Extra Service Assignment:

* Travis Thompson-Y Club Sponsor, Elizabethtown High School
* Chassity Riley-Assistant Student Council Sponsor, Elizabethtown High School

**2. Approved the employment of the following individuals, effective for the 2018-2019 school year:**

***Certified***

Helmwood Heights Elementary:

Substitutes:

* Mary Bell

***Classified***

Extra Service Assignment:

* Lyndsie McCowan-Car Rider Duty, Morningside Elementary, for 2019-2020 school year
* Aaron Pile-Assistant Baseball Coach, Elizabethtown High School
* Chassity Riley-Student Council Sponsor, Elizabethtown High School, for 2019-2020 school year.

**4. Approved the following individuals for Level I Volunteer status for their respective**

**schools/programs, effective for the 2018- 2019 school year:**

Andrea McMillen, Adam McKinney, Jason Grimm, Theresa Adams, Ehren Bernett

**5. Approved the transfer of the following employees for the 2018-2019 school year:**

Heather Albertson from Nutrition Substitute to Nutrition Worker at Elizabethtown High School.

**6. Approved the reassignment of the following employees for the 2019-2020 school**

**Year:**

Tiffany Davis from regular classroom to Math Interventionist at Helmwood Heights Elementary.

**7. Approved increase/decrease in employment for the following employees and corresponding increase in salary for the 2018-2019 school year:**

**8. Approved the following leave requests as submitted by the following employees:**

Morningside Elementary School

* Mona Nelson - Director MES Afterschool Care Program, Requesting Family and Medical Leave of Absence March 22, 2019 to TBD (intermittent).

Elizabethtown High School

* Tanya Major - Teacher, Requesting Family and Medical Leave of Absence April 2, 2019 to May 10, 2019.

Panther Academy

* Erin Lee - Teacher, Medical Leave of Absence May 2, 2019 to June 28, 2019.