

School Field Trip Packet - Overnight/Greater than 100 miles without District Transportation

Organization: **Marion County Public Schools**

Employee: **TARA WADE**

Assigned To: **User - teresa.preston**

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NOTE: Field trip packets that require Board approval will only be approved at the first regular board meeting each month.

School Professional Leave

03.125 AP.21

| | |
|-----------------------------------|---|
| * Employee Name | Tara Wade |
| * School/Work site | Marion County High School |
| * Date(s) of leave | 06/16/2019- 06/19/2019 |
| * Time of departure | 08:00 am |
| * Destination | Lake Buena Vista, FL |
| * Purpose/Rationale for attending | All students in my Microsoft Office class competed in this state competition. One of them was named the KY State Champion in Microsoft Word and will be competing in the 2019 MOS US National Championship. |
| * Number of students involved | 1 |

* Substitute needed (please remember to enter your absence in Aesop, No even if a substitute is not required.)

Number of days (Avg. \$100 a day) 0

Substitute code

* Registration No

Registration cost 0

Registration code

* Mileage No

Number of miles 0

Number of days

* Lodging Yes

Cost per night 200