

RECORD OF BOARD PROCEEDINGS (MINUTES)

The Kenton County Board of Education met in regular session at 1045 Eaton Drive, Ft. Wright, KY at 7:00 PM on April 1, 2019.

I. CALL TO ORDER

Mr. Wicklund called the meeting to order at 7:00pm and welcomed guests.

- I.A.** Roll Call confirmed that board members Karen Collins, Carla Egan, Shannon Herold, Jessica Jehn and Carl Wicklund were present. Superintendent, Dr. Henry Webb; Board Attorney, Jeremy Deters and Board Secretary, Cathy Finley were also present.
- I.B.** Mr. Wicklund called for a Moment of Silence and Mrs. Collins led the Pledge of Allegiance

II. RECOGNITION

- II.A.** Team Kenton Awards were presented

III. PRESENTATION

- III.A.** Shawna Harney and Rob Haney provided the board with an update of our District/School Safety & Crisis Planning

IV. MONTHLY REPORTS

- IV.A.** Attendance
- IV.B.** Construction
- IV.C.** Energy
- IV.D.** Human Resource
- IV.D.1.** Employee Days without Pay
- IV.D.2.** Personnel Actions 2/22/19 – 3/21/19

Certified

BANTA	KIMBERLY A	3/31/19 CERT RETIREMENT CHIEF ACADEMIC OFFICER @ CO
CARMONY	MELINDA K	6/30/19 CERT RETIREMENT TEACHER @ KENTON
COTTRELL	ASHLEY REED	3/15/19 CERT RESIGNATION FROM AGRICULTURE TEACHER @ SK
GOFF	ANDREA M	3/14/19 CERT NAME CHANGE FROM CARR TO GOFF TCHR @ SVA
HEMMERLE	KELLY L	5/30/19 CERT RESIGNATION TEACHER @ RYLAND
HOGLE	SABRINA	03/14/19 CERT PUBLIC REPRIMAND @ WHITE'S TOWER
HOUSE	PAULA A	5/31/19 CERT RETIREMENT TEACHER @ RYLAND
KELLY	JOHN ROBERT	7/1/19 CERT RANK CHANGE FROM RANK 2 TO RANK 1 TCHR @ DX
KENNETT	DAVID	3/4/19 CERT JOB CLASS CHG CLAS 1A TO SP ED TEACHER @ DX
KROGER	CAITLYN T	2/25/19 CERT SUB TO 0.8 LANGUAGE ARTS TCHR @ TWENHOFEL
LUBBERS	SAMANTHA CRYSTAL	3/29/19 CERT RESIGNATION TEACHER @ WOODLAND
MC MILLAN	BRADLEY D	6/30/19 CERT RESIGN HEAD BOYS SOCCER COACH @ SCOTT
MORLING	LISA	6/30/19 CERT RETIREMENT TEACHER @ SVA
WINCHESTER	MARIAH N	3/4/19 CERT JOB CHG SP ED TCHR TO ED DIAGNOST 1 YR ONLY @ CO
WOOLLEY	DANIEL L	6/30/19 CERT RESIGN HEAD FOOTBALL COACH @ SCOTT

Classified

ADKINS	ANNE B	2/25/19 CLAS CHANGE 7.25 TO 8 HOUR BUS DRIVER @ 901S
BAEHNER	SARA	3/18/19 CLAS CHANGE SUB TO SP ED INSTRUCT ASSIST LVL 3 @ TF
COWAN	KAREN M	6/30/19 CLAS RETIRE BUS DRIVER AT 901T
DELANEY	DANIEL J	3/6/19 CLAS RESIGN BUILDING OPERATIONS SUPPORT @ RY
DRAKE	MARK K	2/25/19 CLAS CHANGE SUB TO ITINERANT DRIVER 5.5 HRS @ 901T

FLORES	CARRIE ELIZABETH	3/25/19 CLAS RESIGN ITIN BUS DRIVER @ 901T
GAUCK	BRYAN K	2/25/19 CLAS CHANGE 4.25 TO 4.75 HR BUS DRIVER @ 901T
HALL	LAWRENCE E	2/25/19 CLAS CHANGE SUB TO ITINERANT DRIVER 5.5 HRS AT 901T
HARMAN	JENNIFER L	2/27/19 CLAS NEW HIRE CAFETERIA WORKER 5.5 HRS @ TF
HARTMAN	PHYLLIS L	3/31/19 CLAS RETIRE BUS DRIVER @ 901S
HENDRICKS	JACKLYN L	2/21/19 CLAS CORRECTION TO MASTER FROM BG TO KE
HUENEFELD	PAMELA A	3/1/19 CLAS NEW HIRE CAFETERIA WORKER 5.5 HRS @ BG
JOHNSON	NICHOLE CARYN	3/22/19 CLAS RESIGN CAFETERIA WORKER 5.5 HOURS @ RR
KINSTLER	MICHAEL W	2/25/19 CLAS CHANGE SUB TO ITIN DRIVER 5.5 HRS @ 901T
KLARE	EMILY LYNN	3/18/19 CLAS CHANGE TO 6 HR SP ED INSTRUCTIONAL ASSIST @ FW
MANN	DANIEL	6/30/19 CLAS RETIRE CONSTRUCTION INSPECTOR @ CO
MILLER	SHERRI R	3/15/19 CLAS RESIGN INSTRUCTIONAL ASSISTANT @ BG
MILLER	GERALDINE T	6/30/19 CLAS RETIRE BUS MONITOR @ 901T
MOSLEY	KELLY ANN	03/7/19 CLAS CHANGE NONLIC HEALTH TECH TO LPN NURSE @ RY
SNELLING	TINA LYNN	3/19/19 CLAS RESIGN ITIN BUS DRIVER @ 901T
TURNER	ELIZABETH ANN	3/15/19 CLAS RESIGN BUILDING OPERATIONS SUPPORT @ KE
VAN CLEAVE	REGINALD O	2/25/19 CLAS CHG TO ITIN MONITOR+MIDDAY 5 TO 6 HRS @ 901T
VIOX	MARCIE A	2/25/19 CLAS CHANGE 6 TO 6.75 HOUR BUS DRIVER @ 901T
WILLIAMS	KELLY LYNN	3/20/19 CLAS RESIGN BUS MONITOR @ 901T

Para Professional

HUDSON	MICHAEL D	2/14/19 PARA NEW HIRE GIRLS ASST TENNIS COACH @ DIXIE
LAWRENCE	CHAD E	3/12/19 PARA NEW HIRE PT SUPPORT PERSONNEL @ SVA
LEYLAND	DAVID T	2/13/19 PARA NEW HIRE GIRLS TENNIS COACH @ DIXIE
STEWART	JASON R	3/11/19 PARA NEW HIRE BASS FISHING COACH @ SK
WHITEKER	KAITLYN E	3/15/19 PARA PT SUPPORT PERS FROM WT TO BG ALSO DD CHANGE

Substitute Personnel

ADELMAN	JENNIFER L	02/20/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
BETHEL	CAROL L	02/11/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
BRESCH	SYDNEY R	02/22/19 SUBS NEW HIRE CLASSIFIED SUBSTITUTE
CALDWELL	REBECCA A	03/01/19 RESIGN CERT SUB INSUFFICIENT DAYS WORKED
COGHILL	DENISE K	03/01/19 SUBS RESIGN SUB CLAS SUB INSUFFICIENT DAYS WORKED
GILB	JESSICA M	02/27/19 SUBS CERT SUB RANK CHANGE FROM 4 TO 3
GLOWATZ	JULIA E	02/19/19 SUBS NEW HIRE CERTIFIED AND CLASSIFIED SUBSTITUTE
HANK	SANDRA LEE	03/18/19 SUBS RESIGNATION CERTIFIED SUBSTITUTE
HENSON	RICHARD EUGENE	02/21/19 SUBS REHIRE CERTIFIED SUBSTITUTE
MARSH	CAROLYN MARIE	03/20/19 SUBS NEW HIRE SUB BUS DRIVER/MONITOR
MURRAY	CAROLINE ANNE	03/12/19 SUBS CERTIFIED SUBSTITUTE RANK CHG FROM 4 TO 3
NUCKOLS	CARI L	01/09/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
PATRICK	LEAH SUE	03/18/19 SUBS CERT SUB RANK CHANGE FROM 4 TO 3
RAMOS	JESSE	02/25/19 SUBS REHIRE SUB BUS DRIVER
RHYMER	AMANDA R	02/25/19 SUBS ADD CERTIFIED SUBSTITUTE
SCHULTE	NANCY L	03/14/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
UNDERWOOD	MELANIE A	02/25/19 SUBS NEW HIRE CERTIFIED & CLASSIFIED SUBSTITUTE
WEHRLE	MATTHEW	03/06/19 SUBS RESIGN CLAS SUB INSUFFICIENT DAYS WORKED

IV.E. Professional Travel

IV.F. Student Nutrition

IV.G. Treasurer's Report

V. PUBLIC INPUT

Three parents addressed the board with concerns over recent fights at Turkey Foot Middle School.

VI. CONSENT AGENDA

Approval of the following consent agenda Items A-J passed with a motion by Mrs. Karen Collins and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VI.A. Bid Requests

- VI.A.1. Approval awarding the Copier and Copier Maintenance - Lease Option to ProSource (using De Lage Landen Public Finance LLC as their leasing agent)**
- VI.A.2. Approval awarding the Instructional and Office Supply Bid to Lakeshore, Office Depot and Quill as indicated on the Bid Tabulation**
- VI.A.3. Approval awarding the Insurance Agents of Record Bid to Maverick Insurance for EMC, USI for Liberty Mutual, and Assured Partners – Crawford Insurance for Wright Specialty as listed on the tabulation for the period of April 2, 2019 through February 29, 2020 with three optional mutually agreed upon annual renewals. Other Agents will still be invited to submit proposals, but will not be directly assigned to a Carrier**
- VI.A.4. Approval awarding the Student Nutrition Kettle Bid to Manning Brothers and approve the purchase of a 60 gallon kettle from the bid**
- VI.A.5. Approval of Surplus Equipment Disposition, receipt of bids on item(s) for sale, and approval to use the best evaluated online auction site for the sale of the listed district vehicles**
- VI.A.6. Approval awarding the Wired Network Data Drops Bid to T&R Communications as listed on the Bid Tabulation for the period of July 1, 2019 through June 30, 2020 with three optional mutually agreed upon annual renewals**

VI.B. Board Meeting Minutes

- VI.B.1. March 4, 2019 - Public Hearing**
- VI.B.2. March 4, 2019 - Regular Session**

VI.C. Contracts & Agreements

- VI.C.1. Approved contract with Advantage Tent for table and chair rental to accommodate Advanced Placement Testing at Dixie Height in May 2019**
- VI.C.2. Approved contract with BB Riverboats for Dixie Heights HS senior brunch cruise to be held on Wednesday, May 29th**
- VI.C.3. Approved contract with Lakefront Lines for the FRYSC Summer College Boot Camp travel via charter bus to the University of Kentucky, Eastern Kentucky University, University of Louisville and Bellarmine University**
- VI.C.4. Approved contract with Lakefront Lines for Kenton Elementary to travel via charter bus to Conner Prairie on April 12, 2019**
- VI.C.5. Approved contract with Lakefront Lines for Kenton Elementary to travel via charter bus to Sports of All Sorts on May 29, 2019**
- VI.C.6. Approved contract with Lakefront Lines for Piner Elementary to travel via charter bus to Conner Prairie on May 1, 2019**

- VI.C.7. Approved contract with Lakefront Lines for Piner Elementary's Fourth Grade student to travel via charter bus to Frankfort, KY on May 28, 2019**
- VI.C.8. Approved contract with Lakefront Lines for RC Hinsdale to travel via charter bus to Louisville, KY on April 29, 2019**
- VI.C.9. Approved contract with Lakefront Lines for Ryland Heights to travel via charter bus to Conner Prairie on April 11, 2019**
- VI.C.10. Approved contracts with Northern Class Catering for KCAIT's Spring Presentation Nights at NKU on the 20th, 22nd, and 23rd of May 2019**
- VI.C.11. Approved contract with Mrs. Pamela Pitts, L'BAE Boundless Conception Social Talks Founder, for Inspirational/Motivation Education Programs at Twenhofel Middle School during the Spring semester 2019**
- VI.C.12. Approved contract with Receptions, Inc. for Scott High School's Swim and Dive Team Banquet on 4/10/19**
- VI.C.13. Approved contract with Receptions, Inc. for the Summit View Academy Fall and Winter Sports Banquets to be held on 10/24/19 and 2/20/20**
- VI.C.14. Approved contract extension agreement for Before and After School Programs with AlphaBEST Education for the 2019-2020 School Year along with the Summer Enrichment Programs contract with AlphaBEST for the Summer of 2019**
- VI.C.15. Approved contract extension agreement for Before and After School Programs with Children, Inc. for the 2019-2020 school year**
- VI.C.16. Approved agreement with Costume Gallery for costume rentals for Scott High School's Spring Show, The Tempest**
- VI.C.17. Approved agreement with NOCTI for Dixie Heights High School to administer ASK Business Assessments for industry certifications to increase career readiness**
- VI.C.18. Approved agreement with TALX Corporation to provide automated employment verifications, pending Board Attorney approval**
- VI.D. Field Trip Requests**
 - Approval of travel via Common Carrier for the reason of comfort and distance:**
 - Piner Elementary – State Capitol, Frankfort, KY – May 28, 2019**
 - Scott High – University of Louisville & Bellermine, Louisville, KY – June 12, 2019**
 - Scott High – University of KY & Eastern KY University – June 13, 2019**
 - Hinsdale Elementary – KY Science Center, Louisville, KY – April 29, 2019**
- VI.E. Fund-Raising Requests - External Support/Booster**
- VI.F. Fund-Raising Requests - Internal**
- VI.G. Leave of Absence Requests**
- VI.H. Payment of Monthly Bills**
 - VI.H.1. Accounts Payable**
 - VI.H.2. Purchase Card**
 - VI.H.3. Student Nutrition**
- VI.I. Student Fees**
 - VI.I.1. Approval of a student fee of \$20 per participant for Summit View Academy's Cheerleading Camp to be held on May 10, 2019**
- VI.J. Approval of the Fiscal Year 2019-2020 Pay Date Calendar**

VII. DISCUSSION AND ACTION

VII.A. Approval to hire emergency certified substitute teachers for the 2019-2020 school year passed with a motion by Mrs. Jessica Jehn and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VII.B. Approval of revisions to the "Exceptional Children Lead Teacher" job description and the corresponding stipend structure for the 2019-2020 school year passed with a motion by Mrs. Carla Egan and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VII.C. Approval to purchase CERT (College Equipped Readiness Tool) for district 9th and 10th high school students for the 2019-2020 school year passed with a motion by Mrs. Karen Collins and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VII.D. Approval to enter into negotiations with Make It Plain Consulting for Diversity and Inclusion Training/Coaching Services for the period of July 1, 2019 through June 30, 2020 with three optional mutually agreed upon annual renewals passed with a motion by Mrs. Karen Collins and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VII.E. Approval of Site Alteration at Simon Kenton High School for the Simon Kenton Softball Booster Organization to build a shed near the softball field passed with a motion by Mrs. Karen Collins and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VII.F. Approval of the Purchase Order Change Orders for the Fort Wright Elementary School Renovation - BG 16-007 in the total amount of \$59,287.40 for: CDC Distributors, Ferguson Fire & Fab, HD Supply, JJ Invision, Ken API Supply, KOI Precast, McNichols, Metal Fastening, Modernfold Inc., NCFI, Nexgen, Richards Electric Supply, SRS Distribution, and Worly Plumbing passed with a motion by Mrs. Carla Egan and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VII.G. Approval of the BG-5 (Building and Grounds Capital Construction Contract Closeout Form) for the Guaranteed Energy Performance Contract for Project Number - BG 07-163 passed with a motion by Mrs. Jessica Jehn and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VIII. MOTION MAKING AGENDA AND ATTACHMENTS PART OF THE OFFICIAL BOARD MEETING RECORDS

Approval making the agenda and attachments part of the Official Board Meeting Records passed with a motion by Mrs. Karen Collins and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

IX. OTHER BUSINESS

IX.A. Board Members

IX.B. Staff and Teachers

X. RECESS BOARD MEETING TO HAVE FINANCE CORPORATION MEETING

XI. MOTION TO GO INTO CLOSED EXECUTIVE SESSION PER KRS 61.810(1) (f) (Personnel/Pupil Personnel).

Motion for the Board to go into Closed Executive Session, for the purpose of KRS 61.810 (1) (f) (Personnel/Pupil Personnel) passed with a motion by Mrs. Jessica Jehn and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

XII. MOTION TO RECONVENE IN OPEN SESSION

Motion to reconvene in open session passed with a motion by Mrs. Karen Collins and a second by Mrs. Jesica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

XIII. MOTION TO ADJOURN

Approval to adjourn passed with a motion by Mrs. Carla Egan and a second by Mrs. Jesica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

Carl Wicklund, Chairperson

Cathy Finley, Secretary