**Regular Meeting Boone County Board of Education**

**March 14, 2019 7:30 PM**

**Ralph Rush Professional Development Center**

**99 Center Street**

**Florence, Kentucky 41042**

**I. CALL TO ORDER**

The Regular meeting of the Boone County Schools Board of Education March 14, 2019 was called to order by Chairperson Karen Byrd at the Florence Elementary Cafeteria due to the storm power outage at Ralph Rush Staff Development Center. Good News item recipients and students were notified their portion of the meeting would be canceled and rescheduled.

**Attendance Taken at 7:30 PM:**

Present Board Members:

Dr. Maria Brown

Ms. Karen Byrd

Mr. Matt McIntire

Mrs. Julia Pile

Gerry Dusing attended as Board Attorney

Karen Evans, Board Secretary, recorded the minutes.

**II. NATIONAL ANTHEM**

Canceled due to severe storm.

**III. PLEDGE TO THE FLAG**

The Pledge to the Flag was led by Chairperson, Ms. Karen Byrd.

**IV. STUDENT BOARD MEMBER REPRESENTATIVE REPORT**

Canceled due to storm.

**V. GOOD NEWS**

Good News items were canceled due to the severe storm and power outages. Recipients were notified and the items will be rescheduled.

**VI. RECOMMENDED ACTION - CONSENT AGENDA**

Dr. Randy Poe, Superintendent, recommended the Consent Agenda items A – ZZ with VI. Z. being removed and brought back to the board in April, for Board approval, as presented.

1. A motion was made by Matt McIntire, seconded by Maria Brown, recommended the Consent Agenda items A – ZZ with VI. Z. being removed and brought back to the board in April, for Board approval, as presented. Karen Byrd, Maria Brown, Matt McIntire, and Julia Pile voted, “aye.” MOTION: The motion passed 4-0.

Dr. Poe, Superintendent, brought attention with explanation for the record on VI.TT. Resolution Authorizing the Superintendent to serve concurrently as acting Executive Director of the Northern Kentucky Education Council. Dr. Poe explained he is not giving up the Superintendent of Schools and will honor his contract. He discussed what is occurring, that given financial and administrative events which has effected the Northern Kentucky Education Council, the board of Councils asked Dr. Poe to ask the board to allow him to serve as acting Executive Director. He would work with the Council Staff to keep program funds flowing to programs, as they work to shore up operating revenue over the next year. For the record, Dr. Poe will not receive any funds for any services rendered during any normal working business hours. The Executive Council is drawing up deliverables for the future organizational structure, consulting or numeration would require consulting outside with normal business hours. In addition, Dr. Poe will be relinquishing his role as board chair of the NKYEC and Superintendent Henry Webb will become the new board chair effective July 1. This is a joint collective effort with the NKY Superintendents, to make sure the council, that was started over 20 years ago, continues to operate in the future. The present Exec. Director, Polly Page, will be retiring at the end of the year. Discussion on the Grow Northern Kentucky, the Chamber, and the Coop to redefine those particular roles will be of discussion over the next year.

**VI.A. Minutes of the regular board meeting of February 14, 2019.**

The board approved the minutes of the regular board meeting of Feb. 14, 2019, as presented.

**VI.B. Minutes of the Special Board Meeting of Feb. 19, 2019.**

For the board to approve the Minutes of the Special Board Meeting of Feb. 19, 2019, as presented.

**VI.C. Minutes of the Special Board Meeting for Expulsion Hearing at 6:00 pm Feb. 14, 2019.**

For the board to approve the Minutes of the Special Board Meeting for Expulsion Hearing at 6:00 pm Feb. 14, 2019, as presented.

**VI.D. Minutes of the Special Board Meeting for Expulsion Hearing at 7:00 pm Feb. 14, 2019.**

For the board to approve the Minutes of the Special Board Meeting for Expulsion Hearing at 7:00 pm Feb. 14, 2019, as presented.

**VI.E. Bill List**

**VI.F. Treasurer's Report given by Mrs. Linda Schild.**

**VI.G. Leaves of Absence**

The following persons submitted leaves of absence requests were board approval:

**Recommended by Principal/Supervisor for approval:**

Chal, Ashley, Teacher @ Conner HS 4/25/2019 – 5/22/2019

Clevenger, June, Bus Driver @ Transportation 3/14/2019 – 4/1/2019

Faul, Tina, Para Educator @ Erpenbeck ES 1/28/2019 – 4/5/2019

Greer, Patricia, Café Worker @ Ballyshannon ES 2/25/2019 – 3/11/2019

Hendy, Amy, Interventionist Preschool @ Learning Support 4/2/2019-EOY

Jozsa, Tracey, Speech Pathologist @ District Wide 1/24/2019 – 3/29/2019

Lang, Olivia, Speech Pathologist @ District Wide 3/14/2019 – 4/25/2019

McCabe, Carrie, Teacher @ Thornwilde ES 2/28/2019 - EOY

Meyer, Kristen, Teacher @ Thornwilde ES 3/27/2019 – EOY

Trella, Caitlin, Counselor @ Goodridge ES 3/14/2019 - 4/30/2019

Wilson, Jessica, Staff Support @ Ryle HS 2/25/2019 – 3/8/2019

**Not Recommended by Principal/Supervisor for approval:**

**Amended Leaves:**

Andrews, Joanna, Transportation Aide @ Transportation 2/7/2019 – 3/15/2019

Dragan, Dee, Staff Support @ Camp Ernst MS 2/7/2019 – 4/17/2019

Hall, Cynthia, Bus Driver @ Transportation 10/15/2018 -3/8-2019

Johnson, Joanna, Teacher @ Ryle HS 2/11/2019 – 3/26/2019

Kaliin, Kristen, Youth Resource @ Camp Ernst MS 1/3/2019 – 2/28/2019

Mathews, Jordan, Teacher @ RA Jones 1/3/2019 – 3/22/2019

Stewart, Donna, Café Aide @ Erpenbeck ES 11/5/2018 – 2/8/2019

Testory, Nicole, Teacher @ Ryle HS 1/3/2019 – 3/1/2019

Winterman, Elisa, Café Worker @ Conner HS 9/11/2018 – 1/21/2019

**Cancelled Leaves:**

Cobb, Mark, Bus Driver @ Transportation 12/19/18 – 1/16/2019

Felts, Katie, Teacher, @ Mann ES 2/4/2019 – 3/1/2019

**VI.H. Field Trips**

The board approved the Field Trips as presented.

|  |  |  |  |
| --- | --- | --- | --- |
| **School** | **Date Of Trip** | **Location** | **Reason** |
| Conner Middle School | April 18, 2019 | Conner Prairie | Educational |
| Florence Elementary | April 25, 2019 | Conner Prairie | Educational |
| Kelly Elementary | April 29, 2019 | Frankfort | Educational |
| Ryle High School | April 27-May 1, 2019 | Orlando, FL | DECA International Competition |
|  |  |  |  |

* All travel by commercial carrier is due to schedule/cost.

**VI.I. Bidding Documents, BG-2 & BG-3 for Central Office Roof and Roof Screens BG#19-142**

The board approved the Bidding Documents, BG-2 & BG-3 for Central Office Roof and Roof Screens BG#19-142, as presented. Drawings will be hand carried to board meeting for review.

**VI.J. Bidding Documents, BG-2 and BG-3 for Burlington Elementary Renovations BG#19-105**

The board approved the Bidding Documents, BG-2 and BG-3 for Burlington Elementary Renovations BG#19-105, as presented. Drawings will be hand carried to board meeting for review.

**VI.K. Bidding Documents, BG-2 & BG-3 for Bus Garage Addition BG#19-103**

The board approved the Bidding Documents, BG-2 & BG-3 for Bus Garage Addition BG#19-103, as presented. Drawings will be hand carried to the board meeting for review.

**VI.L. Memorandum of Agreement Between FranklinCovey Client Sales Inc and Ockerman Elementary School**

The board approved the Agreement Between FranklinCovey Client Sales Inc and Ockerman Elementary School, as presented.

**VI.M. Memorandum of Agreement between Nearpod Inc. and Ockerman Elementary School**

The board approved the Agreement between Nearpod Inc. and Ockerman Elementary School, as presented.

**VI.N. Ballyshannon Middle School Copier/Printer Maintenance Agreement**

The board approved the Ballyshannon Middle School Copier/Printer Maintenance Agreement with Millennium Business System, as presented.

**VI.O. Bus Request - RC Durr YMCA**

The board approved the request of RC Durr YMCA to use a bus on July 10th, as presented.

**VI.P. Bus Request - Union Pointe Academy to CVG Airport**

The board approved the Bus Request of Union Pointe Academy to CVG Airport on April 17, 2019, as presented.

**VI.Q. Bus Request - Union Pointe Academy to Great American Ballpark**

The board approved the Bus Request of Union Pointe Academy to Great American Ballpark on May 1, 2019, as presented.

**VI.R. Bus Request - Union Pointe Academy to Krohn Conservatory**

The board approved the Bus Request of Union Pointe Academy to Krohn Conservatory on May 7, 2019, as presented.

**VI.S. Executive Charter - Kelly Elementary to Frankfort**

The board approved the agreement between Executive Charter & Kelly Elementary to travel to Frankfort on April 29, 2019, as presented

**VI.T. Crown Charter - CMS to Conner Prairie**

The board approved the agreement between Crown Charter and CMS to travel to Conner Prairie on April 18, 2019, as presented.

**VI.U. Facility Use Agreement - Cooper High School and Infinity Percussion**

The board approved the Facility Use Agreement of the gym between Cooper High School and Infinity Percussion on April 18, 19, & 20, 2019, as presented

**VI.V. Agreement to Energy Management Consulting, LLC for Evaluation of the Guaranteed Energy Savings Contract (GESC)**

The board approved the Agreement to retain the services of Energy Management Consulting, LLC for Evaluation of the Guaranteed Energy Savings Contract (GESC), as presented.

**VI.W. Ignite Institute: Fitness Center Design, Equipment and Installation Award**

The board approved the Award of Ignite Institute: Fitness Center Design, Equipment and Installation to The Equipment Guys, as presented.

**VI.X. Memorandum of Agreement between WeVideo, Inc and Yealey Elementary School**

The board approved the Agreement between WeVideo, Inc and Yealey Elementary School to provide online video production to students, as presented.

**VI.Y. Memorandum of Agreement with SuperFan, Inc. and Ryle High School**

The board approved the Agreement with SuperFan, Inc. and Ryle High School

**VI.Z. Bidding Documents, BG-2 and BG-3 for Boone County Schools Access Controls BG#19-194**

The board amended the agenda and removed the item- Bidding Documents, BG-2 and BG-3 for Boone County Schools Access Controls BG#19-194 and it will be resubmitted in April 2019.

**VI.AA. Bidding Documents, BG-2 and BG-3 for Jones Middle/Collins Elementary Dumpster Enclosures BG#19-146**

The board approved the Bidding Documents, BG-2 and BG-3 for Jones Middle/Collins Elementary Dumpster Enclosures BG#19-146, as presented. Drawings will be hand delivered to the board meeting for review.

**VI.BB. Bidding Documents, BG-2 and BG-3 for Preschool Playground Barriers BG#19-145**

The board approved the Bidding Documents, BG-2 and BG-3 for Preschool Playground Barriers BG#19-145, as presented. Drawings will be hand carried to the board meeting for review.

**VI.CC. Sales Campaign Approval**

The board approved the Sales Campaign, as presented.

**VI.DD. Memorandum of Agreement with Smekens Education Solutions, Inc and Stephens Elementary School**

The board approved the Agreement with Smekens Education Solutions, Inc and Stephens Elementary School, as presented.

**VI.EE. Memorandum of Agreement between FranklinCovey Client Sales Inc, and Stephens Elementary School**

The board approved the Agreement between FranklinCovey Client Sales Inc, and Stephens Elementary School, as presented.

**VI.FF. Memorandum of Agreement between FranklinCovey Client Sales Inc, and Longbranch Elementary School**

The board approved the Agreement between FranklinCovey Client Sales Inc, and Longbranch Elementary School, as presented

**VI.GG. Memorandum of Agreement between Boone County Schools and the Commonwealth of Kentucky, Department of Education Travel Grant**

The board approved the Agreement between Boone County Schools and the Commonwealth of Kentucky, Department of Education Travel Grant as presented.

**VI.HH. Memorandum of Agreement with AOPA (Aircraft Owners and Pilots Association) and Conner High School**

The board approved the Agreement with AOPA (Aircraft Owners and Pilots Association) and Conner High School, as presented.

**VI.II. Facility Use Agreement - RA Jones Middle School with KY Storm Elite Basketball**

The board approved the Facility Use Agreement between RA Jones Middle School with KY Storm Elite Basketball, as presented.

**VI.JJ. Change Order #3 - Ignite BG#17-279**

The board approved the Change Order #3 - Ignite BG#17-279 in the amount of $85,611, as presented.

**VI.KK. Executive Charter - Florence Elementary to Conner Prairie**

The board approved the agreement between Executive Charter and Florence Elementary to Conner Prairie, as presented.

**VI.LL. Declaration Statement for Employment of Emergency Certified Staff**

The board approved the Declaration Statement for Employment of Emergency Certified Staff, as presented.

**VI.MM. Gray Middle School and Ignite Institute Change Order New Forms from KDE previously approved in February.**

The board approved the Gray Middle School and Ignite Institute Change Order which is on the new form required by KDE, no change in information and this was previously approved in February, as presented.

**VI.NN. KY Department of Education School and Community Nutrition Permanent Agreement Amendment**

The board approved the KY Department of Education School and Community Nutrition Permanent Agreement Amendment, as presented.

**VI.OO. BG-2 for North Pointe Roof Project BG#19-193**

The board approved the BG-2 for North Pointe Roof Project BG#19-193, as presented.

**VI.PP. AIA Standard Form of Agreement-Architect Access Controls BG#19-194**

The board approved the AIA Standard Form of Agreement-Architect Access Controls BG#19-194, as presented.

**VI.QQ. Revised BG-1 for Parking Lot Expansions BG#19-140**

The board approved the Revised BG-1 for Parking Lot Expansions BG#19-140, as presented.

**VI.RR. Chicago IL District 43 School Review**

The board approved the Chicago IL District 43 School Review visit travel expenses for Randy Poe, as presented.

**VI.SS. NCERT Spring 2019 Executive Leadership Conference March 27-30, 2019**

The board approved the Dr. Randy Poe to attend the NCERT Spring 2019 Executive Leadership Conference March 27-30, 2019, South Carolina, with related estimated expenses of $1150.00, as presented.

**VI.TT. Resolution Authorizing the Superintendent to serve concurrently as acting Executive Director of the Northern Kentucky Education Council**

The board approved the Resolution Authorizing the Superintendent to serve concurrently as acting Executive Director of the Northern Kentucky Education Council for the 2019-2020 school year, as presented.

**VI.UU. Current Year Working Budget Amendment (FY19)**

The board approved the Current Year Working Budget Amendment(FY19), as presented.

**VI.VV. Ignite Institute Audio Video System for the Multi-Purpose Room - Emerge Workplace Technologies**

The board approved the Ignite Institute Audio Video System for the Multi-Purpose Room - Emerge Workplace Technologies, as presented.

**VI.WW. YMCA of Greater Cincinnati/RA Durr Branch Contract with North Pointe Elementary - Use of Facility**

The board approved the YMCA of Greater Cincinnati/RA Durr Branch Use of Facility Contract with North Pointe Elementary

**VI.XX. Design Development Drawings for Access Controls BG#19-194**

The board approved the Design Development Drawings for Access Controls BG#19-194, as presented.

**VI.YY. Memorandum of Agreement with BB Riverboats**

The board approved the Memorandum of Agreement with BB Riverboats for the Leadership Conference, as presented.

**VI.ZZ. Memorandum of Agreement with AOPA(Aircraft Owners and Pilots Association) and Boone County High School**

The board approved the Memorandum of Agreement with AOPA(Aircraft Owners and Pilots Association) and Boone County High School, as presented.

* For the record, Dr. Maria Brown stated she has no business dealings with the Emerge Company in item VV.

**VII. RECOMMENDED ACTION - OLD BUSINESS**

VII.A. No Old Business

**VIII. RECOMMENDED ACTION - NEW BUSINESS**

**VIII.A. Classified Pay Schedule Recommendation 2019**

Dr. Randy Poe, Superintendent, recommended the board approve the Classified Pay Schedule Recommendation 2019, as presented.

1. A motion was made by Maria Brown, seconded by Matt McIntire, to approve the Classified Pay Schedule Recommendation, as presented. Matt McIntire, Karen Byrd, Maria Brown, and Julia Pile voted, “aye” MOTION: The motion passed 4-0.

Dr. Randy Poe, Superintendent, discussed the details of the schedule and the new schedule was based on the board asking to have a review two years ago. The pay schedule committee meet for over a year to work out the details for the retention and hiring of classified employees, especially the critical areas such as bus drivers and para eds. The clarification of certain classified staff were discussed and any questions should be directed to Human Resources. Dr. Poe discussed the other major area is in experience credit and we will be working with multiple categories on experience credit. This limiting of experience coming in to the district and has created shortages of employees going to other districts that provide the full experience credit, this would not be retroactive, but this is moving forward. Dr. Poe expanded on the work that is being done to keep employees in the district and attract new employees.

**VIII.B. Request for an Emergency Day for New Haven Elementary School**

Dr. Randy Poe, Superintendent, For the board to approve the Request for an Emergency Day for New Haven Elementary School for Feb. 27, 2019 for a water main break, as presented.

1. A motion was made by Maria Brown, seconded by Julie Pile, to approve the Emergency Day for New Haven Elementary School for Feb. 27, 2019 for the water main break, as presented. Matt McIntire, Karen Byrd, Maria Brown, and Julia Pile voted, “aye” MOTION: The motion passed 4-0.

**IX. SUPERINTENDENT'S REPORT**

IX.A. Mr. Troy Fryman presented a plan he is working on for a proposed Turf Collaboration project with Boone County Schools and Boone County Parks Department. After the presentation the board discussed having Mr. Fyrman work with Gerry Dusing, the board attorney, and Eric McArtor on the particulars of such an endeavor. Karen Byrd discussed the she would not be in favor for asking the High School Principals to be present on Sunday events and would like the principals to be surveyed on the subject before this went any further in discussions.

IX.B. Mrs. Kathy Reutman, Executive Director of Student Services, updated the board on the Success by Six program in Boone County

* Dr. Randy Poe mentioned the upcoming Special Board Workshop Book Study on the FOCUS book on March 19, 2019 at 6:30 pm at LSS Building.
* Dr. Randy Poe announced the NSBA will be March 29th-30th, 2019 for board members that plan to attend.

**X. INFORMATION, PROPOSALS, COMMUNICATIONS**

X.A. Human Resource Actions

X.B. Worker's Compensation Claims

X.C. Overtime Report

X.D. Construction Status Report

X.E. Energy Management Report

X.F. FYI Public Surplus Auction Items Results from Feb. 11, 2019

* Julie Pile announced the International Festival will be held at Boone County High School on March 23 at 11-3:00 pm.
* Julie Pile announced the April 23 World Expo, an event where organizations can learn about summer camps, will be at the Boone County Makerspace.

**XI. AUDIENCE OF CITIZENS**

College students with education majors attended as follows: Shelby Willard -University of the Cumberlands. Allie Hunter, Jamie Dean, Abigale Hunley, Raeanne Smith, Juanita Smeul, Gabrielle Griffin – Gateway. Michael Martin, Abigail Klette, Ilisha Adams – Northern Kentucky University.

**XII. CLOSED EXECUTIVE SESSION PER KRS 61.810**

XII.A. No closed session

**XIII. ADJOURN**

1. A motion was made by Maria Brown, seconded by Julia Pile, to adjourn the meeting. Karen Byrd, Maria Brown, Julia Pile and Matt McIntire voted, “aye” MOTION: The motion passed 4-0.

Meeting was adjourned at approximately 8:22 pm

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Karen Byrd /Chairperson

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Karen Evans/Secretary