M E M O R A N D U M

**TO: RANDY POE, SUPERINTENDENT**

 **KAREN BYRD, CHAIRPERSON**

 **BOARD MEMBERS**

**FROM: DR. JIM DETWILER, DEPUTY SUPERINTENDENT/CAO**

**MS. LINDA BLACK, DIRECTOR ELEMENTARY T&L**

**DATE: MARCH 29, 2019**

**RE: MEMORANDUM OF AGREEMENT BETWEEN FRANKLINCOVEY CLIENT SALES INC. AND BURLINGTON ELEMENTARY SCHOOL**

Attached is a memorandum of agreement between Burlington Elementary School and FranklinCovey Client Sales, Inc. to provide a one year standard membership for The Leader in Me Coaching System.

I recommend the Board approve this memorandum of agreement as presented.

**Dr. James Detwiler**

**Deputy Superintendent/CAO**