M E M O R A N D U M

**TO: Dr. Randy Poe, Superintendent**

**Karen Byrd, Chairperson**

 **Board Members**

**FROM: Jehan Ghouse, Purchasing Administrator**

**DATE: April 1, 2019**

**RE: Declaration as Surplus: Text Books**

**Ryle High School has requested that the text books shown on the attached pages be declared as surplus:**

**The books are out of date (copyrights between 2001 and 2010) and no longer in use at Ryle High School.**

**The books will be recycled, scrapped, or sold via auction per Board policies**

**All items being declared as surplus are documented and kept on file in the Finance Office for review.**

**I request that the Board declare the items as surplus and approve the disposal in accordance with Board Policy, as presented.**

***Algebra: Concepts & Applications*** (105 Copies, copyright 2001, last used 2017)

***Larson Geometry*** (105 Copies, copyright 2009, last used 2017)

***Algebra 2: Foundation Series*** (361 copies, copyright 2011, last used 2017)

***Algebra 1*** (8 copies, copyright 2003, last used 2017)

***Algebra 2*** (27 copies, copyright 2001, last used 2017)

***Kentucky Algebra 2*** (77 copies, copyright 2010, last used 2017)

***Kentucky Geometry*** (96 copies, copyright 2010, last used 2017

***Kentucky Algebra 1*** 279 copies, copyright 2010, last used 2017)

***The Americans Reconstruction to the 21st Century*** (210 Copies, copyright 2007, last used 2012)

***Modern World History - Patterns of Interaction*** (115 Copies, copyright 2007, last used 2013)