

## **MEMORANDUM**

TO: Karen Byrd, Board Chairperson  
Members of the Boone County Schools Board of Education

Cc: Dr. Randy Poe, Superintendent of Schools

FR: Mike Ford, Director of Pupil Personnel

DATE: March 20, 2019

RE: **Last instructional day for 2018-2019**

In accordance with Kentucky Revised Statute, Kentucky Administrative Regulations, Kentucky Department of Education (KDE) requirements, and Board Policy, let it be known that Friday, May 24, 2019, can be utilized as the last instructional day for students. This date represents Boone County Schools' adherence towards meeting the mandated hours of instruction and the mandated number of instructional days as outlined by state statute and the Kentucky Department of Education:

**Per KDE 2018-2019 Pupil Attendance Manual:**

***If the school district calendar contains a minimum of 1,062 hours of instruction with at least 170 days of student instruction, the calendar will be approved.***

May 24, 2019:

Represents Student Instructional Day 173

Equates to 1081.25 Instructional Hours

Equates to 1079.25 actual hours of instruction based on utilization of 6.0 Emergency Hours in accordance with Kentucky Administrative Regulation (702 KAR)

Allows for additional Weather Days to occur, not to exceed 3 Weather Days, and still be utilized as the last instructional day for students