

**Mercer County Board of Education  
Special February Meeting Minutes  
February 19, 2019, 5:30 PM  
Central Office  
530 Perryville Street  
Harrodsburg, KY 40330**

**Attendance Taken at 5:30 PM:**

Present Board Members:

Ms. Marianne Davis  
Ms. Christie Devine  
Mr. Billy Montgomery  
Mr. Randy Phillips  
Mr. Larry Yeager

**1. Call to Order/Roll Call**

Rationale:

Marianne Davis, District 1  
Larry Yeager, District 2  
Billy Montgomery, District 3  
Christie Devine, District 4  
Randy Phillips, District 5

**2. Approval of Agenda**

Rationale:

The agenda is being presented for approval. Any changes are to be made at this time.

**Order #201938 - Motion Passed:** Approval of agenda passed with a motion by Mr. Randy Phillips and a second by Mr. Larry Yeager.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

**3. Approval of 2019 Board Meeting Dates/Times/Location**

Rationale:

All meetings will be held at Central Office, 530 Perryville Street, Harrodsburg, KY 40330.  
All meetings will be scheduled to start at 5:30 p.m.

Proposed dates:

Thursday, January 17, 2019  
Tuesday, February 19, 2019  
Thursday, March 21, 2019  
Thursday, April 18, 2019  
Thursday, May 16, 2019  
Thursday, June 20, 2019  
Thursday, July 18, 2019  
Thursday, August 15, 2019  
Thursday, September 19, 2019  
Thursday, October 17, 2019  
Thursday, November 21, 2019  
Thursday, December 19, 2019

**Order #201939 - Motion Passed:** Approval of the 2019 Board Meeting Dates/Times/Location passed with a motion by Ms. Christie Devine and a second by Mr. Larry Yeager.

Ms. Marianne Davis     Yes  
Ms. Christie Devine     Yes  
Mr. Billy Montgomery    Yes  
Mr. Randy Phillips     Yes  
Mr. Larry Yeager        Yes

#### **4. Recognitions**

Rationale:

1. TITAN PROUD - No Exceptions - A student from each school (Mercer Elementary, Mercer Co. Intermediate School, King Middle, and Mercer County Senior High School) will be recognized each month at the board of education meetings for their efforts in the classroom, leadership skills and attitude. The student award recipient must meet the following guidelines:

Perfect attendance during the month student(s) are being observed.  
Completed all homework assignments and tests.  
Passing grade.  
No discipline issues.  
Student demonstrates good leadership skills.  
Student exhibits a winning attitude and spirit toward learning and peers.

December:

MERCER ELEMENTARY SCHOOL -Zion Jones, Kindergarten  
MERCER INTERMEDIATE SCHOOL - Cort Flach, 4th grade  
KING MIDDLE SCHOOL - Sadie Peavler, 6th grade  
MERCER COUNTY SENIOR HIGH - Chase Flach, 12th grade

January:

MERCER ELEMENTARY SCHOOL -Presley Nally, 1st grade  
MERCER INTERMEDIATE SCHOOL -Ella Buchanan, 5th grade  
KING MIDDLE SCHOOL - Jorga Sanford, 7th grade  
MERCER COUNTY SENIOR HIGH - James Bordeaux, 10th grade

## 5. Reports

Rationale:

This section of the agenda is reserved for reports only, no action will be taken.

### 5.A. Superintendent's Report

Rationale:

The Superintendent will report to the board at this time.

### 5.B. Finance Officer's Report

Rationale:

The Finance Officer will report to the board at this time.

Board Meeting - February 19, 2019

January 2019 Monthly Recap - Ending GF Cash Balance \$5,621,303 (LY \$6,519,185)

General Fund Revenue:

- Overall revenue is down 3% comparable to last January, this includes the beginning balance. Receipts received in the year are comparable to last year at this time.
- Increase in Revenue of \$1,363,300 between December and January
- Received 64.5% of the revenue that is budgeted for this fiscal year
  - Suggests that more revenue than budgeted will be received due to being 58% through the year in January

Expenditures:

- Up 4% compared to last January
- Increase in Expenses of \$1.59 million between December and January (average monthly expenses \$1.6 million)
- Expended 49.5% of the expenses that are budgeted for this fiscal year
  - Suggests that less expenses than budgeted will be expended due to being 58% through the year in January

Timeline:

February:

- Review and approve SBDM Allocations for fiscal year 2020

March:

- Review bids for services (Mowing, Snow Removal, Audit, etc.)
- Start discussing and reviewing salary schedules for fiscal year 2020
- Should have Final SEEK numbers for this fiscal year

April/May:

- Continued review of salary schedules for fiscal year 2020
- Review and approval of Tentative Budget by May 31st
- Review and approval of school fees for fiscal year 2020

- Review and approval of SBDM carry forward if applicable

### 5.C. Attendance/Enrollment Report

Rationale:

The DPP will report to the board at this time.

### 5.D. Personnel Report

Rationale:

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Name	Personnel Action	Job title	Location	Date Effective	
<b>Certified Staff</b>					
Abigail Stewart-Hoskins	New Hire	.5 Math Teacher and .5 Permanent Substitute	KMS/District	12/19/18	
Tanya Burchett	Transfer	Preschool/Daycare Teacher	MCES	01/03/2019	
Taylor Bottom Mastin	New Hire	MCSH English Teacher	MCSH	1/25/2019	
<b>Classified</b>					
Danny Broce	New Hire	Bus Driver	Bus Garage	1/7/2019	
Dorothy Marksbury	New Hire	Preschool IA	MCES	01/16/2019	
Rebecca Alford	Extra Duty	.5 Project Graduation Coordinator	MCSH	01/22/2019	
Cindy Baker	Extra Duty	.5 Project Graduation Coordinator	MCSH	01/22/2019	
Robin Montgomery	New Hire	Instructional Assistant	MCES	01/22/2019	
April Turpin	New Hire	Preschool/Daycare IA	MCES	01/25/2019	
Adela Lorca Martinez	New Hire	Preschool/Daycare IA	MCES	01/24/2019	
Angela Smith	New Hire	Custodian	MCSH	01/28/2019	

Dale Sexton	New Hire	Bus Driver	Bus Garage	1/14/2019	1/14/2019
Sierra Turner	New Hire	Cook/Baker	MCES	02/05/2019	
<b>Coaches</b>					
Susan Record		Assistant Volleyball Coach	KMS	1/15/2019	
James Sowder		Head Soccer Coach	KMS	01/03/2019	
Lindsey Matthews		Assistant Boys Track Coach	MCSH	12/19/18	
<b>Certified &amp; Classified Subs</b>					
Austin Cocanougher		Emergency Certified Substitute		1/15/2019	
Melissa Reynolds		Classified Substitute Bus Driver		02/11/2019	
Jessica Sexton		Emergency Certified & Classified Substitute		01/25/19	
<b>Terminations</b>					
Aleena Peavler	Resignation	Preschool IA	MCES	01/18/2019	
Alyssa Williams	Resignation	Preschool IA	MCES	01/18/2019	
Charlie Cox	Resignation	English Teacher	MCSH	2/01/2019	
Bridgette Howard	Resignation	Cook/Baker	MCSH	01/10/2019	
Pamela Hurlbrink	Resignation	Bus Driver	Bus Garage	02/06/2019	
<b>Leaves</b>					
Cherie Clark	Sick leave	Worker comp. /Medical	MCES	12/18/2018-2- /13/2019	
Chloe Wilcher		FMLA	MCSH	02/12/2019- 2/22/2019	
Andre Jones		Intermittent FMLA	MCES	Intermittent	
Georgiana Bray		FMLA	MCIS		

## 5.E. Random Drug Testing Program

## 6. Public Participation

### Rationale:

Pursuant to Board Policy 01.421, persons wishing to address the Board must first be recognized by the Chairperson and stand behind the podium. An individual or group granted the privilege of being heard must give his/her name, address, and reason for speaking. The Chairperson may rule on the relevance of the topic

to the Board's Agenda, and will set the time limit to five (5) minutes. The Board will only act on/respond to items on the published agenda. If you wish to have an item placed on the agenda, you must first meet with the Superintendent.

At this time the board will receive comments from the public.

## **7. Consent Agenda**

Rationale:

"Consent Agenda" items are voted on with one motion and one vote.

These are, typically, items that happen on a regular basis, are annual fees, or routine items in doing business.

The board may discuss any item they wish.

The board has the option to pull any item out for a separate vote.

**Order #201940 - Motion Passed:** Approval of consent agenda passed with a motion by Mr. Billy Montgomery and a second by Ms. Christie Devine.

Ms. Marianne Davis     Yes

Ms. Christie Devine     Yes

Mr. Billy Montgomery    Yes

Mr. Randy Phillips     Yes

Mr. Larry Yeager        Yes

### **7.A. Board Meeting Minutes**

### **7.B. Invoices**

### **7.C. SBDM Meeting Minutes**

Rationale:

Approval of SBDM Meeting Minutes as presented.

### **7.D. Emergency Substitute Teachers for 2019-20 school year**

Rationale:

KRS 161.100 Provides the statutory authority for issuance of emergency certifications:

"When a district board of education satisfies the Education Professional Standards Board that it is impossible to secure qualified teachers for a position in a school under the control of the district board, the Education Professional Standards Board may issue certificates to persons who meet the qualifications determined by the Education Professional Standards Board for emergency certificates."

### **7.E. KISTA Bus Selling Program**

Rationale:

The Mercer County School Transportation Department is requesting permission to sell four surplus buses using the KISTA Program. Bus # 041, 042, 043, 002.

### **7.F. Out of State/Overnight Field Trip Request - KMS Louisville and Indiana**

Rationale:

KMS would like to take sixth grade students to Louisville and across the river to the Falls of the Ohio.

Please see attached itinerary. This is an overnight out of state trip using charter buses. Please see certificate of liability from the bus service.

Students will pay for attending. The price is \$249/student.

### **7.G. Recognize KMS Spring Sports Booster Clubs**

Rationale:

Recognize the following booster clubs:

KMS Girls Soccer Booster Club  
KMS Boys Soccer Booster Club  
KMS Girls Softball Booster Club  
KMS Baseball Booster Club

All four have provided the necessary documentation.

### **7.H. Surplus Equipment**

Rationale:

The board must approve an item to be deemed as surplus and to have the equipment disposed of. The attachments are the items that are requested to be deemed as surplus.

### **8. Leaves of Absence Requests**

Rationale:

The following are requesting leaves of absences:

Laura Ashley Wethington - Instructional Assistant, is requesting a personal leave from April 30th - May 3rd. This would be unpaid leave.

**Order #201941 - Motion Passed:** Approval of the leaves of absence requests as presented passed with a motion by Mr. Randy Phillips and a second by Mr. Billy Montgomery.

Ms. Marianne Davis     Yes  
Ms. Christie Devine     Yes  
Mr. Billy Montgomery    Yes  
Mr. Randy Phillips     Yes  
Mr. Larry Yeager        Yes

### **9. Kendyl and Friends Playground**

Rationale:

Kendyl and Friends Foundation is requesting permission to place a playground on Mercer County School property. Further information can be given upon meeting.

Discussion:

No action taken

### **10. Chief Academic Officer Position**

Rationale:

New job description for Chief Academic Officer position. Job description will be available at the time of the board meeting.

**Order #201942 - Motion Passed:** Approval of the Chief Academic Officer job description passed with a motion by Mr. Larry Yeager and a second by Mr. Billy Montgomery.

Ms. Marianne Davis Yes  
Ms. Christie Devine Yes  
Mr. Billy Montgomery Yes  
Mr. Randy Phillips Yes  
Mr. Larry Yeager Yes

## 11. SBDM Section 6 Allocations

Rationale:

Attached are the proposed Section 6 Allocations for 2019-20.

The base per pupil amount for Section 6 will be \$139.33, the additional Section 6 per pupil amount for school supplies will differ by school:

MCES \$25.00/student

MCIS \$35.00/student

KMS \$45.00/student

MCSH \$55.00/student

The total cost of the SBDM Allocation excluding staffing is \$497,333.52 for 2019-20 compared to \$418,857.26 for 2018-19. This is an increase of \$78,476.26, where increased tax revenue will cover this.

**Order #201943 - Motion Passed:** Approval of the Section 6 allocations as presented passed with a motion by Mr. Larry Yeager and a second by Mr. Randy Phillips.

Ms. Marianne Davis Yes  
Ms. Christie Devine Yes  
Mr. Billy Montgomery Yes  
Mr. Randy Phillips Yes  
Mr. Larry Yeager Yes

## 12. Adjournment

**Order #201944 - Motion Passed:** Approval to adjourn the meeting passed with a motion by Ms. Christie Devine and a second by Mr. Billy Montgomery.

Ms. Marianne Davis Yes  
Ms. Christie Devine Yes  
Mr. Billy Montgomery Yes  
Mr. Randy Phillips Yes  
Mr. Larry Yeager Yes