



**Bullitt County Public  
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MEMO

TO: Jesse Bacon *JB*

FROM: Mark Mitchell *MM*

DATE: March 13, 2019

RE: Board Agenda Item – Declare Items Surplus and Transfer Property to the Bullitt County Detention Center

The Department of Facilities is submitting the following items to be declared surplus and transferred to the Bullitt County Detention Center. Deputy Jailer, Alan Spencer, is in charge of the Home Incarceration Program and is requesting the following items to assist with their program. The Bullitt County Detention Center will be responsible for the delivery of the items.

- 3 - 3'x5' computer tables
- 2 - 4 drawer filing cabinets (green and brown in color)
- 1 - short, 2 drawer legal filing cabinet
- 2 - tall, 4 drawer legal filing cabinets
- 5 - black, hard back chairs

With your approval, these items will be declared surplus and transferred as per KRS45A.425 (3) *"Surplus or excess property, as described in this section may be transferred, with or without compensation, to another governmental agency."*

I recommend the Board's approval to declare the items as surplus and allow for the items to be transferred to the Bullitt County Detention Center.

*Alan Spencer*



Mitchell, Mark <mark.mitchell@bullitt.kyschools.us>

## Jail Items

1 message

**Alan Spencer** <alan.spencer.uofl@gmail.com>

Fri, Mar 8, 2019 at 1:27 PM

To: Mark Mitchell <mark.mitchell@bullitt.kyschools.us>

Mr. Mitchell,

This is Deputy Jailer Spencer from the Bullitt County Detention Center and I'm responding with my list is items we discussed this morning. The things we will take are:

- 3- large desk tables
- 2- tall skinny file cabinets "4 drawers tall"
- 2- tall wide file cabinets "4 drawers tall"
- 1- short wide file cabinets "2 drawers tall"
- 5- black chairs

Thanks again.

Respectfully,

Alan Spencer

OK  
W