

**JEFFERSON COUNTY PUBLIC SCHOOLS
CONTRACT FOR THE PROCUREMENT OF PROFESSIONAL SERVICES**

THIS CONTRACT FOR PROCUREMENT OF PROFESSIONAL SERVICES (hereinafter "Contract") is entered into between the JEFFERSON COUNTY BOARD OF EDUCATION (hereinafter "Board"), a political subdivision of the Commonwealth of Kentucky, with its principal place of business at 3332 Newburg Road, Louisville, Kentucky 40218 and Prestige AV & Creative Services (hereinafter "Contractor"), with its principal place of business at 4835 Para Drive, Cincinnati, OH, 45237.

WITNESSETH:

WHEREAS, the Board desires to procure the particular services of Contractor, which are more fully defined below; and

WHEREAS, Contractor has held itself out to be competent and capable of performing the services contracted for herein;

NOW, THEREFORE, in consideration of the mutual promises and agreements hereinafter set forth, the Board and Contractor (hereinafter "Parties") agree as follows:

ARTICLE I

Entire Agreement; Amendments

This Contract is the entire agreement between the Parties and supersedes any and all agreements, representations and negotiations, either oral or written, between the Parties before the effective date of this Contract. This Contract may not be amended or modified except in writing as provided in Article VIII. This Contract is supplemented by the Board's Procurement Regulations currently in effect (hereinafter "Regulations") that are incorporated by reference into and made a part of this Contract. In the event of a conflict between any provision of this Contract and any provisions of the Regulations, the Regulations shall prevail.

ARTICLE II

Services

Contractor agrees to perform the following services (hereinafter "Services") of a quality and in a manner that is within the highest standards of Contractor's profession or business. The Services are as follows:

Contractor shall provide Audio Visual (AV) services for the Equity Institute and the Deeper Learning Symposium to be held on the dates of June 11-13, 2019 at the Kentucky Exposition Center. Total cost shall be \$47,116.00.

Prestige proposal for Job #205214 for the Equity Institute and the Deeper Learning Symposium is attached and incorporated herein by reference.

The Contract Administrator hereby waives all insurance requirements contained in Article V. All other provision of Article V shall remain the same.

ARTICLE III Compensation

The Board shall pay Contractor the total amount stated below (hereinafter "Contract Amount"). The Contract Amount shall be paid in a lump sum upon completion of the Services, unless a schedule of progress payments is stated below. The Contract Amount shall be for total performance of this Contract and includes all fees, costs and expenses incurred by Contractor including but not limited to labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs and other costs, unless otherwise stated below. To receive payment, Contractor must submit an itemized invoice or invoices. If progress payments are authorized, each invoice must specify the actual work performed. If payment of costs or expenses is authorized, receipts must be attached to the invoice.

Contract Amount:	<u>\$47,116.00</u>
Progress Payments (if not applicable, insert N/A):	<u>N/A</u>
Costs/Expenses (if not applicable insert N/A):	<u>N/A</u>
Fund Source:	<u>General fund</u>

ARTICLE IV Term of Contract

Contractor shall begin performance of the Services on June 7, 2019 and shall complete the Services no later than June 13, 2019, unless this Contract is modified as provided in Article VIII.

ARTICLE V Performance of Services by Contractor

The Services shall be performed by Contractor, and in no event shall Contractor subcontract with any other person to aid in the completion of the Services without the prior written approval of the Contract Administrator defined below.

Contractor shall appoint one person who shall be responsible for reporting to the Board on all Services performed under the terms of this Contract and who shall be available for consultation with the Contract Administrator.

Contractor is an independent contractor, not an employee. Contractor is responsible for the payment of all federal, state and local payroll taxes and providing unemployment insurance and workers compensation coverage to Contractor's employees. Contractor shall provide all equipment, materials and supplies necessary for the performance of the Services.

Contractor shall at all times during the term of this Contract comply with all applicable laws, regulations, rules and policies. Contractor shall obtain and keep in force all licenses, permits and certificates necessary for the performance of the Services.

Contractor agrees to hold harmless, indemnify, and defend the Board and its members, agents, and employees from any and all claims or losses accruing or resulting from injury, damage, or death of any person, firm, or corporation, including the Contractor himself, in connection with the performance of this Contract. Contractor also agrees to hold harmless, indemnify, and defend the Board and its members, agents, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to Contractor in connection with the performance of this Contract. This provision survives termination of this Contract.

Unless waived in writing by the Contract Administrator, Contractor shall maintain during the term of this Contract policies of primary insurance covering the following risks and in at least the following amounts: commercial general liability, including bodily injury, property damage, personal injury, products and completed operations, and contractual, \$1,000,000; and automobile liability, \$1,000,000. Contractor shall furnish to the Contract Administrator certificates of insurance evidencing this coverage and naming the Board as an additional insured. Additionally, Contractor shall maintain workers compensation coverage with limits required by law; and professional errors and omissions coverage with minimum limits of \$1,000,000. Contractor shall furnish certificates of insurance evidencing this coverage to the Contract Administrator.

ARTICLE VI Equal Opportunity

During the performance of this Contract, Contractor agrees that Contractor shall not discriminate against any employee, applicant or subcontractor because of race, color, national origin, age, religion, marital or parental status, political affiliations or beliefs, sex, sexual orientation, gender identity, gender expression, veteran status, genetic information, or disability. If the Contract Amount is paid from federal funds, this Contract is subject to Executive Order 11246 of September 24, 1965 and in such event the Equal Opportunity Clause set forth in 41 Code of Federal Regulations 60-1.4 is hereby incorporated by reference into this Contract as if set forth in full herein.

ARTICLE VII Prohibition of Conflicts of Interest

It shall be a breach of this Contract for Contractor to commit any act which is a violation of the provisions of Article XI of the Regulations entitled "Ethics and Standards of Conduct," or to assist or participate in or knowingly benefit from any act by any employee of the Board which is a violation of such provisions.

ARTICLE VIII Changes

The Board and Contractor may at any time, by mutual agreement set forth in a written addendum, make changes in the definition of the Services; the scope of the Services; and the Contract Amount. The Contract Administrator and Contractor may, at any time, by mutual agreement set forth in a written addendum, make changes in the time within which the Services are to be performed; the schedule of Progress Payments; and mutual Termination of the Contract.

ARTICLE IX

Termination for Convenience of the Board

The Board may terminate this Contract in whole or in part at any time by giving written notice to Contractor of such termination and specifying the effective date thereof, at least thirty (30) days before the specified effective date. The Board shall compensate Contractor for Services satisfactorily performed through the effective date of termination.

ARTICLE X

Termination for Default

The Board may, by written notice of default to Contractor, terminate the whole or any part of this Contract, if Contractor breaches any provision of this Contract, or so fails to make progress as to endanger performance of this Contract, and in either of these circumstances, does not cure the breach or failure within a period of five (5) days after receipt of notice specifying the breach or failure. In the event of termination for default, the Board may secure the required services from another contractor. If the cost to the Board exceeds the cost of obtaining the Services under this Contract, Contractor shall pay the additional cost. The rights and remedies of the Board provided in this Article shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

ARTICLE XI

Disputes

Any differences or disagreements arising between the Parties concerning the rights or liabilities under this Contract, or any modifying instrument entered into under Article VIII of this Contract, shall be resolved through the procedures set out in the Regulations.

ARTICLE XII

Contractor's Work Product

Unless waived in writing by the Contract Administrator, the Board shall retain ownership in and the rights to any reports, research data, creative works, designs, recordings, graphical representations or other works of a similar nature (hereinafter "Works") produced or delivered by Contractor under this Contract. Contractor agrees that the Works are "works for hire" and Contractor assigns all right, title and interest in the Works to the Board.

Any reports, information, data, etc. given to or prepared or assembled by Contractor under this Contract shall not be made available to any individual or organization by Contractor without the prior written approval of the Board. Provided, nothing in this Article may be used to violate the provisions of any Kentucky or Federal statute or regulation which requires reporting of information.

ARTICLE XIII

Contract Administrator

The Board shall appoint a Contract Administrator for the purposes of daily administrative decision-making pertaining to the Contract. If Contractor and the Contract Administrator disagree on any circumstance or set of facts pertaining to the administration or execution of this Contract, the Board shall resolve the matter after notification by either the Contract Administrator or the Contractor in the manner prescribed by the Regulations. If the Board fails to give notice to Contractor of the

appointment of a Contract Administrator, the Contract Administrator shall be the Board's Chief Financial Officer.

ARTICLE XIV Right to Audit

The Board shall have the right to inspect and audit all accounting reports, books or records which concern the performance of the Services. Inspection shall take place during normal business hours at Contractor's place of business. Contractor shall retain all records relating to the performance of this Contract for five (5) years after the end of the term of this Contract.

ARTICLE XV Miscellaneous

- A. All Articles shall be construed as read, and no limitation shall be placed on any Article by virtue of its descriptive heading.
- B. Any notices or reports by one Party to the other Party under this Contract shall be made in writing, to the address shown in the first paragraph of this Contract, or to such other address as may be designated in writing by one Party to the other. Notices shall be effective when received if personally delivered, or three days after mailing if mailed.
- C. If any part of this Contract is held to be void, against public policy or illegal, the balance of this Contract shall continue to be valid and binding.
- D. This Contract shall be governed and construed in accordance with the laws of the Commonwealth of Kentucky.
- E. No delay or omission by either Party in exercising any right under this Contract shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of this Contract.
- F. At all times during the term of this Contract, Contractor shall comply with the Family Educational Rights and Privacy Act of 1974. If Contractor has access to student records, Contractor shall limit its employees' access to those records to persons for whom access is essential to perform this Contract.
- G. If this Contract requires Contractor and/or any employees of Contractor to perform services on the premises of any JCPS schools during JCPS school hours, all individuals performing such services under this Contract are required to submit per KRS 160.380 to a national and state criminal history background check by the Department of Kentucky State Police and the Federal Bureau of Investigation and have a letter, provided by the individual, from the Cabinet for Health and Family Services stating no findings of substantiated child abuse or neglect found through a background check of child abuse and neglect records maintained by the Cabinet for Health and Family Services.
- H. Contractor shall be in continuous compliance with the provisions of KRS Chapters 136, 139, 141, 337, 338, 341 and 342 that apply to the Contractor or subcontractor for the duration of this Contract and shall reveal any final determination of a violation by the Contractor or subcontractor of the preceding KRS Chapters.

IN WITNESS WHEREOF, the Parties hereto have executed this Contract to be effective as of April, 17, 2019.

Contractor's Social Security Number or Federal Tax ID Number:

JEFFERSON COUNTY BOARD OF
EDUCATION

PRESTIGE AV & CREATIVE SERVICES
CONTRACTOR

By: _____

By: _____

Title: Martin A. Pollio, Ed.D.
Superintendent

Title: Shane Fischer
General Manager

Cabinet Member: Dr. Carmen Coleman

(Initials)

Prestige AV & Creative Services

4835 Para Dr
Cincinnati, OH 45237
Ph: (513) 641-1600

**JOB CONTRACT**

Invoice to:		Delivery Address:	Job # 205214
Jefferson Country Public Schools 3332 Newburg road , Louisville , KY 40128		Kentucky Exposition Center 937 Phillips Lane, Louisville KY 40209 Room: South Wing	Order Status: Quote Only Order Date: 01/15/2019 Sales Person: Daniel Forero Email: dforero@prestigeav.com
Contact: Alan Young Phone: (502) 485-6742 Fax: Email: alan.young@Jefferson.kyschools.us		Contact: Alan Young Phone: (502) 485-6742 Cell: (502) 338-7795 Email: alan.young@Jefferson.kyschools.us	PO # Terms: Net 15 Job Modified: Feb 1 2019 10:27AM
Delivery 6/7/2019, 8:00 AM -		Set 6/10/2019, 8:00 AM -	Show 6/11/2019, 8:00 AM -
Strike 6/13/2019, -		Pickup 6/13/2019, 6:00 PM -	

JOB DESCRIPTION: The Equity Institute and Deeper Learning Symposium 2019**Plenary Session**

Quantity	Description	Duration	Price	Subtotal
Audio				
2	JBL VRX932LAP System	1 Days	\$750.00	\$1,500.00
1	Midas M32R Digital Mixer	1 Days	\$200.00	\$200.00
1	Shure Quad Mic System	1 Days	\$500.00	\$500.00
1	D'San Mono Computer Sound Patch	1 Days	\$25.00	\$25.00
Total Audio:				\$2,225.00
Lighting				
8	Source 4 Leko Body	1 Days	\$25.00	\$200.00
2	Dimmer Pack 600w 4 Channel DMX	1 Days	\$45.00	\$90.00
Total Lighting:				\$290.00
Video				
4	9 X 16' Stumpfl Screen Kit	1 Days	\$250.00	\$1,000.00
1	11.3 X 20' Stumpfl Screen Kit	1 Days	\$250.00	\$250.00
5	14K Christie 1.39-1.87 Lens	1 Days	\$250.00	\$1,250.00
5	Barco 14K RLM	1 Days	\$1,500.00	\$7,500.00

Plenary Session

Quantity	Description	Duration	Price	Subtotal
1	Roland V-60HD 6 Channel Video Switcher	1 Days	\$250.00	\$250.00
1	Hitachi HD Camera	1 Days	\$1,000.00	\$1,000.00
1	Spider Pod	1 Days	\$125.00	\$125.00
Total Video:				\$11,375.00

Communications

1	Clearcom System	1 Days	\$200.00	\$200.00
Total Communications:				\$200.00

Computer

1	Show Laptop	1 Days	\$300.00	\$300.00
Total Computer:				\$300.00

Presentation Equip

1	Deluxe Perfect Cue, wireless	1 Days	\$75.00	\$75.00
1	Contemporary Alumacrylic Lectern 1	1 Days	\$200.00	\$200.00
Total Presentation Equip:				\$275.00

Sets & Decor

5	20' Slate Grey Velour	1 Days	\$75.00	\$375.00
Total Sets & Decor:				\$375.00

Total Plenary Session (SubTotal \$15,040.00 - Discount \$1504) = **\$13,536.00**

Small Breakouts

Start Date:: Jun 6 2019 8:00AM / Event Date:: Jun 11 2019 12:00AM / Strike Date:: Jun 14 2019 6:00PM

B100, B106, B107, B108, B109, B110, C102, C103, C106, C107, C110, C111

Quantity	Description	Duration	Price	Subtotal
Audio				
12	D'San Mono Computer Sound Patch	1 Days	\$25.00	\$300.00
Total Audio:				\$300.00
Video				
12	Wireless Presenter Mouse	1 Days	\$30.00	\$360.00
Total Video:				\$360.00
Presentation Equip				
12	Black Carpeted Folding Podium	1 Days	\$65.00	\$780.00

Small Breakouts

Quantity	Description	Duration	Price	Subtotal
Total Presentation Equip:				\$780.00
General				
12	Basic HD Projection Package	1 Days	\$495.00	\$5,940.00
Total General:				\$5,940.00
Total Small Breakouts (SubTotal \$7,380.00 - Discount \$738) =				\$6,642.00

Medium Break Outs

Start Date:: Jun 6 2019 8:00AM / Event Date:: Jun 11 2019 12:00AM / Strike Date:: Jun 14 2019 6:00PM

C101, C104, C105, C108, C109, C112

Quantity	Description	Duration	Price	Subtotal
Audio				
6	SM58 Switchable Microphone	1 Days	\$25.00	\$150.00
6	D'San Stereo Computer Sound Patch	1 Days	\$25.00	\$150.00
Total Audio:				\$300.00
Video				
6	Wireless Presenter Mouse	1 Days	\$30.00	\$180.00
Total Video:				\$180.00
Presentation Equip				
6	Black Carpeted Folding Podium	1 Days	\$65.00	\$390.00
Total Presentation Equip:				\$390.00
General				
6	Basic HD Projection Package	1 Days	\$495.00	\$2,970.00
Total General:				\$2,970.00
Total Medium Break Outs (SubTotal \$3,840.00 - Discount \$384) =				\$3,456.00

Large Breakouts

Start Date:: Jun 6 2019 8:00AM / Event Date:: Jun 11 2019 12:00AM / Strike Date:: Jun 14 2019 6:00PM

B101, B102, B103, B104, B105

Quantity	Description	Duration	Price	Subtotal
5	SM58 Switchable Microphone	1 Days	\$25.00	\$125.00

Large Breakouts

Quantity	Description	Duration	Price	Subtotal
5	D'San Stereo Computer Sound Patch	1 Days	\$25.00	\$125.00
			Total Audio:	\$250.00
Video				
5	Wireless Presenter Mouse	1 Days	\$30.00	\$150.00
			Total Video:	\$150.00
Presentation Equip				
5	Black Carpeted Folding Podium	1 Days	\$65.00	\$325.00
			Total Presentation Equip:	\$325.00
General				
5	Ballroom HD Projection Package	1 Days	\$695.00	\$3,475.00
			Total General:	\$3,475.00
			Total Large Breakouts (SubTotal \$4,200.00 - Discount \$420) =	\$3,780.00

General Session Reset Needs

Start Date:: Jun 6 2019 8:00AM / Event Date:: Jun 11 2019 12:00AM / Strike Date:: Jun 14 2019 6:00PM

Quantity	Description	Duration	Price	Subtotal
Audio				
4	SM58 Switchable Microphone	1 Days	\$25.00	\$100.00
			Total Audio:	\$100.00
Video				
10	HDMI to VGA Adapter	1 Days	\$10.00	\$100.00
			Total Video:	\$100.00
Presentation Equip				
4	Black Carpeted Folding Podium	1 Days	\$65.00	\$260.00
			Total Presentation Equip:	\$260.00
			Total General Session Reset Needs (SubTotal \$460.00 - Discount \$46) =	\$414.00

LABOR

Date	Start	End	QTY	Personnel/Task	Duration	Unit Price	Subtotal
Jun 10 19							
	8:00 AM	4:00 PM	1	Audio Lead (A1)/Setup	8 Hour(s)	\$60.00	\$480.00

LABOR

Date	Start	End	QTY	Personnel/Task	Duration	Unit Price	Subtotal
	8:00 AM	4:00 PM	3	AV Technician/Setup	8 Hour(s)	\$50.00	\$1,200.00
	8:00 AM	4:00 PM	4	Breakout Technician/Setup	8 Hour(s)	\$50.00	\$1,600.00
	8:00 AM	4:00 PM	1	Lighting Lead (L1)/Setup	8 Hour(s)	\$60.00	\$480.00
	8:00 AM	4:00 PM	1	Video Lead (V1)/Setup	8 Hour(s)	\$65.00	\$520.00
	10:00 AM	2:00 PM	1	Rigger/Setup	4 Hour(s)	\$80.00	\$320.00
Jun 11 19							
	7:00 AM	10:30 AM	1	Audio Lead (A1)/Operate	3.5 Hour(s)	\$60.00	\$210.00
	7:00 AM	10:30 AM	1	Camera Operator/Operate	3.5 Hour(s)	\$50.00	\$175.00
	7:00 AM	10:30 AM	1	Video Lead (V1)/Operate	3.5 Hour(s)	\$65.00	\$227.50
	10:00 AM	4:00 PM	3	Breakout Technician/Float	6 Hour(s)	\$50.00	\$900.00
Jun 12 19							
	7:00 AM	10:30 AM	1	Audio Lead (A1)/Operate	3.5 Hour(s)	\$60.00	\$210.00
	7:00 AM	10:30 AM	1	Camera Operator/Operate	3.5 Hour(s)	\$50.00	\$175.00
	7:00 AM	10:30 AM	1	Video Lead (V1)/Operate	3.5 Hour(s)	\$65.00	\$227.50
	10:00 AM	4:00 PM	3	Breakout Technician/Float	6 Hour(s)	\$50.00	\$900.00
Jun 13 19							
	7:00 AM	10:30 AM	1	Audio Lead (A1)/Operate	3.5 Hour(s)	\$60.00	\$210.00
	7:00 AM	10:30 AM	1	Camera Operator/Operate	3.5 Hour(s)	\$50.00	\$175.00
	7:00 AM	10:30 AM	1	Video Lead (V1)/Operate	3.5 Hour(s)	\$65.00	\$227.50
	10:00 AM	4:00 PM	3	Breakout Technician/Float	6 Hour(s)	\$50.00	\$900.00
	4:00 PM	8:00 PM	1	Audio Lead (A1)/Strike	4 Hour(s)	\$50.00	\$200.00
	4:00 PM	8:00 PM	3	AV Technician/Strike	4 Hour(s)	\$50.00	\$600.00
	4:00 PM	8:00 PM	1	Lighting Lead (L1)/Strike	4 Hour(s)	\$50.00	\$200.00
	4:00 PM	8:00 PM	1	Rigger/Strike	4 Hour(s)	\$80.00	\$320.00
	4:00 PM	8:00 PM	1	Video Lead (V1)/Strike	4 Hour(s)	\$50.00	\$200.00
Total LABOR:							\$10,657.50

Delivery/Misc

Quantity	Description	Price	Subtotal
1	Scissor Lift Rental	\$315.00	\$315.00
Total Delivery/Misc:			\$315.00

(invoice totals on page 6)

Notes:

Duration of equipment rental is 3 days for all sessions and rooms.

Rental Total:	\$30,920.00
Sale Total:	\$0.00
Product Total:	\$30,920.00
Discount:	(\$3,092.00)
Service Charge:	\$8,315.50
Damage Waiver:	\$0.00
Labor:	\$10,657.50
Delivery/Misc:	\$315.00
Tax:	\$0.00

Job Total: \$47,116.00

DISCLAIMER:

By signing below, I, the purchaser, agree to pay the amount indicated to Prestige AV & Creative Services in exchange for the products listed on this invoice. By signing this agreement, I agree to make all payments on time. I understand that each payment is due within the terms of the invoice.

Signed: _____