

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #: X C DATE:** March 13, 2019

**TOPIC/TITLE:** Approve Meeting Minutes

**PRESENTER:** Scott Hawkins

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☐ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

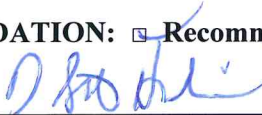
**SUMMARY OF MAJOR ELEMENTS:**

Meeting minutes: February 11, 2019; February 13, 2019; February 18, 2019; February 19, 2019; February 20, 2019; February 25, 2019 (all in attendance).

**IMPACT ON RESOURCES:**

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended



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**Special Called Meeting - Work Session**

February 11, 2019 5:00 PM  
Woodford County Central Office  
330 Pisgah Pike  
Versailles, Kentucky 40383

**Attendance Taken at 5:00 PM:**

Present Board Members:

Ms. Dani Bradley, Ms. Debby Edelen, Ms. Allison Richardson, Mrs. Sherri Springate,  
Mr. Ambrose Wilson

**I. Call to Order Special Called Meeting**

**II. Roll Call**

**III. Work Session: Architectural Firm Presentations**

**IV. Motion to go into Executive Session if needed Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or 61.810 (1) (k)**

**V. Motion to return from Executive Session Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or 61.810 (1) (k)**

**VI. Discussion Items**

**VII. Adjourn**

**Motion Passed:** Motion to adjourn passed with a motion by Ms. Debby Edelen and a second by Mrs. Sherri Springate.

**5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

Submitted by:

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Ambrose Wilson IV, Chair

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D. Scott Hawkins, Secretary

**Special Called Meeting - Work Session**

February 13, 2019 5:30 PM  
Woodford County Central Office  
330 Pisgah Pike  
Versailles, Kentucky 40383

**Attendance Taken at 5:30 PM:**

Present Board Members:

Ms. Dani Bradley, Ms. Debby Edelen, Ms. Allison Richardson, Mrs. Sherri Springate,  
Mr. Ambrose Wilson

**I. Call to Order Special Called Meeting**

**II. Roll Call**

**III. Work Session: Architectural Firm Presentations**

**IV. Motion to go into Executive Session if needed Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or 61.810 (1) (k)**

**V. Motion to return from Executive Session Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or 61.810 (1) (k)**

**VI. Discussion Items**

**VII. Adjourn**

**Motion Passed:** Motion to adjourn passed with a motion by Ms. Debby Edelen and a second by Mrs. Sherri Springate.

**5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

Submitted by:

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Ambrose Wilson IV, Chair

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D. Scott Hawkins, Secretary

**Special Called Meeting - Work Session**

February 18, 2019 4:00 PM  
Woodford County Central Office  
330 Pisgah Pike  
Versailles, Kentucky 40383

**Attendance Taken at 4:00 PM:**

Present Board Members:

Ms. Dani Bradley, Ms. Debby Edelen, Ms. Allison Richardson, Mrs. Sherri Springate,  
Mr. Ambrose Wilson

**I. Call to Order Special Called Meeting**

**II. Roll Call**

**III. Work Session: Architectural Firm Presentations**

**IV. Motion to go into Executive Session if needed Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or 61.810 (1) (k)**

**V. Motion to return from Executive Session Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or 61.810 (1) (k)**

**VI. Discussion Items**

**VII. Adjourn**

**Motion Passed:** Motion to adjourn passed with a motion by Ms. Dani Bradley and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

Submitted by:

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Ambrose Wilson IV, Chair

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D. Scott Hawkins, Secretary



**Planning Session for Regular Board Meeting**

February 19, 2019 6:00 PM  
Woodford County Central Office  
330 Pisgah Pike  
Versailles, Kentucky 40383

**Attendance Taken at 6:00 PM:**

Present Board Members:

Ms. Dani Bradley, Ms. Debby Edelen, Ms. Allison Richardson, Mrs. Sherri Springate,  
Mr. Ambrose Wilson

**I. Call to Order Regular Board Planning Meeting**

**II. Roll Call**

**III. Reports - Instructional Update**

**IV. Regular Agenda**

Language provided to the Board by the Board attorney (Chenoweth Law Offices) and read into the minutes: As part of the architect selection process and in assessing facility needs, improvements, and future development, the Board members will be touring other school facilities outside the District. The Kentucky Open Meetings Act requires the public's business to be conducted in public. This does not just require final decisions to be made in public, but also requires discussion of various alternatives on an issue to be held in public. At the same time, the mere gathering of a quorum of members of a public agency in the same place at the same time does not constitute a "meeting" within the Open Meetings Act unless public business is discussed between and among Board members, or action is taken, either formally or informally. In order to honor both the letter and the spirit of the Open Meetings Act, the members of the Board will not discuss public business while traveling to and touring school buildings outside the District. In order to facilitate a future public discussion regarding any building which we will be visiting, each member is encouraged to take notes while touring a school, and bring those notes to a future public meeting where each member's observations and thoughts can be discussed publicly. Each member is also reminded to keep his/her notes solely as a personal memory aide, and not as a tool for communication with other members.

**IV.A. Approve Change Order #1 for Southside Cafeteria/Kitchen Addition BG 18-121**

**Motion Passed:** Motion to approve change order #1 for Southside Cafeteria/Kitchen Addition BG 18-329 passed with a motion by Ms. Dani Bradley and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**IV.B. Approve Revised Lease Agreement with Kentucky Softball Foundation**

**Motion Passed:** Motion to approve the revised lease agreement with Kentucky Softball Foundation passed with a motion by Ms. Allison Richardson and a second by Mrs. Sherri Springate.

**5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**V. Planning Session - Review Board Agenda**

**VI. Motion to go into Executive Session if needed Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or KRS 61.810 (1) (k)**

**VII. Motion to return from Executive Session Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or 61.810 (1) (k)**

**VIII. Information Items**

**VIII.A. WCHS SBDM Alternative Model (Student Representative)**

**IX. Discussion Items**

Discussion: Academic Team regional meet, quick recall qualified for state. Kindness initiative week at Southside.

**X. Adjourn**

**Motion Passed:** Motion to adjourn passed with a motion by Ms. Debby Edelen and a second by Mrs. Sherri Springate.

**5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

Submitted by:

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Ambrose Wilson IV, Chair

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D. Scott Hawkins, Secretary

**Special Called Meeting - Work Session**

February 20, 2019 5:00 PM  
Woodford County Central Office  
330 Pisgah Pike  
Versailles, Kentucky 40383

**Attendance Taken at 5:00 PM:**

Present Board Members:

Ms. Dani Bradley, Ms. Debby Edelen, Ms. Allison Richardson, Mrs. Sherri Springate,  
Mr. Ambrose Wilson

**I. Call to Order Special Called Meeting**

**II. Roll Call**

**III. Work Session: District-Wide School Safety Discussion**

**IV. Motion to go into Executive Session if needed Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or 61.810 (1) (k)**

**V. Motion to return from Executive Session Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or 61.810 (1) (k)**

**VI. Discussion Items**

**VII. Adjourn**

**Motion Passed:** Motion to adjourn passed with a motion by Ms. Debby Edelen and a second by Ms. Dani Bradley.

**5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

Submitted by:

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Ambrose Wilson IV, Chair

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D. Scott Hawkins, Secretary



**Regular Meeting**  
February 25, 2019 6:00 PM  
Woodford County Central Office  
330 Pisgah Pike  
Versailles, Kentucky 40383

**Attendance Taken at 6:00 PM:**

Present Board Members:

Ms. Dani Bradley, Ms. Debby Edelen, Ms. Allison Richardson, Mrs. Sherri Springate,  
Mr. Ambrose Wilson

**I. Call to Order Regular Board Meeting**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Communications**

**V. Proposed Amendments to the Agenda**

**VI. Superintendent's Report**

**VI.A. Superintendent's Remarks**

**VI.B. Recognition: New National Board Certified Teacher - Jessica Basanta**

**VII. Treasurer's Report/Approve January Financial Report**

**Motion Passed:** Motion to approve the January Financial report passed with a motion by Ms. Debby Edelen and a second by Ms. Dani Bradley.

**5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**VIII. Opportunity for Audience/Public Comment**

**IX. Consent Agenda**

**Motion Passed:** Motion to approve consent agenda items passed with a motion by Ms. Allison Richardson and a second by Ms. Dani Bradley.

**5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**IX.A. Approved Donation Requests:** Huntertown (Gift card "Extra Credit" award to be spent on classrooms from WLEX/Forcht Bank); Simmons K-Kids Club (monetary: Kiwanis Club of Versailles); District 2019 Attendance March Madness (Four (4) Kings Island tickets, two (2) Big Splash Adventure tickets, and four (4) movie tickets from Lexington AMC); Hall of Fame (Monetary: Jim Duncan).

**IX.B. Approved Fundraiser Requests:** Huntertown PTO (Family Portraits, service project); Simmons K-Kids (collect cake mixes to donate to Sweet Blessings, service project); WCMS Student Leadership (tickets to 8<sup>th</sup> grade prom, service project); WCMS PTSO (Tickets/Concession for Spring Dance, service project); WCHS Girls Basketball (Little Caesar Pizza Kits); WCHS Football Team (mulch); WCHS Tennis Team (sponsorships).

**IX.C. Approved Travel Requests:** Director of Special Education and Coord. Federal Programs (Kagan Summer Academy, Orlando, FL); Huntertown 5<sup>th</sup> Grade (Underground Railroad Museum/Newport Aquarium, Cincinnati, OH/Newport, KY); WCHS Academic Team (Miami Valley School Spring Invitational, Dayton, OH; KAAC State Finals-Governor's Cup Competition, Louisville, KY; Partnership for Academic Competition National Scholastic Competition/Washington, D.C. Tour, Washington, D.C.); WCHS Marching Band (Bands of America Grand Nationals, Indianapolis, IN; Kings High School, Mason, OH); WCHS Student Teaching and Learning Pathway (Competition, Bowling Green, KY); WCHS DECA (DECA State Competition, Louisville, KY); Director of Staff and Student Services (Student Teacher Recruitment Events: Marshall University and West Virginia University).

**IX.D. Approved Nonresident Contracts**

**IX.E. Approved Use of Bus Request** Woodford County Reading Club (Reading Camp)

**IX.F. Approved Escrow 2nd KETS Offer for FY19**

**IX.G. Approved Hardship Application**

**IX.H. Approved Surplus Auction Contract**

**IX.I. Approved Student Fees:** WCHS Band.

**IX.J. Approved Grant Request:** Early Childhood Council.

**IX.K. Approved Declaration of Surplus Property** WCHS pole vault mat system damaged by storm; Bus #2 M2099662004 INTER RAANX4A973851; Bus #3 K7366662002 INTER RAAN12B944356; Bus #4 KK7368662002 INTER RAAN32B944357; Bus #30 KM2100522004 INTER RAAL04A968043; Bus #31 K9042 662003 INTER RAAN63A959430; Bus #33 K9043 662003 INTER RAANX3A959432; Bus #57 K5264 782001 INTER JAARX1A912178; Bus #58 K5260 782001 INTER JAAR11A912179.

## **X. Regular Agenda**

### **X.A. Accept Notification of Personnel Matters**

**Motion Passed:** Motion to accept notification of personnel matters passed with a motion by Ms. Debby Edelen and a second by Ms. Dani Bradley.

#### **5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

### **X.B. Accept Notification of Payment of Bills**

**Motion Passed:** Motion to accept notification of payment of bills passed with a motion by Ms. Dani Bradley and a second by Ms. Debby Edelen.

#### **5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

### **X.C. Approve Minutes of the January 22, 2019 and January 28, 2019 Board Meetings**

**Motion Passed:** Motion to approve minutes of the January 22, 2019 and January 28, 2019 board meetings passed with a motion by Ms. Dani Bradley and a second by Ms. Debby Edelen.

#### **5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

### **X.D. Approve Creation of Position/Job Description**

**Motion Passed:** Motion to create position/job description (Special Education Consultant) passed with a motion by Mrs. Sherri Springate and a second by Ms. Debby Edelen.

#### **5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes



**X.E. Approve Change Order #2 for Southside Cafeteria/Kitchen Addition BG 18-329**

**Motion Passed:** Motion to approve change order #2 for Southside Cafeteria/Kitchen Addition BG 18-329 passed with a motion by Mrs. Sherri Springate and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**X.F. Approve Change Order #3 for Southside Cafeteria/Kitchen Addition BG 18-329**

**Motion Passed:** Motion to approve change order #3 for Southside Cafeteria/Kitchen addition BG 18-329 passed with a motion by Mrs. Sherri Springate and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**X.G. Discussion and Possible Action Concerning Architectural Firms**

**Discussion:** Mr. Wilson has been in touch with all architects and has invited four (4) to come back on March 13<sup>th</sup> in opposite order from original interviews. Will start at 3:00 with Hilliard Lyons.

**X.H. Discussion and Possible Action Regarding Summer Reading Program**

**Motion Passed:** Motion to approve Tuesday/Thursday Summer Reading program passed with a motion by Mrs. Sherri Springate and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes



**Motion Passed:** Motion to send home books as part of Summer Reading Program passed with a motion by Mrs. Sherri Springate and a second by Ms. Allison Richardson.

**4 Yeas - 1 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	No
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**Motion Passed:** Motion to have Wednesday literacy/STEM as part of Summer Reading Program passed with a motion by Mrs. Sherri Springate and a second by Ms. Allison Richardson.

**4 Yeas - 1 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	No
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

Discussion: Cost breakdown of program; multiple options on how to run program but try to save money.

**XI. Discussion Items**

Discussion: In March, update on tax collection costs; KSBA Conference; visiting high schools designed by architects.

**XII. Information Items**

**XII.A. Fundraiser Report (written only)**

**XII.B. Donation Report (written only)**

**XII.C. Energy Management Report (written only)**

**XIII. Motion to go into Executive Session if needed Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or KRS 61.810 (1) (k)**

**XIV. Motion to return from Executive Session Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or KRS 61.810 (1) (k)**

**XV. Other Business**

**XVI. Motion to Adjourn**

**Motion Passed:** Motion to adjourn passed with a motion by Mrs. Sherri Springate and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Dani Bradley	Yes
Ms. Debby Edelen	Yes
Ms. Allison Richardson	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

Submitted by:

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Ambrose Wilson IV, Chair

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D. Scott Hawkins, Secretary