

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #: IX B DATE:** March 13, 2019

**TOPIC/TITLE:** School Fundraiser Requests

**PRESENTER:** Scott Hawkins

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

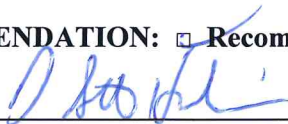
**SUMMARY OF MAJOR ELEMENTS:**

Attached Fundraisers: Huntertown PTO (SkyZone, service project; Napa Prime Dinner Night, service project); Northside PTO (Father/Daughter Evening, service project); WCMS Girls Soccer (Kick-A-Thon); WCMS Softball (Hit-A-Thon, Banners); WCHS Key Club (Collect Cake Mixes to be donated to Sweet Blessings, service project).

**IMPACT ON RESOURCES:** None.

**TIMETABLE FOR FURTHER REVIEW OR ACTION:** Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended



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**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #: IX B DATE:** March 7, 2019

**TOPIC/TITLE:** School Fundraiser Requests

**PRESENTER:** Jimmy Brehm 

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

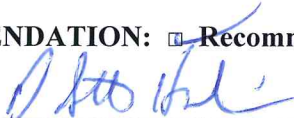
**SUMMARY OF MAJOR ELEMENTS:**

Request Board approval for Huntertown PTO to receive a percentage of admission to SkyZone on March 26, 2019, with all profits to be used for supplies for teachers & students.

**IMPACT ON RESOURCES:** None

**TIMETABLE FOR FURTHER REVIEW OR ACTION:** Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended



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**Request Form for School Fund-Raisers**

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Huntertown Elementary

Date: 2/27/2019

Person/Club/Organization: PTO

Fund-Raiser Requested: SkyZone

Is this a Service Project per Board Policy 09.33? (X) Yes ☐ No

Product to be Sold: Percentage of Admission (Jump Passes Sold)

Number of Students Participating: 200

Expected Beginning Date: March 26, 2019 (4 to 8 pm) (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: March 26, 2019

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ 400	\$
2. Expenses/Cost of Goods Sold:	\$ 0	\$
3. Total Profit:	\$ 400	\$

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
Supplies for Teachers & Students	\$ 400	\$
	\$	\$
	\$	\$

6. Sponsor's Signature: Ashley Vaughn Date: 3/5/197. As Principal, I ☒ recommend ☐ do not recommend this project.

(X) Form is typed (X) Budget report is attached

(X) Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: Elaine Kaiser Date: 3/5/198. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date: 3/5/19

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: \_\_\_\_\_ Signature of Superintendent: \_\_\_\_\_

RECEIVED Review/Revised: 6/27/2016

MAR - 6 2019

WCPS



# JUMP TO SUPPORT OUR CAUSE

**HUNTERTOWN ELEMENTARY  
SKY ZONE WILL DONATE A PORTION  
OF EACH JUMP PASS PURCHASED!**

Have fun with your friends and raise money for your school! Be sure to mention **HUNTERTOWN** at check-in to receive discounted pricing. All jumpers must have a valid driver's license. Waiver is required and completed at Sky Zone.

[www.skyzone.com/lephoto](http://www.skyzone.com/lephoto)

**PRICING:**  
60-Minute Jump: \$16      120-Minute Jump: \$26  
SkySocks not included in pricing. We'll donate SkySocks from a previous purchase for \$2.

**DATE: MARCH 26, 2PM - 8PM**

Sky Zone Lexington • 859.629.4456  
3644 Boston Rd.  
Lexington, KY 40514  
[SkyZone.com/Lexington](http://SkyZone.com/Lexington)



**SKY ZONE**



# HUNTERTOWN PTO 18/19

	Original Budget	Actual	Outstanding
Beginning Balance - 09/06/18	\$ 7,162.08	\$ 7,162.08	
<b><u>INCOME</u></b>			
Interest Income			
Miscellaneous Income			
<b><i>Fundraisers:</i></b>			
Projected Spirit Wear Sales - Hands On Originals	\$ 4,000.00		\$ 4,000.00
Project Popcorn Sales - Popcorn Paradise	\$ 3,000.00		\$ 3,000.00
<b><i>On-Going Programs/Donations:</i></b>			
Kroger Rewards	\$ 3,000.00		\$ 3,000.00
Box Tops	\$ 1,500.00		\$ 1,500.00
<b>Total Fund for 18/19</b>	<b>\$ 18,662.08</b>	<b>\$ 7,162.08</b>	<b>\$ 11,500.00</b>
<b><u>EXPENSES</u></b>			
<b><i>Operating Expenses:</i></b>			
Paper	\$ 300.00		\$ 300.00
Liability Insurance	\$ 500.00		\$ 500.00
Postage (Box Tops, Fundraiser mailers, etc.)	\$ 100.00	\$ 23.31	\$ 76.69
P.O. Box	\$ 100.00		\$ 100.00
Office Supplies/Miscellaneous	\$ 50.00		\$ 50.00
<b>Total Operating Expenses</b>	<b>\$ 1,050.00</b>	<b>\$</b>	<b>\$ 1,050.00</b>



**Field Trips:**

K	\$	500.00	\$	500.00
1st grade	\$	500.00	\$	500.00
2nd grade	\$	500.00	\$	500.00
3rd grade	\$	500.00	\$	500.00
4th grade	\$	1,000.00	\$	1,000.00
5th grade	\$	1,000.00	\$	1,000.00
<b>Total Field Trip Costs</b>	\$	<b>4,000.00</b>	\$	<b>4,000.00</b>

**Special Areas/Incentives**

Arts & Humanities	\$	1,000.00	\$	1,000.00
A/R End of Year Awards	\$	300.00	\$	300.00
Attendance Awards	\$	250.00	\$	250.00
Testing	\$	250.00	\$	250.00
Box Top Parties	\$	150.00	\$	150.00
<b>Total Special Area/Incentives</b>	\$	<b>1,950.00</b>	\$	<b>1,950.00</b>

**School Events**

Ice Cream Social	\$	100.00	\$	100.00
Staff Back to School Breakfast	\$	100.00	\$	100.00
Veteran's Day (Wulfe Bros)	\$	1,000.00	\$	1,000.00
Teacher Appreciation Week	\$	1,000.00	\$	1,000.00
Field Day	\$	500.00	\$	500.00
Kona Ice Day	\$	700.00	\$	700.00
5th Grade graduation	\$	1,000.00	\$	1,000.00
Miscellaneous Teacher Requests	\$	2,200.00	\$	2,200.00
<b>Total School Events</b>	\$	<b>6,600.00</b>	\$	<b>6,600.00</b>



**Fundraising Expenses**

Spirit Wear

Catalog Sales

Popcorn Paradise

Total Fundraising Expenses

**TOTAL PROJECTED INCOME**

**TOTAL PROJECTED EXPENSES**

**PROJECTED SURPLUS TO BUDGET**

\$

\$

\$

\$

\$

\$

\$

2,500.00

8,400.00

1,500.00

12,400.00

18,662.08

26,000.00

(7,337.92)

\$

\$

\$

\$

\$

\$

\$

2,500.00

8,400.00

1,500.00

12,400.00

18,662.08

26,000.00

(7,337.92)



**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #: IX B DATE:** March 11, 2019

**TOPIC/TITLE:** School Fundraiser Requests

**PRESENTER:** Jimmy Brehm

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

**SUMMARY OF MAJOR ELEMENTS:**

Request Board approval for Huntertown PTO to participate in Napa Prime Dinner Night with all profits to be used for supplies for teachers & students.

**IMPACT ON RESOURCES:** None

**TIMETABLE FOR FURTHER REVIEW OR ACTION:** Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended



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**Request Form for School Fund-Raisers**

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Huntertown Elementary

Date: 2/27/2019

Person/Club/Organization: PTO

Fund-Raiser Requested: Napa Prime 20% Donation

Is this a Service Project per Board Policy 09.33? (X) Yes ☐ No

Product to be Sold: Meals/Food

Number of Students Participating: 175

Expected Beginning Date: April 9, 2019 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: April 9, 2019

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ 650	\$
2. Expenses/Cost of Goods Sold:	\$ 0	\$
3. Total Profit:	\$ 650	\$

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
Supplies for Teachers & Students	\$ 650	\$
	\$	\$
	\$	\$

6. Sponsor's Signature: Ashley Vaughan Date: 3/8/197. As Principal, I ☐ recommend ☐ do not recommend this project.

(X) Form is typed (X) Budget report is attached

(X) Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: Elaine K. Date: 3/8/198. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date: 3/15/19

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: \_\_\_\_\_ Signature of Superintendent: \_\_\_\_\_

Review/Revised: 6/27/2016

RECEIVED

MAR 11 2019

WOODFORD COUNTY  
BOARD OF EDUCATION

# HUNTERTOWN PTO 18/19

	Original Budget	Actual	Outstanding
Beginning Balance - 09/06/18	\$ 7,162.08	\$ 7,162.08	
<b><u>INCOME</u></b>			
Interest Income			
Miscellaneous Income			
<b><i>Fundraisers:</i></b>			
Projected Spirit Wear Sales - Hands On Originals	\$ 4,000.00		\$ 4,000.00
Project Popcorn Sales - Popcorn Paradise	\$ 3,000.00		\$ 3,000.00
<b><i>On-Going Programs/Donations:</i></b>			
Kroger Rewards	\$ 3,000.00		\$ 3,000.00
Box Tops	\$ 1,500.00		\$ 1,500.00
<b>Total Fund for 18/19</b>	<b>\$ 18,662.08</b>	<b>\$ 7,162.08</b>	<b>\$ 11,500.00</b>
<b><u>EXPENSES</u></b>			
<b><i>Operating Expenses:</i></b>			
Paper	\$ 300.00		\$ 300.00
Liability Insurance	\$ 500.00		\$ 500.00
Postage (Box Tops, Fundraiser mailers, etc.)	\$ 100.00	\$ 23.31	\$ 76.69
P.O. Box	\$ 100.00		\$ 100.00
Office Supplies/Miscellaneous	\$ 50.00		\$ 50.00
<b>Total Operating Expenses</b>	<b>\$ 1,050.00</b>		<b>\$ 1,050.00</b>



**Field Trips:**

K	\$	500.00	\$	500.00
1st grade	\$	500.00	\$	500.00
2nd grade	\$	500.00	\$	500.00
3rd grade	\$	500.00	\$	500.00
4th grade	\$	1,000.00	\$	1,000.00
5th grade	\$	1,000.00	\$	1,000.00
<b>Total Field Trip Costs</b>	\$	<b>4,000.00</b>	\$	<b>4,000.00</b>

**Special Areas/Incentives**

Arts & Humanities	\$	1,000.00	\$	1,000.00
A/R End of Year Awards	\$	300.00	\$	300.00
Attendance Awards	\$	250.00	\$	250.00
Testing	\$	250.00	\$	250.00
Box Top Parties	\$	150.00	\$	150.00
<b>Total Special Area/Incentives</b>	\$	<b>1,950.00</b>	\$	<b>1,950.00</b>

**School Events**

Ice Cream Social	\$	100.00	\$	100.00
Staff Back to School Breakfast	\$	100.00	\$	100.00
Veteran's Day (Wulfe Bros)	\$	1,000.00	\$	1,000.00
Teacher Appreciation Week	\$	1,000.00	\$	1,000.00
Field Day	\$	500.00	\$	500.00
Kona Ice Day	\$	700.00	\$	700.00
5th Grade graduation	\$	1,000.00	\$	1,000.00
Miscellaneous Teacher Requests	\$	2,200.00	\$	2,200.00
<b>Total School Events</b>	\$	<b>6,600.00</b>	\$	<b>6,600.00</b>

**Fundraising Expenses**

Spirit Wear

Catalog Sales

Popcorn Paradise

Total Fundraising Expenses

**TOTAL PROJECTED INCOME**

**TOTAL PROJECTED EXPENSES**

**PROJECTED SURPLUS TO BUDGET**

\$

\$

\$

\$

\$

\$

\$

2,500.00

8,400.00

1,500.00

12,400.00

18,662.08

26,000.00

(7,337.92)

\$

\$

\$

\$

\$

\$

\$

2,500.00

8,400.00

1,500.00

12,400.00

18,662.08

26,000.00

(7,337.92)



**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #: IX B DATE:** March 7, 2019

**TOPIC/TITLE:** School Fundraiser Requests

**PRESENTER:** Jimmy Brehm 

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

**SUMMARY OF MAJOR ELEMENTS:**

Request Board approval for Northside PTO to host a Father Daughter Evening (games, dancing, snacks) with all profits to be used to support the PTO General Fund.

**IMPACT ON RESOURCES:** None

**TIMETABLE FOR FURTHER REVIEW OR ACTION:** Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended



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**Request Form for School Fund-Raisers**

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: **Northside Elementary**Date: **03/01/18**Person/Club/Organization: **PTO**Fund-Raiser Requested: **Father Daughter Evening with games, dancing, and snacks**

Is this a Service Project per Board Policy 09.33?

☒ Yes☐ NoProduct to be Sold: Admission: **\$5 per person**Number of Students Participating: **100+**Expected Beginning Date: **04/12/18**

(Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: **04/12/18**

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$300	\$
2. Expenses/Cost of Goods Sold:	\$100	\$
3. Total Profit:	\$200	\$
4. Please attach a copy of your organization's budget for this academic year.		
5. Please specify below how the funds raised by <u>this event</u> are to be spent.		

ITEMS TO BE PURCHASED FROM PROFIT**Proceeds will benefit all students through the PTO****General Fund**PROJECTEDACTUAL

\$

\$

\$ 200.00

\$

\$

\$

6. Sponsor's Signature: Sarah WilsonDate: 11/28/18 3/1/197. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: Ryan AllenDate: 3/4/198. As Superintendent, I ☐ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: D. SmithDate: 3/15/19

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: \_\_\_\_\_ Signature of Superintendent: \_\_\_\_\_

Review/Revised: 6/27/2016

RECEIVED

MAR - 6 2019

WCPS



Account Number	Account Name	FY19 Budget	FY19 Actual	FY19 Difference
1000-00	<b>Fundraisers</b>			
1000-01	<b>Fall Fundraiser *Net*</b>	\$ 2,000.00		
1000-01-I	Fall Fundraiser Income			
1000-01-E	Fall Fundraiser Expense			
1000-02	<b>Spring Fundraiser *Net*</b>	\$ 2,000.00		
1000-02-I	Spring Fundraiser Income			
1000-02-E	Spring Fundraiser Expense			
1000-03	<b>Christmas Tree Silent Auction</b>	\$ 850.00	\$ 1,080.00	\$ 230.00
1000-04	<b>Parent/Child Nights (2 events)</b>	\$ 600.00	\$ 424.00	\$ (176.00)
1001-00	<b>Yearbooks</b>			
1001-01	Yearbook Sales	\$ 1,000.00	\$ 264.00	\$ (736.00)
1001-02	Yearbook Ad Sales			
1002-00	<b>Halloween Happening</b>	\$ 3,500.00	\$ 3,273.25	\$ (226.75)
1003-00	<b>Rebates</b>			
1003-01	Box Tops for Education	\$ 500.00		
1003-02	Kroger Plus Card	\$ 4,000.00	\$ 1,812.39	\$ (2,187.61)
1004-00	<b>Miscellaneous</b>		\$ 1,318.02	\$ 1,318.02
	<b>Total Income</b>	\$ 14,450.00	\$ 8,171.66	\$ (1,778.34)

Account Number	Account Name	FY19 Budget	FY19 Actual	FY19 Difference
2000-00	<b>Buildings &amp; Grounds</b>	\$ 500.00		
2001-00	<b>Capital Project</b>	\$ 4,000.00		
2002-00	<b>Instructional Resources</b>	\$ 3,000.00		
2003-00	<b>Events</b>			
2003-01	100th Day	\$ 200.00		
2003-03	Christmas Tree Auction	\$ 175.00	\$ 196.01	\$ (21.01)
2003-04	Halloween Happening	\$ 800.00	\$ 1,055.69	\$ (255.69)
2003-05	Fifth Grade End of Year Events*	\$ 800.00		
2003-07	Meet & Greet	\$ 70.00	\$ 53.43	\$ 16.57
2003-08	Unbirthday	\$ 150.00		
2003-09	Grandparents' Day	\$ 50.00	\$ 25.33	\$ 24.67
2003-10	Thanksgiving Lunch	\$ 15.00	\$ 32.96	\$ (17.96)
2003-11	Parent/Child Dances	\$ 200.00	\$ 112.00	\$ 88.00
2003-12	Field Day	\$ 200.00		
2004-00	<b>PTO</b>			
2004-01	Business Expense	\$ 50.00	\$ 42.00	\$ 8.00
2004-02	Insurance	\$ 740.00	\$ 739.00	\$ 1.00
2005-00	<b>Reading Program</b>	\$ 2,000.00		
2006-00	<b>Student Incentives</b>	\$ 50.00		
2007-00	<b>Teacher Appreciation Activities</b>	\$ 250.00	\$ 12.71	\$ 237.29
2008-00	<b>Yearbook Expense</b>	\$ 945.00	\$ 942.19	\$ 2.81
2009-00	<b>Miscellaneous</b>	\$ 255.00	\$ 270.00	\$ (15.00)
	<b>Total Expenses</b>	\$ 14,450.00	\$ 3,481.32	\$ 68.68

\*Graduation, Field Trip, DARE, etc.

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #: IX B DATE:** March 7, 2019

**TOPIC/TITLE:** School Fundraiser Requests

**PRESENTER:** Jimmy Brehm 

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

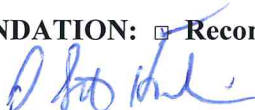
**SUMMARY OF MAJOR ELEMENTS:**

Request Board approval for WCMS Girls Soccer to host a Kick a-thon with all profits to be used to purchase team t-shirts, gear, equipment & year-end banquet supplies.

**IMPACT ON RESOURCES:** None

**TIMETABLE FOR FURTHER REVIEW OR ACTION:** Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended



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**Request Form for School Fund-Raisers**

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Woodford County Middle School

Date: April 19, 2019

Person/Club/Organization: WCMS Girls Soccer

Fund-Raiser Requested: Kick-a-thon

Is this a Service Project per Board Policy 09.33?

☐ Yes☒ No

Product to be Sold: N/A

Number of Students Participating: 19

Expected Beginning Date: 04/19/19

(Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 04/19/19

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ 1,800	\$
2. Expenses/Cost of Goods Sold	\$ 0.00	\$
3. Total Profit:	\$ 1,800	\$
4. Please attach a copy of your organization's budget for this academic year.		
5. Please specify below how the funds raised by <u>this event</u> are to be spent.		

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
Banquet	\$500	\$
Team Soccer Balls	\$500	\$
Warm-ups	\$380	\$
8-grade shirt:	\$160	\$
Nets:	\$260	

6. Sponsor's Signature: Rachel Watson Date: 3/5/197. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed☒ Budget report is attached☐ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date: 3/5/198. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date: 3/5/19

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: \_\_\_\_\_ Signature of Superintendent: \_\_\_\_\_

RECEIVED

Review/Revised: 6/27/2016

MAR - 6 2019

WCPS

School	WOODFORD CO. MIDDLE
Activity Account	SOCCER

Year 2018-19

Description	Receipts Budget	Expenditures Budget
Beginning Cash Balance	2,984.00	
RECEIPTS		
GATE	500.00	
CONCESSIONS	400.00	
PK-A-TION	1,000.00	
EXPENDITURES		
EQUIPMENT		1,500.00
TRANSPORTATION		1,800.00
OFFICIALS		600.00
UNIFORM JERSEYS		984.00
TOTALS	4,884.00	4,884.00

**Sponsor/Club Treasurer**

4-17-18

Date \_\_\_\_\_

## Principal

81-27-18

Date \_\_\_\_\_

37

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #: IX B DATE:** March 4, 2019

**TOPIC/TITLE:** School Fundraiser Requests

**PRESENTER:** Jimmy Brehm 

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

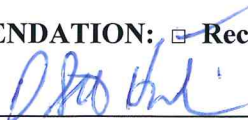
**SUMMARY OF MAJOR ELEMENTS:**

Request Board approval for WCMS Softball team to host a Hit-a-thon with all profits to be used for shirts, trophies, helmets & year-end banquet.

**IMPACT ON RESOURCES:** None

**TIMETABLE FOR FURTHER REVIEW OR ACTION:** Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended



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**Request Form for School Fund-Raisers**

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Woodford County Middle School

Date: 2/19/19

Person/Club/Organization: Softball – Jenn Valeriotte

Fund-Raiser Requested: Hit-a-Thon

Is this a Service Project per Board Policy 09.33?

☐ Yes☐ No

Product to be Sold:

Number of Students Participating: 22

Expected Beginning Date: 4/1/19 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 5/1/19

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ 1500.00	\$
2. Expenses/Cost of Goods Sold:	\$ 0	\$
3. Total Profit:	\$ 1500.00	\$

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
tshirts	\$ 400	\$
trophies	\$ 400	\$
helmets	\$ 400	\$
banquet	\$300	

6. Sponsor's Signature: JV Valeriotte Date: 2-22-197. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date: 2/22/198. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date: 3/15/19

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: \_\_\_\_\_ Signature of Superintendent: \_\_\_\_\_

FEB 25 2019

Review/Revised: 6/27/2016

WOODFORD COUNTY  
BOARD OF EDUCATION

# SCHOOL ACTIVITY FUND INDIVIDUAL ACTIVITY ACCOUNT BUDGET WORKSHEET

School WOODFORD CO. MIDDLE  
Activity Account SOFTBALL

Year 2018-19

Description	Receipts Budget	Expenditures Budget
Beginning Cash Balance	1200.00	
<b>RECEIPTS</b>		
GATE	1,000.00	
CONCESSIONS	1,000.00	
BANNERS	1,000.00	
HIT-A-THON	1,000.00	
<b>EXPENDITURES</b>		
TRANSPORTATION		1200.00
EQUIPMENT		1,000.00
OFFICIALS		1000.00
ATHLETIC APPAREL		1000.00
UNIFORMS		1000.00
<b>TOTALS</b>	5200.00	5200.00

  
Sponsor/Club Treasurer

4-17-18  
Date

  
Principal

4-28-18  
Date

Submit to Principal by April 15



**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #: IX B DATE:** March 4, 2019

**TOPIC/TITLE:** School Fundraiser Requests

**PRESENTER:** Jimmy Brehm 

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

**SUMMARY OF MAJOR ELEMENTS:**

Request Board approval for WCMS softball to sell banners with all profits to be used for equipment and uniforms.

**IMPACT ON RESOURCES:** None

**TIMETABLE FOR FURTHER REVIEW OR ACTION:** Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended



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**Request Form for School Fund-Raisers**

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Woodford County Middle School

Date: 2/19/19

Person/Club/Organization: Softball – Jenn Valeriotte

Fund-Raiser Requested: Banner Sales (renewals)

Is this a Service Project per Board Policy 09.33?

☐ Yes☐ No

Product to be Sold: Banners to be hung at softball field

Number of Students Participating: 0

Expected Beginning Date: 4/1/19 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 5/1/19

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ <u>1000.00</u>	\$ _____
2. Expenses/Cost of Goods Sold:	\$ <u>0</u>	\$ _____
3. Total Profit:	\$ <u>1000.00</u>	\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
<u>uniforms</u>	\$ <u>500</u>	\$ _____
<u>equipment</u>	\$ <u>500</u>	\$ _____

6. Sponsor's Signature: JVale Date: 2.22.197. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date: 2/22/198. As Superintendent, I ☐ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date: 3/15/19

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: \_\_\_\_\_ Signature of Superintendent: \_\_\_\_\_

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FEB 25 2019

WOODFORD COUNTY  
BOARD OF EDUCATION

Review/Revised: 6/27/2016

FOR PERIOD 99

4/17/18

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:** IX B **DATE:** March 7, 2019.

**TOPIC/TITLE:** School Fundraiser Requests

**PRESENTER:** Jimmy Brehm 

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

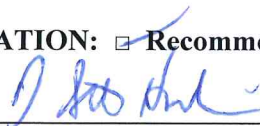
**SUMMARY OF MAJOR ELEMENTS:**

Request Board approval for WCHS KEY Club to collect cake mixes with all mixes to be donated to Sweet Blessings for them to provide birthday cakes to students.

**IMPACT ON RESOURCES:** None

**TIMETABLE FOR FURTHER REVIEW OR ACTION:** Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

**SUPERINTENDENT'S RECOMMENDATION:** ☒ **Recommended** ☐ **Not Recommended**



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**Request Form for School Fund-Raisers**

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: WCHS

Date: 3/5/19

Person/Club/Organization: KEY CLUB

Fund-Raiser Requested: CAKE MIX DRIVE

Is this a Service Project per Board Policy 09.33?

X Yes

☐ No

Product to be Sold: NONE

Number of Students Participating: SCHOOL WIDE

Expected Beginning Date: 4/22/19

(Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 4/26/19

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ _____	\$ _____
2. Expenses/Cost of Goods Sold:	\$ _____	\$ _____
3. Total Profit:	\$ _____	\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.ITEMS TO BE PURCHASED FROM PROFIT

	<u>PROJECTED</u>	<u>ACTUAL</u>
The cake mixes will be donated to Sweet Blessings as a	\$ _____	\$ _____
Service Project. There is no cost or expense for this.	\$ _____	\$ _____
	\$ _____	\$ _____

6. Sponsor's Signature: Heidi A Conn Date: 3/5/19As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date: 3/5/198. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date: 3/15/19

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: \_\_\_\_\_ Signature of Superintendent: \_\_\_\_\_

Review/Revised: 6/27/2016

RECEIVED


MAR - 6 2019

WCPS

## F-SA-4A

Year 2018-2019

Totals \_\_\_\_\_  
 Club Treasurer \_\_\_\_\_  
 Sponsor \_\_\_\_\_

403  403  
Principal  
4/13/18  
Date