



PROGRESS MEETING AGENDA

RE: Spencer Co. H.S. Academic and Athletics Buildings
for the Spencer Co. Board of Education
BG 17-236
SCB Project No. 1744

DATE: March 13, 2019, 10:00 a.m.

CONTRACT AMOUNT AND TIME

Original Contract Amount	\$5,146,853.00
Change Orders to Date: 2	\$2,472.00
Present Contract Amount	\$5,162,428.00
Current Percent Complete	14%

Contract Date: August 15, 2018
Substantial Completion: October 1, 2019.
Final Completion: October 31, 2019.

1 Schedule

- A. Work Completed in Past 30 Days
 - 1. Isaac Tatum reported the following:
 - a. Refer to Isaac Tatum hand out.
- B. Anticipated Work for Next 30 Days
 - 1. Isaac Tatum reported the following:
 - a. Refer to Isaac Tatum hand out.

2. Shop Drawings

- A. Shop Drawings from Contractor to Architect/Engineer
 - 1. Discuss critical shop drawings
- B. Color Selections
 - 1. All Color Samples shall be submitted prior to any selections.

3. **Operation & Maintenance Manuals**

- A. These shall be submitted prior to Owner training, reviewed and approved by the Architect and Engineer.

4. **Deliveries**

- A. Discuss delivery concerns.

5. **Outages**

- A. Discuss any outages.

6. **Items Delaying the Project or Possible Delays**

- A. Discuss any potential delays.

7. **Time Extensions**

- A. Isaac Tatum has requested a time extension due to weather for February 4 days. Total to date requested days due to weather is 36 days.

8. **ASI's / RFI's**

- A. ASI No. 2-4 was issued since last meeting.
ASI No. 2 – was issued for clarification of truss bearing height.
ASI No. 3 – was issued for Grout Color. Mock-up panel will be constructed to verify color.
ASI No. 4 – was issued for electrical requirements for whirlpool.

- B. RFI Nos. 1-7 have been submitted.

1. RFI No.3 regarding location of wire guards is still open
2. RFI No.6 regarding fencing is still open

9. **Proposal Requests**

- A. Proposal Request No. 2 has been issued for chain link fencing in front of the grandstand, estimated price \$6,000.00.
- B. Proposal Request No. 3 has been issued for the new water line, price submitted is \$114,958.00. Line item allowance is \$150,000.00 which would result in a credit of \$(35,042.00).
- C. Proposal Request No. 4R has been issued for fencing around baseball field and sidewalk. Price submitted is \$36,713.00
- D. Proposal Request No. 5 has been issued for deletion of portion of asphalt adjacent to the baseball field. Price submitted is a credit \$(3,503.79).

10. **Change Orders**

- A. Change Order No. 2 was issued for CCD No.1 – Additional rock for building pad. Final cost is \$13,103.00.

11. **Pay Requests**

- A. Pay Application No. 4 has been submitted for review.

12. **Record Drawings**

- A. The Contractor is reminded to maintain record drawings on site. All deviations from plans and uncharted utilities encountered shall be documented on the as-builts.

13. **Daily Clean-up**

- A. Discuss status of clean up

14. **New Business**

- A. Owner Comments

1.

2.

3.

- B. General Contractor Comments

1.

2.

3.

- C. Subcontractors' Comments

1.

2.

3.

- D. Architect / Engineer Comments

1.

2.

3.

15. **Next Meeting Date**

- A. The next progress meeting will be held on April 10, 2019 at 10:00 a.m. at the job site.