

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

Franklin, KY, January 31,, 2019

The Simpson County Board of Education met at Franklin, KY at 5:30 o'clock  
P.M., on the 31st day of January, 2019 with the following members present:

(1) David Webster (2) Nancy Uhls (3) Jennifer Stone (4) Heidi Estes  
(5) Tara Heinze

The Simpson County Board of Education met in special session in the Central Office Board Room in a joint meeting with the Superintendent Screening Committee. All board members were present. Superintendent Screening Committee members attending included Jeremy Loveall, Matthew Wilhite, Milli McIntosh, Jaxon Grover, Melinda Vice and Board representative David Webster. Don Martin, KSBA Superintendent Search Consultant, and Pete Galloway, KSBA Field Service Specialist were in attendance to assist in the Superintendent search process. Chairperson David Webster stated that the meeting was a special called session and only agenda topics would be discussed. The meeting was called to order and the following business was transacted.

**2518. Superintendent Search Committee welcome and introductions:** Mr. Don Martin, KSBA Superintendent Search Consultant, welcomed the members of the Superintendent Screening Committee and introductions were made.

**2519. Roles and responsibilities of the Board and the Search Committee:** The roles and responsibilities of both the Board and the Screening Committee were outlined. The importance of confidentiality was discussed in-depth and the Committee was advised that they would be asked to sign a Confidentiality Agreement. Mr. Martin urged the Board to allow the Screening Committee to do their work with no influence.

**2520. Board of Education expectations and charge to the Search Committee:** The Board expressed their desire to have five to six applicants selected for recommendation from the Committee. The board members reviewed the criteria they would like used in the superintendent screening process. Each board member shared skills, qualities, and characteristics they felt were important for the next Superintendent of Simpson County Schools to possess.

**2521. Demographic information of Superintendent applicants:** Don Martin reviewed the number of applicants for the position, gender of applicants, current positions, and if currently living in state or out of state.

**2522. Upcoming meetings and schedules:** The Superintendent Screening Committee will meet next on Monday, February 11<sup>th</sup>. The Committee will conduct video interviews on February 25<sup>th</sup> and February 28<sup>th</sup>. The Board and Screening Committee will meet in their next joint meeting on March 14<sup>th</sup>.

**2523. Adjournment:** A motion was made by Nancy Uhls and a second by Heidi Estes to adjourn. The vote was unanimous.

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**Chairman**

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**Secretary**