

School-Related Student Trip Request Form

SUBMIT THIS FORM ONE WEEK PRIOR TO THE BOARD MEETING.

FACULTY MEMBER(S) SPONSORING TRIP

Shelley Hamberg & Josh Walton

TYPE OF TRIP (CHECK ONE):

- ☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable) _____

DESTINATION

Cincinnati Symphony Orchestra

ADDRESS

1241 Elm St.

PHONE

513-621-1919

- ☒ Out of State ☐ Out of County ☐ Within County

Cincinnati, OH 45202

- ☐ Overnight; give name, address, phone of lodging _____

DATE(S) OF TRIP

3-28-19

DEPARTURE TIME

9:30

RETURN TIME

12:00

PURPOSE/EDUCATIONAL VALUE

This field trip offers students the opportunity to experience the Young People's Concert. It is an interactive Symphony, held in historical music hall & is standards linked.

SOURCE OF FUNDING FOR TRIP

N/A

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

- ☒ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____

NUMBER OF: STUDENTS

32

FACULTY SPONSORS

2

OTHER CHAPERONES

TOTAL # OF PARTICIPANTS

34

MODE OF TRANSPORTATION

- ☒ CERTIFICATED COMMON CARRIER; SPECIFY Newport Independent Bussing/Transportation
☐ PRIVATE VEHICLE, AS ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☐ Yes ☐ No

Joshua Walton Shelley Hamberg
 Signature of Faculty Sponsor

3-5-19

Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____

Signature of Board Chairperson

Date

For overnight and/or out-of-state trips, approval of the Board may be required by policy 09.36.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.23

Review/Revised:7/11/13