**P*ASSIONATE***

**A*BOUT LOVING TO LEARN***

**PANTHER ACADEMY**

**SITE BASE COUNCIL MEETING**

**February 14, 2019**

**2:30 P.M.**

Members Present: Carla Kuhn; Julia Keathley; Melissa Gregory; Emily Ede; Phillip Navarrette, Brandy Armstrong, Kim Druen, Secretary

Members Absent: None

Guests: Kacie Blain; Jenna Morris; Rachelle Gray

CALL TO ORDER: The meeting was called to order at 2:30 p.m. by Carla Kuhn.

1. OPENING BUSINESS:

a.) APPROVAL OF AGENDA: Approved 1st Gregory, 2nd Keathley

b.) APPROVAL OF JANUARY 17TH MINUTES: Approved 1st Gregory 2nd Armstrong

c.) PUBLIC COMMENT: None

d.) GOOD NEWS REPORT: Mrs. Kuhn stated that the Art Supply Coin fundraiser raised $900.00. Mrs. Valentine’s class won 1st place overall and Mrs. Keathley’s class won 1st place in preschool. She mentioned that our school art day on January 31 was directed by Mrs. Kristen Willett, art teacher at Morningside Elementary for an art lesson for all students. Mrs. Kuhn announced that our kindergarten student, Camden McMurtrey was a winner of the Martin Luther King Day art contest. She mentioned our 100th day of school was celebrated on 2/5/19. Mrs. Kuhn stated that the Hardin Memorial Germ Busters medical staff came by last week on 2/7 & 2/8 to visit with all the students and talk to them about germs. There were no additional comments or questions from the council. Mrs. Kuhn stated that Mr. Mike Sallee, District Nutrition Services Director provided a new pamphlet on Nutrition and Physical Activity Report Card for 2019. The council members received a copy to review.

2. STUDENT ACHIEVEMENT:

a. Assessing Student Achievement: Mrs. Kuhn reviewed and discussed the last round of Aimsweb testing results.

b. Student Achievement Report: Mrs. Kuhn stated that work is still being continued on entering the data. The faculty will be keeping track of the gap groups which are now being identified as group 1 and group 2.

3. SCHOOL IMPROVEMENT PLANNING:

a. School Improvement Plan: Mrs. Kuhn explained that the staff will be monitoring data on the gap students. They are working on identifying transition activities for all students. She stated plans are in place for our preschool classrooms to partner with our kindergarten classes with reading activities for example. They are also working with the 1st grade teachers at Helmwood and Morningside to visit Panther Academy to read to Kindergarten students on the “Read America Day”.

4. BUDGET REPORT:

Mrs. Kuhn stated that she has learned that the Title I budget will be cut by 10% for 2019-2020. Mrs. Kuhn and Mrs. Druen provided updated spreadsheets for review of the Section 6 and Title I with the update of expenditures thru February 11, 2019 to report to the SBDM Council. Mrs. Gregory, Mrs. Keathley and Mrs. Ede talked about the instructional needs for our music and physical education programs. Mrs. Kuhn stated she would review those needs with all the teachers and determines what purchases need to be made with our Section 6 funds set aside for these programs. She also stated that teachers need to spend their Section 6 Classroom Instructional funds and Cub Club Instructional funds by Spring Break. Mrs. Kuhn will provide this information to teachers.

5. COMMITTEE REPORTS: Mrs. Kuhn provided copies of the Book Fair/Tech Committee and Social Committee minutes for the council to review. There were no questions or comments.

6. BYLAWS/POLICY REVIEW/READINGS/ADOPTION:

a. Writing Policy: Mrs. Kuhn stated that she received notice to make some required changes to statements in four areas to the Writing policy that was submitted. She discussed the revisions with the council. 1st Reading: 1st Gregory, 2nd Ede.

b. Consultation Policy: Mrs. Kuhn reviewed the policy with the council. There were no changes.

c. Instructional & Non-Instructional Staff Time Assignment Policy: Mrs. Kuhn provided copies and reviewed the policy with the council. Revisions were noted for the first reading. 1st Reading: 1st Armstrong, 2nd Keathley

7. OLD BUSINESS: None to report.

8. NEW BUSINESS:

a.) PD Plan: Mrs. Kuhn stated that the PD plan is not available yet but is due at the end of February. She explained that all teachers are required to complete 15 hours of school PD, 3 hours of district PD and 6 hours of flexible PD based on individual needs. School PD will be focused on working with students with ODD, Autism and behavior concerns; trauma-informed care with with C.J. Quick; PLTW and STEM and 4 Square writing. There were no comments or questions by the council.

b.) Partnership with one of the schools for counseling needs: Mrs. Kuhn asked Mrs. Keathley to share her ideas with the council. Mrs. Keathley suggested that we partner with other school counselors for emergencies or have them on call while a student is in a transitional phase.

9.) ONGOING LEARNING:

a.) SB 3 Mrs. Kuhn reviewed and discussed Senate Bill 3 with the SBDM Council.

10.) UPCOMING DEADLINES: Staffing allocations will be discussed at the next meeting.

11. ADJOURNMENT: Next SBDM Council meeting is scheduled for March 14, 2019 at 2:30 p.m. Adjournment Time: 3:26 p.m. 1st Keathley; 2nd Ede