HH SBDM Minutes

February 18, 2019

Those present: Jessica Turner, Eric Bristol, Jeff Bowman, Angela Moore, Alaine Owens

1. Opening Business—Meeting called to order @3:17pm by Jessica Turner.
   1. Approval of Agenda, and January Minutes—Approved on a motion/second by Bristol/Moore.
   2. Good News Report—EL testing has been completed by Mrs. Kersey. The 100th day of school was a great celebration for our first graders. Dance-a-thon was a huge hit as well and was a great fundraiser held by the PTO. Each classroom had their Valentine party and had a fun day as well. The Academic Team participated in the District Governor’s Cup and placed Runner-Up overall! We also had several students to place individually. We have started having vertical alignment discussions/conversations about the writing standards at staff meetings and it has been very powerful for our staff as a whole. 1st and 2nd grade teachers have started the 4 Square writing training with Mrs. Turner every other week. We will start creating writing rubrics soon. Tabitha Kerr shared our “handle with care” program with staff at a recent staff meeting and Mrs. Turner followed after her with update CPS information and training for staff.
   3. Public Comment—None
2. Student Achievement Report
   1. STAR Benchmark testing was finished up in January. Mrs. Turner will look at class by class to analyze data and will meet with teachers to look at strengths and weaknesses.
3. School Improvement Plan
   1. 1st and 2nd grade teachers have started the 4 Square Writing training and vertical conversations about the writing standards K-6 are ongoing during staff meetings. As we create action plans for each content area at each grade level we will tackle Balanced Literacy next.
4. Budget—
   1. Section 6 is in pretty good shape right now. Mrs. Turner will look at having a ½ day plan time using our PLC sub funds for finishing up writing Action Plans for the 2019-20 school year. Would also like to think about budgeting for card readers/door locks put in the 5th grade/cafeteria doors on next year’s Sec. 6 budget.
   2. Title-we may have some extra Title funds at the end of the year to purchase some instructional materials for the 2019-20 school year.
5. Committee Reports— Did not meet in January. Will meet in February.
6. Policy/By Laws—A new signed copy of 2.06 and 3.02 was given to each council member. The council worked on policy 6.07 and made some changes. We will table that policy until the March meeting. Mrs. Turner will consult Kelli Bush for some guidance on this policy and get a copy of T.K. Stone’s policy to refer to.
7. Old Business
   1. Needs Assessment-Mrs. Turner added a few things to the Needs Assessment list after sharing with classified and certified staff and getting additional input. She went over these items with the council and gave them a revised list that was submitted to Central Office.
8. New Business
   1. Each council Member received a copy of the Nutrition & Physical Activity Report. Mrs. Turner went over the PD Plan for the 2019-20 school year. All teachers will receive 3 hrs with the District. Each school will provide 15 hours of PD and teachers will have 6 flexible hours of PD to complete on their own for a total of 24 PD hours per teacher.
9. Upcoming Deadlines/Ongoing Learning
   1. Ongoing Learning—If Senate Bill 3 (SBDM Council decision making in jeopardy, passes, it will take away decisions made by from the council and will be given to the Superintendent and the Board.) Copies of info from KASC was provided to each council member.
   2. Upcoming Deadlines—Staffing allocations are coming March 1st. As of now, we are over 2 teachers. The enrollment projection for the 2019-20 school year is 385 students. At the next council meeting we will look at allocations, ESS plan and Title plan.
10. Next Meeting—On a motion/second by Bristol/Owens, the meeting was adjourned at 4:59 p.m. The next meeting will be on March 12, 2019 @3:15pm.