

MEETING NOTICE (EMAIL SENT TO ALL COMMITTEE MEMBERS)

Greetings Committee Members!

I wanted to touch base prior to our next time together.

First, don't forget, we will be meeting this Monday, March 11th, at Male High School at 5:30 PM (Former Gheens Flex A). I would plan to stay until 7:00 PM. We will be hard at work, so please be prepared and on time!

Next, I asked you to gather specific feedback, suggestions, potential adjustments/deletions/additions, etc. from your role groups, teams, and departments. Please send me anything you already have so I can compile it into agenda items and attempt to plan for conversation, work groups, and discussions that will support those topics. I want us to cover necessary items, make decisions, offer voice to the group, AND stay productive!

The more you can give me prior to Monday morning, the better I can plan! Feel free to either mention a page number and paragraph, scan pages you've worked on, refer to a glossary item or section on a page, etc. I will make any copies or add items to the powerpoint to allow for better visualization for the group.

Also, don't forget to bring your Handbooks. In addition, I will make the other exemplars available while we work. You should also have received those exemplar Codes of Conduct by email, after our last meeting. If there is anything else I can do, please let me know! I look forward to seeing all of you on Monday!

KD