**Gallatin County Upper Elementary**

**SBDM Council Agenda Minutes**

**February 25, 2019**

**4:00 PM, Library**

**“Maximizing Student Learning & Achievement”**

**Members Present: Public Present:**

Carrie Epperson Mary Beth Flynn

Amanda Terrell

Amanda Carroll

Nick Barhorst

Holly Roberts

Tyler Cardin

Teresa Siffel

1. **Opening Business**
2. Approval of the Agenda
   1. Motion to move meeting time to 3:30 by Carrie Epperson; 2nd: Nick Barhorst
   2. Motion to approve agenda by Carrie Epperson; 2nd: Nick Barhorst
3. Approval of the Minutes of the Previous Meeting
   1. Motion to approve minutes by Carrie Epperson; 2nd: Nick Barhorst
4. Good News Report(s)
   1. Book Fair was a big success, over $3,200.
   2. Read Across America Week; community readers on Friday.
5. Public Comment
   1. N/A
6. **Student Achievement Report/Data**
7. **School Improvement Planning**
8. CSIP Phase IV – 30/60/90 Plan
   1. Jennifer is coming this Friday (behind schedule because of snow days).
   2. Hoping to complete it for next SBDM meeting.
9. **Budget Report**
10. January budget reports
    1. Michelle checked on ChromeBooks; can order 64 for $20,000
    2. Looking to move testing to all online so wanting to order more to get closer to 1:1.
    3. We are going to put in the requisition for 64 Chrome Books; Michelle will pay for the charging carts.
11. **Committee Reports**
12. Action Teams Meeting to make plans for 7 Habit Family Night
    1. March 19th. Carnival Theme. 5:30-7
    2. Teachers will have their own game/station in their classroom.
    3. 4th grade showing off presentation at 5 that day.
13. Lighthouse Review April 25, 2019
    1. Working on documentation
    2. Painting has begun upstairs and in office
    3. Planning a couple of Saturdays in March to come in and paint.

**Bylaw or Policy Review/Readings/Adoption**

1. Curriculum – Technology (Safety) Policy - First Reading
   1. Table so we can get more information about what the Lesson Verification form is.
2. Retention in 3rd, 4th, and 5th Grades Policy – First Reading
   1. Remove “tutoring as provided by the Family Resource Center” under part b. Definition.
   2. Change “notice shall be sent early in the second semester by the teacher to the parents of the pupil.” under part a. Need to “notice shall be sent no later than February 1 by the teacher to the parents of the pupil.”
   3. Move health from Core subject to Non-Core subject.
   4. Change technology to STEM under c. Criteria
3. Assessment Policy – First Reading
   1. Table to give time to review policy.
4. **Old Business**
5. Writing Policy has been approved
   1. Woo hoo!
6. **New Business**
7. Approval of 3rd grade field trip
   1. Salato Wildlife Education Center April 16th
   2. Leave 8:15 return by 2:00
   3. Motion to approve field trip by Amanda Terrell; 2nd by Carrie Epperson
8. Approval of 4th grade field trip
   1. Amend to 5th grade field trip
   2. Cincinnati Museum Center March 29th
   3. Motion to approve field trip by Teresa Siffel; 2nd by Carrie Epperson
9. **Ongoing Learning**
10. High Yield Teaching Practices PD for teachers February 27, 2019
    1. Mandatory for teachers
    2. Doing with middle school teachers
    3. Ongoing from last month’s PD
11. **Upcoming Deadlines**
12. 7 Habits Family Night March 19, 5:30-7:00
13. February 27, High Yield Teaching Practice 3:30-5:00
14. February 27, Leadership Assembly 1:45 pm
15. March 14, Student Led Conferences all day
16. March 22, Father/Daughter Valentines Dance hosted by PTSO 6-8 pm
17. March 18, Next Site Base Meeting at 3:30 in Library
18. **Adjournment**
19. Motion to adjourn by Carrie Epperson; 2nd by Amanda Terrell